

February 21, 2019

Subject: Invitation to Bid #1632-B: Library Restrooms Renovation

Gentlemen/Ladies:

Fayette County, Georgia is seeking bids from qualified contractors to renovate and paint the Library lobby restrooms, in accordance with the information and specifications contained herein.

A pre-bid conference will be held at 10:00am, Thursday, March 7, 2019, at the Fayette County Library, 1821 Heritage Parkway, Fayetteville, GA 30214. All companies and interested parties are invited and strongly urged to attend. This will be the opportunity to take measurements, pictures, voice all questions, concerns and comments about this Invitation to Bid and have them addressed.

Questions concerning this invitation to bid should be addressed to Trina Barwicks, Contract Administrator in writing via email to tbarwicks@fayettecountyga.gov or fax to (770) 719-5515. Questions will be accepted until 3:00 pm, Wednesday, March 13, 2019.

The Purchasing Department office hours are Monday through Friday 8:00am to 5:00pm excluding holidays. The office telephone number is (770) 305-5420.

Please send or deliver your bid to the following address:

Fayette County Purchasing Department
140 Stonewall Avenue West, Suite 204
Fayetteville, Georgia 30214

Bid Number: 1632-B
Bid Name: Library Restrooms Renovation

Your envelope must be sealed, and should show your company's name and address.

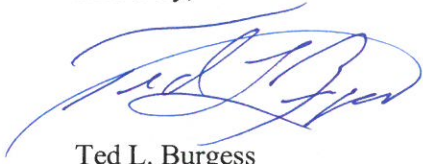
Bids will be received at the above address until 3:00pm, Tuesday, March 19, 2019 in the Purchasing Department, Suite 204. Bids will be opened at that time.

Bids must be signed to be considered. Late bids cannot be considered. Faxed or emailed bids cannot be considered.

If you downloaded this Invitation to Bid from the county's website, it will be your responsibility to check the website for any addenda that might be issued for this solicitation. The county cannot be responsible for a bidder not receiving information provided in any addenda.

Thank you for participating in this solicitation process.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ted L. Burgess", with a large, stylized flourish at the end.

Ted L. Burgess
Director of Purchasing

TLB/tcb

GENERAL TERMS AND CONDITIONS
ITB #1632-B: LIBRARY RESTROOMS RENOVATION

1. **Definitions:** The term “contractor” as used herein and elsewhere in these specifications shall be used synonymously with the term “successful bidder.” The term “county” shall mean Fayette County, Georgia.
2. **Bid is Offer to Contract:** Each bid constitutes an offer to become legally bound to a contract with the county, incorporating the invitation to bid and the bidder’s bid. The binding offer includes compliance with all terms, conditions, special conditions, specifications, and requirements stated in the invitation to bid, except to the extent that a bidder takes written exception to such provisions. All such terms, conditions, special conditions, specifications, and requirements will form the basis of the contract. The bidder should take care to answer all questions and provide all requested information, and to note any exceptions in the bid submission. Failure to observe any of the instructions or conditions in this invitation to bid may result in rejection of the bid.
3. **Binding Offer:** Each bid shall constitute a firm offer that is binding for ninety (90) days from the date of the bid opening, unless the bidder takes exception to this provision in writing.
4. **Bidder’s Questions:** The Fayette County Purchasing Department must receive questions about this invitation to bid in writing at least six days before the scheduled bid opening, excluding Saturdays, Sundays, and holidays. The county will post answers to questions and/or other information concerning the invitation to bid in the form of an addendum on the county’s website at https://fayettecountyga.gov/purchasing/bids_and_proposals.htm. It is the responsibility of the prospective bidder to check the website for any addenda issued for this invitation to bid.
5. **References:** Include with your bid a list of three (3) jobs that your company has done that are of the same or similar nature to the work described in this invitation to bid, on the form provided. Include all information as requested on the form.
6. **Bid Submission:** Submit your bid, along with any addenda issued by the county, in a sealed opaque envelope with the following information written on the outside of the envelope:
 - a. The bidder’s company name,
 - b. The bid number, which is #1632-B, and
 - c. The “reference” which identifies the bid, which is “**Library Restroom Renovation**”.

Mail or deliver one (1) unbound original bid (paperclip or binder clip acceptable, no staples), signed in ink by a company official authorized to make a legal and binding offer, to:

Fayette County Georgia
Purchasing Department
140 Stonewall Avenue West, Suite 204
Fayetteville, GA 30214

Attention: Contracts Administrator

You may submit bids in person, by U.S. mail, or by a commercial carrier. Do not submit bids by facsimile, e-mail, or other electronic means. Once submitted, all bids become the property of Fayette County.

7. **Bid Preparation Costs:** The bidder shall bear all costs associated with preparing the bid.
8. **Late Bids:** Bids not received by the time and date of the scheduled bid opening will not be considered, unless the delay is a result of action or inaction by the county.
9. **More than One Bid:** Do not submit alternate bids or options, unless requested or authorized by the county in the Invitation to Bid. If a responder submits more than one bid without being requested or authorized to do so, the county may disqualify the bids from that responder, at the county's option.
10. **Bid Corrections or Withdrawals:** The bidder may correct a mistake, or withdraw a bid, before the bid opening by sending written notification to the Director of Purchasing. Bids may be withdrawn after the bid opening only with written authorization from the Director of Purchasing.
11. **Defects or Irregularities in Bids:** The county reserves the right to waive any defect or irregularity in any bid received. In case of an error in extension of prices or totals in the bid, the unit prices shall govern.
12. **Prices Held Firm:** Prices quoted shall be firm for the period of the contract, unless otherwise specified in the bid. All prices for commodities, supplies, equipment, or other products shall be quoted FOB Destination, Fayette County or job site.
13. **Brand Name:** If items in this invitation for bid have been identified, described or referenced by a brand name or trade name description, such identification is intended to be descriptive, but not restrictive and is to indicate the quality and characteristics of products that may be offered. Alternative products may be considered for award if clearly identified in the bid. Items offered must meet required specifications and must be of a quality which will adequately serve the use and purpose for which intended.
14. **Bidder Substitutions:** Bidders offering substitutions or deviations from specifications stated in the invitation to bid, shall list such substitutions or deviations on the "Exceptions to Specifications" sheet provided, or on a separate sheet to be submitted with the bid. The absence of such list shall indicate that the bidder has taken no exception to the specifications. The evaluation of bids and the determination as to equality and acceptability of products or services offered shall be the responsibility of the county.
15. **Samples:** When the county requires samples as part of the bid and vendor selection process, bidders must provide requested samples within the time allotted, and at no cost to the county unless otherwise specified. Any goods provided under contract shall conform to the sample submitted. The county will return samples only at the bidder's request, and at the bidder's expense, if they are not destroyed by testing.
16. **Non-Collusion:** By responding to this invitation to bid, the bidder represents that the bid is not made in connection with any competing bidder, supplier, or service provider submitting a separate response to this invitation to bid, and is in all respects fair and without collusion or fraud.
17. **Bid Evaluation:** Award will be made to the lowest responsive, responsible bidder, taking into consideration payment terms, vendor qualifications and experience, quality, references, any exceptions listed, and/or other factors deemed relevant in making the award. The county may make such investigation as it deems necessary to determine the ability of the bidder to perform, and the bidder shall furnish to the county all information and data for this purpose as the county may request. The county reserves the right to reject any bid item, any bid, or all bids, and to re-advertise for bids.

18. **Discounts:** Cash discounts offered will be a consideration in awarding the bid, but only if they give the county at least 15 days from receipt of invoice to pay. For taking discounts, time will be computed from the date of acceptance at destination or the date a correct invoice is received, whichever is the later date. Payment is deemed made, for the purpose of earning the discount, on the date of the check. For payment of full invoice price, minimum terms of net 30 are preferred.
19. **Trade Secrets - Confidentiality:** If any person or entity submits a bid or proposal that contains trade secrets, an affidavit shall be included with the bid or proposal. The affidavit shall declare the specific included information which constitutes trade secrets. Any trade secrets must be either (1) placed in a separate envelope, clearly identified and marked as such, or (2) at a minimum, marked in the affidavit or an attached document explaining exactly where such information is, and otherwise marked, highlighted, or made plainly visible. See O.C.G.A. § 50-18-72 (A)(34).
20. **Trade Secrets – Internal Use:** In submitting a bid, the bidder agrees that the county may reveal any trade secret materials contained in the bid to all county staff and officials involved in the selection process, and to any outside consultant or other third parties who may assist in the selection process. The bidder agrees to hold harmless the county and each of its officers, employees, and agents from all costs, damages, and expenses incurred in connection with refusing to disclose any material which the bidder has designated as a trade secret.
21. **Ethics – Disclosure of Relationships:** Before a proposed contract in excess of \$10,000.00 is recommended for award to the Board of Commissioners or the County Administrator, or before the County renews, extends, or otherwise modifies a contract after it has been awarded, the contractor must disclose certain relationships with any County Commissioner or County Official, or their spouse, mother, father, grandparent, brother, sister, son or daughter related by blood, adoption, or marriage (including in-laws). A relationship that must be reported exists if any of these individuals is a director, officer, partner, or employee, or has a substantial financial interest in the business, as described in Fayette County Ordinance Chapter 2, Article IV, Division 3 (Code of Ethics).

If such relationship exists between your company and any individual mentioned above, relevant information must be presented in the form of a written letter to the Director of Purchasing. You must include the letter with any bid, proposal, or price quote you submit to the Purchasing Department.

In the event that a contractor fails to comply with this requirement, the County will take action as appropriate to the situation, which may include actions up to and including rejection of the bid or offer, cancellation of the contract in question, or debarment or suspension from award of a County contract for a period of up to three years.

22. **Contract Execution & Notice to Proceed:** After the Board of Commissioners makes an award, all required documents are received by the county, and the contract is fully executed with signature of both parties, the county will issue a written Notice to Proceed. The county shall not be liable for payment of any work done or any costs incurred by any bidder prior to the county issuing the Notice to Proceed.
23. **Unavailability of Funds:** This contract will terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the county under the contract.

24. **Insurance:** The successful bidder shall procure and maintain the following insurance, to be in effect throughout the term of the contract, in at least the amounts and limits as follows:
- a. **General Liability Insurance:** \$1,000,000 combined single limit per occurrence, including bodily and personal injury, destruction of property, and contractual liability.
 - b. **Automobile Liability Insurance:** \$1,000,000 combined single limit each occurrence, including bodily injury and property damage liability.
 - c. **Worker's Compensation & Employer's Liability Insurance:** Workers Compensation as required by Georgia statute.

Before a contract with the successful bidder is executed, the successful bidder shall provide Certificates of Insurance for all required coverage. The successful offeror can provide the Certificate of Insurance after award of the contract, but must be provided prior to execution of the contract document by both parties. The certificate shall list an additional insured as follows:

Fayette County, Georgia
140 Stonewall Avenue West
Fayetteville, GA 30214

25. **Bid Bond:** You must include a bid bond with your bid, equal to five percent (5%) of the total amount bid. Bid bonds shall be provided by a surety which appears on Georgia's list of approved sureties administered by the State Insurance Commissioner, or the U.S. Treasury's list of approved bond sureties (Circular 570).
26. **Performance and Payment Bonds:** Prior to execution of a contract, the successful bidder shall submit performance and payment bonds each equal to 100 percent of the contract value, provided by a surety which appears on Georgia's list of approved sureties administered by the State Insurance Commissioner, or the U.S. Treasury's list of approved bond sureties (Circular 570).
27. **Building Permits:** Work performed for the county requiring building permits by licensed contractors will not have permit fees assessed, although any re-inspection fees for disapproved inspections will be the responsibility of the contractor prior to final inspections and the Certificate of Occupancy or Certificate of Completion being issued.
28. **Unauthorized Performance:** The County will not compensate the contractor for work performed unless the work is authorized under the contract, as initially executed or as amended.
29. **Assignment of Contract:** Assignment of any contract resulting from this invitation to bid will not be authorized, except with express written authorization from the County.
30. **Indemnification:** The contractor shall defend, indemnify and save the county and all its officers, agents and employees harmless from all suits, actions, or other claims of any character, name and description brought for or on account of any damages, losses, or expenses to the extent caused by or resulting from the negligence, recklessness, or intentionally wrongful conduct of the contractor or other persons employed or utilized by the contractor in the performance of the contract. The contractor shall pay any judgment with cost which may be obtained against the county growing out of such damages, losses, or expenses.

31. **Severability:** The invalidity of one or more of the phrases, sentences, clauses or sections contained in the contract shall not affect the validity of the remaining portion of the contract. If any provision of the contract is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision to the extent that the provision is unenforceable. In such case, the contract shall be deemed amended to the extent necessary to make it enforceable while preserving its intent.
32. **Delivery Failures:** If the contractor fails to deliver contracted goods or services within the time specified in the contract, or fails to replace rejected items in a timely manner, the county shall have authority to make open-market purchases of comparable goods or services. The county shall have the right to invoice the contractor for any excess expenses incurred, or deduct such amount from monies owed the contractor. Such purchases shall be deducted from contracted quantities.
33. **Inspection and Acceptance of Deliveries:** The county reserves the right to inspect all goods and products delivered. The county will decide whether to accept or reject items delivered. The inspection shall be conclusive except with respect to latent defects, fraud, or such gross mistakes as shall amount to fraud. Final inspection resulting in acceptance or rejection of the products will be made as soon as practicable, but failure to inspect shall not be construed as a waiver by the county to claim reimbursement or damages for such products which are later found to be in non-conformance with specifications. Should public necessity demand it, the county reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Director.
34. **Termination for Cause:** The County may terminate the contract for cause by sending written notice to the contractor of the contractor's default in the performance of any term of this agreement. Termination shall be without prejudice to any of the county's rights or remedies by law.
35. **Termination for Convenience:** The County may terminate the contract for its convenience at any time with 10 days' written notice to the contractor. In the event of termination for convenience, the county will pay the contractor for services performed. The county will compensate partially completed performance based upon a signed statement of completion submitted by the contractor, which shall itemize each element of performance completed.
36. **Force Majeure:** Neither party shall be deemed to be in breach of the contract to the extent that performance of its obligations is delayed, restricted, or prevented by reason of any act of God, natural disaster, act of government, or any other act or condition beyond the reasonable control of the party in question.
37. **Governing Law:** This agreement shall be governed in accordance with the laws of the State of Georgia. The parties agree to submit to the jurisdiction in Georgia, and further agree that any cause of action arising under this agreement shall be required to be brought in the appropriate venue in Fayette County, Georgia.

Fayette County, Georgia
Checklist of Required Documents

*(Be Sure to Return This Checklist and
the Required Documents in the order listed below)*

ITB #1632-B: LIBRARY RESTROOMS RENOVATION

Company information – on the form provided _____

Bid Bond _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1) _____

Pricing sheet _____

List of exceptions, if any – on the form provided _____

References – on form provided _____

Signed Addenda, if any _____

COMPANY NAME: _____

COMPANY INFORMATION

ITB #1632-B: LIBRARY RESTROOMS RENOVATION

COMPANY

Company Name: _____

Physical Address: _____

Mailing Address (if different): _____

AUTHORIZED REPRESENTATIVE

Signature: _____

Printed or Typed Name: _____

Title: _____

Email Address: _____

Phone Number: _____ Fax Number: _____

PROJECT CONTACT PERSON

Name: _____

Title: _____

Office Number: _____ Cellular Number: _____

Email Address: _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Fayette County, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

ITB #1632-B: LIBRARY RESTROOMS RENOVATION

Name of Project

FAYETTE COUNTY GEORGIA

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 2019 in (city) _____, (state) _____

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 2019.

NOTARY PUBLIC

My Commission Expires:

ITB #1632-B: LIBRARY RESTROOMS RENOVATION

**1821 HERITAGE PARK WAY
FAYETTEVILLE GEORGIA 30214**

INTRODUCTION

Fayette County is seeking bids from qualified contractors to renovate and paint the men's and woman's public restrooms located in the lobby area of the library.

BACK GROUND

Fayette County's Public Library is a member of the Flint River Library System and has served the community for over 20 years. The library continues to improve its technology and expand its programs and opportunities for use by the community. Public computer access, computer classes, a children's section with special programs, study rooms, a multipurpose meeting room, and much more are available to the community. The Library Director and staff takes great pride in the building and what it brings to the community and it shows. Visitors are amazed not only at the size of the facility, but how well it is maintained.

Over the years, there have been renovations to expand the overall functionality of the Library, but little to date has been done to enhance the currently outdated public restroom area. Planned improvements are to include replacing the floor tile, partitions and the countertops along with fresh paint and other smaller improvements. This proposed remodel of the restrooms is targeted to compliment other improvements made throughout the Library and to further enhance the aesthetic appeal of this building.

SCOPE OF WORK

1. This Library is a high traffic public area that will remain open throughout the entire construction timeline.
2. Public access and use of the restrooms during the construction period will not be permitted. The contractor shall install a plastic barrier around the construction zone to keep the public out, and to contain dust and other construction material within the designated work zone.
3. The Contractor shall strategically post proper signage (danger work area, keep out, restrooms close, etc.) around the work zone to notify patrons of the library that public access within the work zone area is not permitted.
4. The Contractor shall protect the floors and walls surrounding the work zone from damage associated with equipment, tools and materials being brought into and removed from the work site. Damage caused by the contractor or their subs to floors, walls, etc., at the library shall be the responsibility of the contractor to repair or replace to equal or better condition before the damage occurred at no cost to the County.

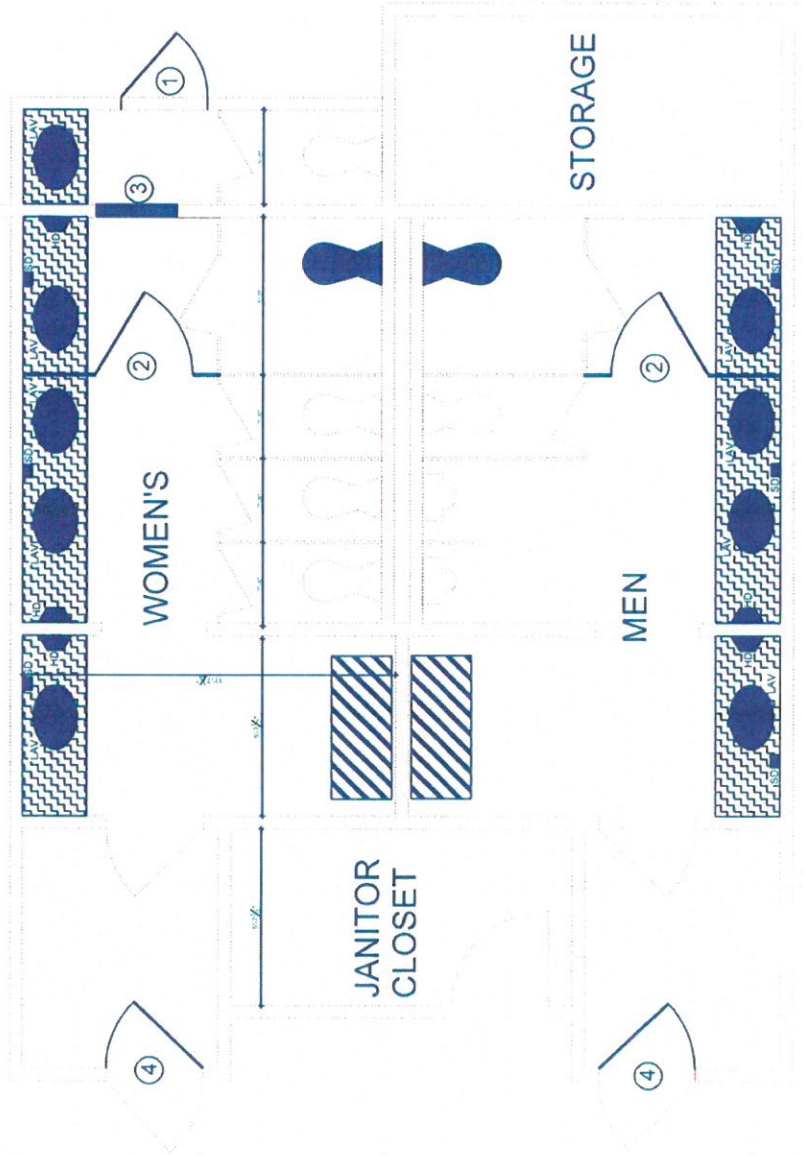
5. No touch up painting of damaged walls outside the project area will be accepted. The entire section of the damaged wall shall be painted to an appropriate seam or corner as to provide a consistent paint color and texture along that wall.
6. The Contractor shall provide a dumpster or truck to remove material from county property. Placement of the dumpster shall be agreed upon by Fayette County before it is placed.
7. The designated contractor entrance/exit to the project site is located on the right side of the library building where the employees and staff enter the facility. All loading and unloading shall occur through the designated contractor entrance. No loading or unloading of tools, materials and equipment shall be permitted through the main entrance of the library, unless the size of what is being unloaded provides no other alternative.
8. The Contractor shall demo the men and women restrooms. The Contractor shall demo tile floors, tile walls, laminate counters, wood frame, partitions, mirrors, hand dryers, soap dispensers, toilets, and the drywall to which any of these items were attached.
9. The following items within the men and women restrooms are to be saved and not damaged during the demo operation: Urinals, toilet tissue holders, two handicap toilet and grab bars. These items are to be stored in a safe place for reinstallation into the restrooms. No storage within the Library is available. Therefore, the contractor is responsible to provide a storage pod or like for holding the bathroom items to be reinstalled.
10. In the women restroom the last toilet there has a drywall opening, that opening shall be framed and sheet rocked, mudded prime and painted to match other restrooms. Contractor shall add a door 3.0 matching existing restroom doors, from the public meeting side, and install sink, paper towel dispenser, 2ft by 4ft mirror to match, and same flooring use in the other restrooms.
11. Contractor shall install electric hand blowers Global-GX1 White-110-120V or equal, to be install in same location as removed from.
12. Contractor shall install nine (9) total 19 inch oval drop in sink basin, and nine (9) American Standard 5502.170.002 faucets with grid, or equal.
13. Contractor shall have a licensed electrician for any electrical work on project.
14. Contractor shall use a licensed Plumber for any related plumbing work on this project.
15. Contractor is required to get a permit from the Department of Building Safety, no fee is charged on County projects.
16. Contractor shall be responsible for all plumbing connections, adjustments for sink traps, faucet connections and new connections for sink in the women restroom on the end that will be closed in and open from the meeting room side.

17. Contractor shall install five (5) new 17 inch toilets, along with the two (2) toilets that are to be reinstalled, along with toilet seats for them all.
18. Contractor shall paint all walls in the restroom with Sherwin Williams 200 series eggshell wall paint, prime plus two coats, County shall pick color.
19. Contractor to paint all ceilings with a Sherwin Williams white or equal ceiling paint, flat finish, one coat.
20. Contractor to paint all doors and trim within the restroom with a Sherwin Williams White or equal paint, high gloss finish. County will provide the colors for walls, trim and doors
21. Contractor shall install new granite countertops, white ornamental granite.
22. Contractor shall remove door and frame from Men restroom, and reinstall at the woman's restroom to swing in to the right. And remove woman's restroom door and frame reinstall at the men's restroom to swing in to the left.
23. Contractor shall install a foldout baby changing station in the middle section of each restroom. Contractor to install required bracing within wall to support changing station weight of child up to 100-lbs.
24. Contractor shall install new tile flooring within each restroom. Tile to be 12" x 12" glaze textured, daltile ceramic tile or equal, matching tile boarder around perimeter of restrooms, Tile color and grout color to be chosen by Fayette County. Grout is to be sealed by contractor.
25. Contractor shall install restroom partitions; they shall meet current ADA requirements. Each partition shall be made of solid high density polyethylene or HDPE with floor supports. Include urinal screen partition between each urinal. All partition hardware to have a brushed chrome finish. Also include vault hinge door hardware, surface mounted slide latch, door pulls for handicap doors, and vandal resistant stainless steel fasteners.
26. Contractor shall install 24-inch by 48-inch mirrors with a stainless steel boarder completely surrounding the mirror. Mirrors are to be mounted in front of every sink basin. A Soap dispenser is to be located between all mirrors.
27. All material (urinals, grab bars, toilet tissue holders) that was removed during demolition and is to be reinstalled shall be reinstalled at the proper time.
28. Contractor shall provide a minimum of two (2) porta potty's for use by contractor and the public during the restroom remodel effort.
29. Contractor shall be responsible and held liable for any damage caused by the Contractor to the library facility throughout the duration of the project.
30. The Contractor is responsible for their personnel on County property. The County has a no TOBACCO POLICY (smoking, chewing, etc.) while on all County property or in County building

31. Contractor is responsible for all means, methods, techniques, sequences and procedures to accomplish the work under this contract.
32. All sinks shall meet current ADA requirements regarding 27” minimum under sink clearance. Toilet and grab bars within Handicap Stall to meet current ADA regulations. Refer to attached Detail A.
33. The Contractor is responsible for the personal conduct of their employees while on county property. Personnel are expected to be professional and courteous at all time.
34. The Contractor shall provide a time line for the project. Once the project starts, the contractor shall continue to perform the needed work through completion of the project without extended delays.
35. Fayette County personnel will perform periodic inspections of the work being performed under this contract.
36. Should periodic inspections determine that work being performed is sub-standard and or not to code, Fayette County will notify the contractor’s foreman immediately of the deficiency. This notice of deficiency will likewise be submitted to the Contractor via email with a timeline to correct the deficiency. Should that deficient item of work not be addressed within the noted timeline, Fayette County shall issue a STOP WORK notice until the issue has been resolved.
37. A pre-quote meeting will be held for this project. Questions from contractors shall be submitted by the required deadline date as noted in the documents.

LEGEND

- ① - ADD NEW 3' DOOR W/FRAME & HARDWARE
- ② - ADD NEW SINK W/FIXTURE
- ③ - ADD NEW PARTITION DOOR
- ④ - FRAME CLOSED EXISTING DOOR OPENING
- HC - CHANGE EXISTING DOOR SWINGS AS SHOWN (SWAP MEN'S & WOMEN'S BATHROOM DOORS)
- SD - ADD NEW SOAP DISPENSER
- TOILET - ADD NEW TOILET (60" HEIGHT)
- CT - REPLACE/ADD NEW COUNTERTOP
- BT - NEW BABY CHANGING TABLE



LIBRARY PUBLIC RESTROOM RENOVATION

PRICING SHEET - ITB #1632-B: LIBRARY RESTROOMS RENOVATION

TOTAL PROJECT AMOUNT	\$
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NOTE: All applicable charges shall be included in total project amount, including but not limited to materials, equipment, installation, labor, mobilization and any other amounts. No additional charges will be allowed after the bid opening.

STATE PAYMENT TERMS _____.

STATE NUMBER OF DAYS TO START PROJECT AFTER NOTICE TO PROCEED IS ISSUED _____ DAYS.

STATE NUMBER OF DAYS TO COMPLETE PROJECT AFTER START DATE ABOVE _____ DAYS.

SPECIFY WARRANTY _____

COMPANY NAME: _____

REFERENCES - ITB #1632-B: LIBRARY RESTROOMS RENOVATION

Please list three (3) references of current or very recent customers who can verify the quality of service your company provides. Projects of similar size and scope are required.

REFERENCE ONE

Government/Company Name _____

City _____

Contact Person and Title _____

Phone _____ Contract Period _____

Scope of Work _____

REFERENCE TWO

Government/Company Name _____

City _____

Contact Person and Title _____

Phone _____ Contract Period _____

Scope of Work _____

REFERENCE THREE

Government/Company Name _____

City _____

Contact Person and Title _____

Phone _____ Contract Period _____

Scope of Work _____

COMPANY NAME _____