



Fayette COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

August 29, 2017

**Subject: Invitation for Sale by Sealed Bid #1330-B: Sale of Stormwater Accounts
Receivable**

Gentlemen/Ladies:

Fayette County, Georgia seeks to sell accounts receivable from 3,328 property owners from previously billed stormwater management fees to the highest bidder, in accordance with the information and specifications contained herein.

All questions and inquiries concerning this invitation for bids or the specifications shall be addressed to Fayette County Purchasing, in writing to, email address: PurchasingGroup@fayettecountyga.gov or fax to (770) 305-5208, Monday through Friday excluding holidays from 8:00 a.m. to 5:00 p.m. The telephone number is (770) 305-5420. Any deviations from this procedure for questions or information pertaining to this invitation for bids may result in your bid being rejected.

Your bid should be on the attached pricing sheet. All prices shall be F.O.B. Destination, Fayette County. Be sure to include the **bid number** and **reference** along with your company's name and address on the **sealed** envelope in which the bid is returned.

BID MUST BE SUBMITTED TO:
FAYETTE COUNTY PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST - SUITE 204
FAYETTEVILLE, GEORGIA 30214
BID #1330-B
**REFERENCE: SALE OF STORMWATER ACCOUNTS
RECEIVABLE**

Bids will be received at the above address until 3:00 p.m., Thursday, September 14, 2017 in the Purchasing Department, Suite 204. Bids will be opened at approximately 3:00 p.m. September 14, 2017. Bids must be signed to be considered. Late bids will not be considered. Emailed/Faxed bids will not be considered.

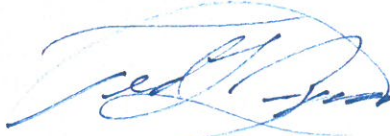
If this invitation for bids is downloaded from our web site, it is the responsibility of the individual or company that downloads this invitation for bids to continue to check the Fayette County web site for any addenda that might come out for this invitation for bids and is posted on the Fayette County web site. Fayette County shall not be responsible for any information that any individual or company fails to get in an addendum that is posted on the Fayette County web site but is not downloaded. However, if the Fayette County Purchasing Department mails the invitation for bids to a company or individual, we will keep a record of who we mailed that invitation for bids to and all addenda for that invitation for bids will also be mailed to those companies or individuals.

Bid results will be posted on the Fayette County web site within 3 business days after the bid opening.

There is no set time for an award to be made. If an award is not made within 45 days of the bid opening, an update will be posted on the Fayette County website.

If the county awards this bid, once everything has been received by that company and the award has been completed, that information will also be posted on the Fayette County website. Please keep this procedure in mind.

Sincerely,



Ted L. Burgess
Director of Purchasing

TLB/tcb

TERMS AND CONDITIONS

Invitation for Sale by Sealed Bid #1330-B: Sale of Stormwater Accounts Receivable

1. **Definition:** The term “county” shall mean Fayette County, Georgia.
2. **Bidder’s Questions:** The Fayette County Purchasing Department must receive questions about this invitation to bid in writing at least 72 hours before the scheduled bid opening, excluding Saturdays, Sundays, and holidays. The county will post answers to questions and/or other information concerning the invitation to bid in the form of an addendum on the county’s website at http://www.fayettecountyga.gov/purchasing/bids_and_proposals.htm. It is the responsibility of the prospective bidder to check the website for any addenda issued for this invitation to bid.
3. **Bid Submission:** Submit your bid, along with any addenda issued by the county, in a sealed opaque envelope with the following information written on the outside of the envelope:
 - a. The bidder’s name or company name,
 - b. The bid number, which is Bid Number **1330-B**, and
 - c. The “reference,” which is “**Sale of Stormwater Accounts Receivable.**”

Mail or deliver one (1) unbound original bid (paperclip or binder clip acceptable, no staples), signed in ink by a company official authorized to make a legal and binding offer, to:

Fayette County Government
Attn: Purchasing Department
140 Stonewall Avenue West, Suite 204
Fayetteville, GA 30214

You may submit bids in person, by U.S. mail, or by a commercial carrier. Do not submit bids by facsimile, e-mail, or other electronic means. Once submitted, all bids become the property of Fayette County.

4. **Binding Offer & Open for Inspection:** Each bid shall constitute a firm offer that is binding for sixty (60) days from the date of the bid opening. A tabulation of all bids received shall be available for public inspection following the opening of all bids. All such bids shall be retained and kept available for public inspection for a period of not less than sixty (60) days from the date on which such bids are opened.
5. **Late Bids:** Bids not received by the time and date of the scheduled bid opening will not be considered, unless the delay is a result of action or inaction by the county.
6. **Bid Corrections or Withdrawals:** The bidder may withdraw a bid, before the bid opening, by sending written notification to the Director of Purchasing. Bids may not be withdrawn after the scheduled date and time for bid opening.
7. **Method of Payment:** All funds shall be collected from the successful bidder in the form of cash, cashier’s check, or a bank issued check.
8. **Non-Collusion:** By responding to this invitation to bid, the bidder represents that the bid is not made in connection with any other bidder submitting a separate response to this invitation to bid, and is in all respects fair and without collusion or fraud.
9. **Bid Evaluation:** Award will be made to the highest responsive, responsible bidder. The county reserves the right to accept or reject any or all bids and to waive technicalities.

Fayette County, Georgia
Checklist of Required Documents

*(Be Sure to Return This Checklist and
the Required Documents in the order listed below)*

IFB #1330-B: SALE OF STORMWATER ACCOUNTS RECEIVABLE

The Bid Form, with all requested information – on the form provided _____

Survey – Communication of Opportunity to Quote, Bid, or Propose _____

Addendum, if Any _____

COMPANY NAME: _____

Survey – Communication of Opportunity to Quote, Bid, or Propose
(Please return this form with your response)

Invitation for Bids #1330-B: Sale of Stormwater Accounts Receivable

In order to serve you better, the Fayette County Purchasing Department is conducting a survey to determine the most effective ways to communicate with you and other vendors. Thank you for your assistance in collecting this information.

My company learned of this opportunity to do business with Fayette County, Georgia through:

- a) _____ Direct notification from the county (email, U.S. Mail, or other means)
- b) _____ Fayette County Website
- c) _____ Fayette News
- d) _____ Local Government Access Marketplace (www.glga.org)
- e) _____ Cable Channel 23
- f) _____ Greater Georgia Black Chamber of Commerce
- g) _____ Georgia Procurement Registry
- h) _____ Other: _____

COMPANY NAME: _____

**FAYETTE COUNTY, GEORGIA
INVITATION FOR SALE BY SEALED BID #1330-B:
SALE OF STORMWATER ACCOUNTS RECEIVABLE**

Fayette County currently holds approximately \$342,941.44 of accounts receivable from about 3,328 property owners, resulting from previously billed stormwater management fees. Please see the attached Accounts Receivable Aging Analysis. The County seeks to sell the accounts receivable to the highest bidder.

The sale will be on a non-recourse basis. The county will not buy back or otherwise make allowance for accounts that prove to be uncollectible.

A complete list of the individual receivables will be made available to the successful bidder. Payment must be received by the County, and clear the County's bank account, prior to release of the accounts receivable list.

<p>Please state your lump-sum bid for the accounts receivable: \$ _____.</p>

Please provide the following *required* information:

Company Name: _____

Physical Address: _____

Mailing Address (if different): _____

Authorized Signature: _____

Printed or Typed Name: _____

Phone Number: _____ E-Mail: _____

Fayette County, Georgia
Stormwater Accounts Receivable Aging Analysis
As of August 25, 2017

Accounts	2013	2014	2015	2016	2017	No. of Accounts
0-100						
Number of Accounts	794	1223	1520	1900	3249	8686
Sum of Account Balance	\$ 22,988.40	\$ 35,743.81	\$ 44,238.79	\$ 89,817.13	\$ 85,980.89	\$ 278,769.02
100-200						
Number of Accounts	14	23	33	57	58	185
Sum of Account Balance	\$ 1,855.56	\$ 2,948.82	\$ 4,311.30	\$ 7,189.00	\$ 7,365.96	\$ 23,670.64
200-300						
Number of Accounts	3	5	6	6	5	25
Sum of Account Balance	\$ 699.30	\$ 1,122.24	\$ 1,416.24	\$ 1,334.60	\$ 1,327.20	\$ 5,899.58
300-400						
Number of Accounts	2	4	3	4	6	19
Sum of Account Balance	\$ 705.60	\$ 1,360.38	\$ 1,036.98	\$ 1,351.80	\$ 1,944.60	\$ 6,399.36
400-500						
Number of Accounts	1	1	1	1	3	7
Sum of Account Balance	\$ 424.20	\$ 424.20	\$ 424.20	\$ 449.20	\$ 1,286.46	\$ 3,008.26
>500						
Number of Accounts	2	3	3	3	7	18
Sum of Account Balance	\$ 3,463.74	\$ 4,530.14	\$ 4,550.70	\$ 4,187.00	\$ 8,463.00	\$ 25,194.58
Total Number of Accounts	816	1259	1566	1971	3328	8940
Total Sum of Account Balance	\$ 30,136.80	\$ 46,129.59	\$ 55,978.21	\$ 104,328.73	\$ 106,368.11	\$ 342,941.44