

February 28, 2019

Subject: RFP #1629-P: Hazard Mitigation Plan Update - Addendum #2

Gentlemen/Ladies:

Below, please find responses to questions, clarification, or additional information for the above referenced RFP. You will need to consider this information when preparing your proposal.

- 1. Can the budgeted amount for this HMP be disclosed?**
Fayette County does not disclose budget information.
- 2. Would you please confirm the jurisdictions that will participate in the plan?**
Participating jurisdictions include unincorporated Fayette County, Peachtree City, the City of Fayetteville, the Town of Tyrone, the Town of Brooks, and the Town of Woolsey.
- 3. Will GEMA provide the HAZUS level II analysis/data to use in the plan update? Or, is the HAZUS Level II analysis the responsibility of the consultant?**
HAZUS Level II analysis and data will be provided. However, the HAZUS report only covers flood, tornado, and tropical storm risk. All other hazard data and compilation for the plan will be the responsibility of the vendor.
- 4. Will you please provide the scope and milestones within the approved grant application? What is the grant schedule?**
The grant period ends on June 30, 2020. Draft documents are due for review on December 30, 2019. See attachment for scope and milestones from the application.
- 5. What is the current plan's expiration date?**
September 2, 2020.
- 6. Will the County provide the inventory of existing and proposed buildings, infrastructure, and critical facilities in hazard areas after a notice to proceed is issued, or is this data that needs collected by the selected consultant?**
Critical facilities/infrastructure information from the current plan will be available. All new facilities/infrastructure information will need to be researched with assistance from county and municipal departments.
- 7. What is GIMS (pg.9)?**
"GIMS" refers to the Georgia Mitigation Information System.

8. **Does the County have the same level of data available that was used in the previous plan's HIRA, such as the tax assessor data and Fayette County Environmental Management Data? This includes the structure types, replacement values, complete addresses, latitude/longitude Coordinates.**

The same data should be obtainable with the assistance of county and municipal departments as was utilized in previous plans.

9. **What were the State and FEMA data deficiencies identified from the previous plan? Will you also provide the final plan crosswalk with State and FEMA notes?**

Final crosswalk notes from the previous plan will be available.

10. **What is the grant award amount for this project?**

The county does not disclose budgets or available funds prior to receiving proposals. Please propose your price according to the scope of work.

11. **Will there be an opportunity to phone conference into the pre-bid meeting on March 7th?**

The instructions for the conference call were issued in Addendum 1.

Received by (Name): _____ Company _____

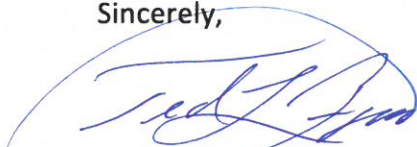
Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, responding individuals, companies or other organizations will still be responsible for the requirements of this addendum and the specifications or changes herein.

The opening date for this RFP has not changed. **The opening time and date are 3pm on Friday, March 22, 2019.** Proposals must be received by the Purchasing Department at the address above, Suite 204, at or before the opening date and time.

Questions regarding this solicitation will be accepted until 11am on Friday, March 15, 2019. After that, we will not be able to respond to any inquiries about this project.

If you have questions, please contact Natasha Duggan, Contract Administrator at (770) 305-5150 fax (770) 719-5534 or email at nduggan@fayettecountyga.gov.

Sincerely,



Ted L. Burgess
Director of Purchasing

Attachment

B. Scope of Work

Fayette County will update its existing Multi-jurisdictional Pre-disaster Mitigation Plan according to the requirements of the Disaster Mitigation Act of 2000. This Scope of Work was designed in conformance to FEMA Plan Guidance requirements.

Fayette County agrees to have representatives attend and participate in all GEMA and local level mitigation planning meetings and workshops. The county will coordinate as needed with the GEMA representative to utilize the tools necessary and to ensure that the plan meets the most current Federal regulations. Each county will be required to complete the following: Critical Facility Inventory and basic mapping will be established in the Georgia Mitigation Information System, including running reports by jurisdiction for each identified hazard; GEMA Worksheets 3A for each participating jurisdiction for each identified hazard; high level detail for all mitigation action steps as required by FEMA and GEMA; insure all “recommended revisions” from their previous FEMA Plan review are addressed in the plan update.

Additionally, Fayette County will insure the plan update is consistent with the most current requirements from FEMA, including:

- **Identify all changes to the plan within each section**
- **Update the Planning Process**
 - List jurisdictions participating in the plan that seek approval.
 - Describe process used to review and analyze each section of plan, as well as process used to determine if a section warranted an update.
- **Improve the risk assessment**
 - Address any newly identified hazards that pose a more significant threat than was apparent when previously approved plan was prepared.
 - Discuss new occurrences of hazard events and update the probability of future occurrences.
 - Incorporate new information where data deficiencies were identified in the original plan, or if the data deficiencies remain unresolved, explain why they remain unresolved and include a schedule to resolve the issue.
 - Include current inventory of existing and proposed buildings, infrastructure, and critical facilities in hazard areas, including existing NFIP repetitive loss structures. The community will determine how far into the future they wish to go in considering proposed buildings and Critical Facilities based on and timed with data gathering phase of their comprehensive plan or land use plan update.
 - The loss estimate should be updated to reflect any changes to the hazard profile and/or the inventory of structures. Any changes to analysis methodologies must be noted. Any previously noted data deficiencies should be updated or explained.
 - Should include a general overview of land uses and types of development occurring within community and highlight any new and/or relevant information.
 - If there are changes in the risk assessment or the vulnerability of the community to the hazards, the information must be attributed to the appropriate jurisdiction(s) or to the whole planning area, whichever applies.
- **Analyze, update, and continue development of Goals, Objectives, and Action Steps**
 - Use this update as an opportunity for jurisdictions to reconsider the goals and objectives. For goals and actions that remain, the plan must document that they were re-evaluated and deemed valid and effective.
 - Goals and objectives shall include the community’s strategy for new or continued NFIP participation. Continue to use the “STAPLEE Criteria” (Social, Technical, Administrative, Political, Legal, Economic, and Environmental), or incorporate the STAPLEE Criteria if not previously used to assess the value of and develop an understanding of the cost effectiveness of mitigation action steps. If actions remain unchanged, the updated plan must indicate why changes are not necessary.
 - Shall include evaluation and prioritization for any new mitigation action steps.
- **Update the Plan Maintenance and Implementation**
 - Must include an analysis of whether previously approved plan’s method and schedule for monitoring, evaluating, and updating plan worked, and what elements or processes, if any, were changed; and discuss method and schedule to be used over next five years.
 - Describe other planning mechanisms or ordinances that this plan will be incorporated into, such as Comprehensive Plans.
- **Information Dissemination**

- Describe how community was kept involved during plan maintenance process over previous five years, within planning process section of plan update.
- Plan maintenance section shall describe how community will involve public during plan maintenance process over next five years.

➤ **Adoption and Review**

- The plan will be submitted for State review and recommendation prior to adoption.
- Upon recommendation from GEMA, the county and participating municipalities will adopt the plan.
- The adopted plan will be submitted for FEMA review and approval.

C. Project Milestones

List the major milestones in this project:

<u>Milestone</u>	<u>Number of Days to Complete</u>
Issuance of Subgrantee/Grantee Agreement	90 days
Hire Planning Consultant	60 days
Establish and Form Planning Committee	60 days
Gather Critical Facilities Data	90 days
Hazard Identification and Risk Assessment Update	120 days
Analyze, update, and continue development of Goals, Objectives, and Action Steps	90 days
Mitigation Strategy Update	90 days
Update Plan Maintenance and Implementation	60 days
Update the Planning Process	60 days
Submit Plan for GEMA Review and Approval	30 days
Submit Plan for FEMA Review and Approval	60 days
Plan Adoption and implementation	60 days
Financial Reconciliation and Closeout	<u>90 days</u>
Total	960 days