



Fayette
COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

January 12, 2018

**Subject: Request for Proposals #1431-P: Transportation Engineer of Record
Addendum #1**

Gentlemen/Ladies:

Below, please find responses to questions, clarification, or additional information for the above referenced Request for Proposals. You will need to consider this information when preparing your proposal.

1. For projects over \$150,000 will the selected EOR be excluded from submitting a proposal for those projects?

The Engineer of Record will be eligible to submit proposals for projects over \$150,000. For clarity, the county will have the option of seeking individual competitive proposals for projects over \$150,000 but this will not be a requirement.

2. Can an 11x17 sheet of paper be used (for items such as the organizational chart), so long as we fold it to an 8.5x11 in the final submittal?

Yes, that will be acceptable.

3. Are the required documents for the prime consultant only or do you require them from our sub-consultants as well?

- a) Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1): State law provides that only the prime consultant's affidavit is required to be submitted along with the Proposal to the county.
- b) Anti-Lobbying Certification: Federal regulations in Appendix II to 2 CFR 200 state that the entity who applies for an award (I interpret to mean the prime consultant) must provide the certification with the Proposal. It says that "each tier certifies to the tier above," but does not require these sub-contractor certifications to also be included in the Proposal.
- c) Suspension & Debarment Certification: Only the prime consultant's certification is needed with submitted Proposals.

4. Upon review of the required documents, the Anti-Lobbing Certification form mentions "Contractor, Tetra Tech, Inc." in the last paragraph. Can you please clarify if this should be blank?

Yes, that portion of the Anti-Lobbying Certification should be blank. A corrected form is attached for your use.

Received by (Name): _____ Company _____

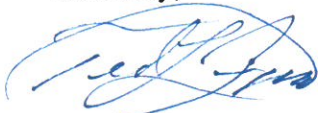
Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, responding individuals, companies or other organizations will still be responsible for the requirements of this addendum and the specifications or changes herein.

The opening date for this RFP has not changed. **The opening time and date are 3:00 p.m. on Wednesday, January 31, 2018.** Proposals must be received by the Purchasing Department at the address above, Suite 204, at or before the opening date and time.

Questions regarding this solicitation will be accepted until 10:00 a.m. on Thursday, January 25, 2018. After that, we will not be able to respond to any inquiries about this project.

If you have questions, please contact Trina Barwicks, Contract Administrator, at (770) 305-5314, fax (770) 719-5515 or email at tbarwicks@fayettecountyga.gov.

Sincerely,



Ted L. Burgess
Director of Purchasing

ANTI-LOBBYING CERTIFICATION
RFP #1431-P: Transportation Engineer of Record

Certification for Contracts, Grants, Loans, and Cooperative Agreements

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned _____ certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, _____ certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

Date