

To: Steve Rapson
 Through: Ted L. Burgess 
 From: Natasha M. Duggan 
 Date: September 19, 2019
 Subject: Request for Proposal #1726-P: Paramedic Training and Certification

The Purchasing Department issued Request for Proposals (RFP) #1726-P to contract with a provider for on-site training for a minimum of 8 students at the EOC for Emergency Medical Technicians and Paramedics. While there are a limited number of organizations that provide this service, the Department emailed notices to 17 firms. Invitations were extended via the county website, and Georgia Local Government Access Marketplace (www.glga.org). To reach as broad a base of potential providers 530 were notified through the Georgia Procurement Registry using Commodity Codes 47549 (Medical Instructional Aids and Training Programs) and 92440 (Instructor-led classroom Training – Technical).

Two companies submitted proposals:

Faithful Guardian Training Center	\$5,579.43 per student
School of EMS	\$11,000.00 per student

The proposal submitted by the School of EMS did not meet the requirements of the RFP because it is for an "on-line" school format. For this reason, The School of EMS proposal has been disqualified.

The Fire / EMS Department recommends Faithful Guardian Training Center for the contract. A contractor evaluation is attached.

Specifics of the proposed contract are as follows:

Contract Name	#1726-P: Paramedic Training and Certification		
Contractor	Faithful Guardian Training Center		
Not-to-Exceed Amount	\$44,635.44		
Budget:			
	Fire	EMS	Total
Org Code	27030550	27230600	
Object	523600	523600	Seminars, Memberships & Dues
Amount	\$22,317.72	\$22,317.72	\$44,635.44
Available	\$33,581.50	\$34,994.55	\$68,576.05 (As of 9/19/19)

Approved by: _____



Date: _____

9/19/19