



Fayette COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

January 16, 2018

**Subject: 1421-P MEISTER FOR 2018 HOT AIR BALLOON FESTIVAL
Addendum #1**

Gentlemen/Ladies:

Below, please find responses to questions, clarification, or additional information for the above referenced RFP. You will need to consider this information when preparing your quote.

- 1. A signed cover letter for the RFP is attached. Please discard the unsigned letter that was issued with the RFP and replace it with the attached signed letter.**

Received by (Name): _____ Company _____

Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, responding individuals, companies or other organizations will still be responsible for the requirements of this addendum and the specifications or changes herein.

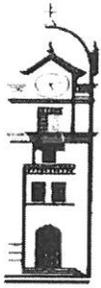
The opening date for this RFP has not changed. **The opening time and date is 3:00 pm on Monday, February 5, 2018.** Proposals must be received by the Purchasing Department at the address above, Suite 204, at or before the opening date and time.

Questions regarding this solicitation will be accepted until 10am on Tuesday, January 30, 2018. After that, we will not be able to respond to any inquiries about this project.

If you have any questions, please do not hesitate to contact Marie Turner at (770) 305-5314 fax (770) 719-5515 or email at mturner@fayettecountyga.gov.

Sincerely,

Ted L. Burgess
Director of Purchasing



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FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

January 10, 2018

Subject: RFP # 1421-P, MEISTER FOR 2018 HOT AIR BALLOON FESTIVAL

Gentlemen/Ladies:

Fayette County, Georgia is seeking proposals from qualified firms for a Balloon Meister for our 2018 Hot Air Balloon Festival, and with options for two additional years. You are invited to submit a proposal in accordance with the information contained herein.

Questions concerning this request for proposals should be addressed to Marie Turner in writing via email to PurchasingGroup@fayettecountyga.gov or fax to (770) 719-5208. Questions will be accepted until close of business on Tuesday, January 30, 2018.

Purchasing Department office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. The office telephone number is (770) 305-5420.

Please return your response to the following address:

Fayette County Purchasing Department
140 Stonewall Avenue West, Suite 204
Fayetteville, Georgia 30214

Request for Proposals #1421-P
Reference: MEISTER FOR 2018 HOT AIR BALLOON FESTIVAL

Your envelope must be sealed, and should show your company's name and address.

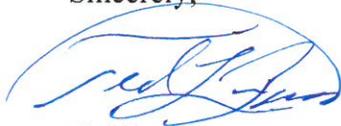
Proposals will be received at the above address until 3:00pm, Monday, February 5, 2018 in the Purchasing Department, Suite 204. Proposals will be opened at that time, and the names of the responding companies will be read.

Proposals must be signed to be considered. Late proposals, faxed proposals, or emailed proposals, cannot be considered.

If you download this Request for Proposals from the county's web site, it will be your responsibility to check the web site for any addenda that might be issued for this solicitation.

The county cannot not be responsible for a vendor not receiving information provided in any addendum.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ted L. Burgess", enclosed within a blue oval scribble.

Ted L. Burgess
Director of Purchasing

Attachment