

To: Steve Rapson
 Through: Ted L. Burgess *TB*
 From: Ted Crumbley *TC*
 Date: June 29, 2018
 Subject: #1463-A: Grass Mowing Services

The Purchasing Department issued a Request for Quotes for grass mowing services. Notices of the opportunity to quote were emailed to forty four contractors. Another 772 contractors were contacted through the Georgia Procurement Registry. A pre-quote meeting was held to visit the sites needing grass cutting services and sixteen companies attended the meeting.

The Purchasing Department received nine quotes (please see attached). Express Pressure Washing, LLC; Boynton's Lawn Care; R.E. Foster Enterprises, and Yellowstone Landscape each withdrew a portion of their bids due to pricing errors. J. Corbett was disqualified due to termination of their previous contract for lawn care at the Justice Center.

Building and Grounds recommends award to the remaining lowest responsible bidders for each site. A Contractor Performance Evaluation is attached for Yard-Nique dba Estes Landscaping. The other two companies have not previously contracted with the county.

Specifics of the proposed contract are as follows:

Contract Name	#1463-A: Grass Mowing Services-McCurry Park	
Contractors & Amounts:		
<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Estes Landscaping	Kenwood Park	\$11,782.92✓
Estes Landscaping	McCurry Park	20,898.22✓
Estes Landscaping	Kiwanis Park	26,014.59✓
Webb Lawn Care	Justice Center	19,500.00✓
Express Pressure Washing	Animal Shelter	<u>2,240.00</u> ✓
	Total Contracts	<u>\$80,435.73</u>

Budget:

Object: 522140 Lawn Care

<u>Org. Code</u>	<u>FY 2019 Budget</u>
10060110 Parks & Recreation:	
Kenwood Park	\$14,000.00
McCurry Park	24,500.00
Kiwanis Park	<u>28,000.00</u>
Total Parks & Recreation	\$66,500.00
10020090 Justice Center	22,000.00
10030910 Animal Control	<u>2,975.00</u>
Total Budget	<u>\$91,475.00</u>

Approval Signature:  _____

Date: 7/5/18

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: YARD-NIQUE/ DBA ESTES LANDSCAPING	Contract Number: 1081-A
Mailing Address: 211 Stewart Rd.	Contract Description or Title: Grass mowing at Brooks and Kenwood Parks
City, St, Zip Code: Sharpsburg, Ga. 30277	Contract Term (Dates) From: 07/01/2017 To: 06/30/2018
Phone Number:	Task Order Number:
Cell Number: 678-850-4220	Other Reference:
E-Mail Address: cchild@esteslandscaping.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			x		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature:	Date of Evaluation: 02/07/2018
Print Name: Steve Rhoads	Department/Division: Building and grounds
Title: Assistant Director	Telephone No: 770-320-6001