

Fayette
COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

December 19, 2017

**Subject: RFP #1407-P: Fayette County Animal Sheltering Operations
Addendum #2**

Gentlemen/Ladies:

Below, please find additional information that may be helpful in preparing a proposal for the above-referenced Request for Proposals (RFP).

1. If the county enters into a contract for operation of animal sheltering operations, the shelter (building) would be turned over to the entity managing the day-to-day operations. This would be similar to how senior services runs and manages the Senior Center. The entity managing the day-to-day operations would be responsible for utilities (current budget \$15,470 – does not include sewer costs, which are estimated to be another \$1,800) and medical treatment for animals at the shelter (current budget \$5,000). Please keep in mind that \$4,250 for animal sterilization in the budget goes away, since it is funded as part of the revised adoption fees.
2. Policy and procedures for the treatment of sick, diseased, quarantined, or injured animals would follow the approved county policies for such activities.
3. The RFP calls for a minimum of four (4) staff members. For clarification, only three (3) were envisioned to be full-time employees. The fourth would be part-time to help fill in for sick leave, vacation, weekends, or other staffing needs. Hours of operation would be 54 hours per week, over the seven-day period, with at least four (4) hours on Saturday and Sunday to manage, clean, and care for the animals in the shelter.
4. Animal Control Enforcement activity would continue to be handled by the county. We would need one (1) office in the existing facility for the Animal Control Director, who would have oversight responsibility for contracted services, and for managing day-to-day enforcement activity.

Received by (Name): _____ Company _____

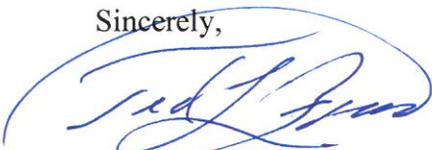
Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, responding individuals, companies or other organizations will still be responsible for the requirements of this addendum and the specifications or changes herein.

The opening date for this RFP has not changed. **The opening time and date are 3:00 pm on Wednesday, December 27, 2017.** Proposals must be received by the Purchasing Department at the address above, Suite 204, at or before the opening date and time.

We hope you find this additional information helpful. The deadline for inquiries has passed, so the Purchasing Department will not be able to accept any additional questions after this time.

If you have any questions, please do not hesitate to contact me at (770) 305-5393 or email tburgess@fayettecountyga.gov.

Sincerely,



Ted L. Burgess
Director of Purchasing