



To: Steve Rapson
 Through: Ted L. Burgess 
 From: Natasha M. Duggan 
 Date: March 9, 2020
 Subject: Request for Quote #1756-A: Signs for Parks and Lakes

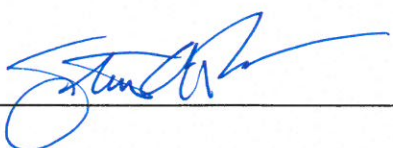
The Purchasing Department issued Request for Quote #1756-A: Signs for Parks and Lakes to secure a contractor to print signs for Fayette County Parks and Lakes. Notice of the opportunity was emailed to 95 companies. Another 324 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #80183 (Signs, Metal, Not Blanks) and #80186 (Signs, Miscellaneous). The offer was also advertised through Georgia Local Government Access Marketplace and the Fayette County website.

Eight (8) Companies submitted quotes. (Attachment 1).

The Water System recommends awarding to the lowest responsive bidder, Panaprint, Inc. This will be the first contract with Panaprint, Inc. Purchasing checked the references provided and received favorable feedback.

Specifics of the proposed contract are as follows:

Contract Name	#1756-A: Signs for Parks and Lakes			
Contractor	Panaprint, Inc.			
Contract Amount	\$8,152.56			
Budget:				
Fund	375	CIP	505	Water
Org Code	37560110	Recreation	50541010	Water Admin
Object	541210	Other Improvements	522268	Reservoir Mgt.
Contract Amount	\$6,741.54		\$1,411.02	
Available	\$52,502.02		\$15,752.91	As of 3/9/2020

Approved by:  _____ Date: 3/10/2020

#1756-A Signs for Parks and Lakes Tally Sheet

	Quantity	Wilderness Graphics		CIB International dba CanAm Signs		Environmental Graphics Group, LLC		Complete Signs, LLC		United Signs		A Sign Group, Inc.		Eagle Sign & Design		Panaprint, Inc.	
		Price	Extended Price	Price	Extended Price	Price	Extended Price	Price	Extended Price	Price	Extended Price	Price	Extended Price	Price	Extended Price	Price	Extended Price
Recreation																	
Brooks Baseball	2	\$ 682.62	\$ 1,365.24	\$ 307.70	\$ 615.40	\$ 300.00	\$ 600.00	\$ 298.00	\$ 596.00	\$ 225.00	\$ 450.00	\$ 189.00	\$ 378.00	\$ 173.67	\$ 347.34	\$ 156.78	\$ 313.56
Brooks Picnic	1	\$ 682.62	\$ 682.62	\$ 307.70	\$ 307.70	\$ 300.00	\$ 300.00	\$ 298.00	\$ 298.00	\$ 225.00	\$ 225.00	\$ 189.00	\$ 189.00	\$ 173.67	\$ 173.67	\$ 156.78	\$ 156.78
Brooks Softball	1	\$ 682.62	\$ 682.62	\$ 307.70	\$ 307.70	\$ 300.00	\$ 300.00	\$ 298.00	\$ 298.00	\$ 225.00	\$ 225.00	\$ 189.00	\$ 189.00	\$ 173.67	\$ 173.67	\$ 156.78	\$ 156.78
Kenwood Basketball	3	\$ 682.62	\$ 2,047.86	\$ 307.70	\$ 923.10	\$ 300.00	\$ 900.00	\$ 298.00	\$ 894.00	\$ 225.00	\$ 675.00	\$ 189.00	\$ 567.00	\$ 173.67	\$ 521.01	\$ 156.78	\$ 470.34
Kenwood Multipurpose Track & Field	2	\$ 682.62	\$ 1,365.24	\$ 307.70	\$ 615.40	\$ 300.00	\$ 600.00	\$ 298.00	\$ 596.00	\$ 225.00	\$ 450.00	\$ 189.00	\$ 378.00	\$ 173.67	\$ 347.34	\$ 156.78	\$ 313.56
Kenwood Picnic	2	\$ 682.62	\$ 1,365.24	\$ 307.70	\$ 615.40	\$ 300.00	\$ 600.00	\$ 298.00	\$ 596.00	\$ 225.00	\$ 450.00	\$ 189.00	\$ 378.00	\$ 173.67	\$ 347.34	\$ 156.78	\$ 313.56
Kenwood Tennis & Pickleball	3	\$ 682.62	\$ 2,047.86	\$ 307.70	\$ 923.10	\$ 300.00	\$ 900.00	\$ 298.00	\$ 894.00	\$ 225.00	\$ 675.00	\$ 189.00	\$ 567.00	\$ 173.67	\$ 521.01	\$ 156.78	\$ 470.34
Kiwanis Baseball	6	\$ 682.62	\$ 4,095.72	\$ 307.70	\$ 1,846.20	\$ 300.00	\$ 1,800.00	\$ 298.00	\$ 1,788.00	\$ 225.00	\$ 1,350.00	\$ 189.00	\$ 1,134.00	\$ 173.67	\$ 1,042.02	\$ 156.78	\$ 940.68
Kiwanis Basketball	1	\$ 682.62	\$ 682.62	\$ 307.70	\$ 307.70	\$ 300.00	\$ 300.00	\$ 298.00	\$ 298.00	\$ 225.00	\$ 225.00	\$ 189.00	\$ 189.00	\$ 173.67	\$ 173.67	\$ 156.78	\$ 156.78
Kiwanis Park	2	\$ 682.62	\$ 1,365.24	\$ 307.70	\$ 615.40	\$ 300.00	\$ 600.00	\$ 298.00	\$ 596.00	\$ 225.00	\$ 450.00	\$ 189.00	\$ 378.00	\$ 173.67	\$ 347.34	\$ 156.78	\$ 313.56
Kiwanis Picnic	1	\$ 682.62	\$ 682.62	\$ 307.70	\$ 307.70	\$ 300.00	\$ 300.00	\$ 298.00	\$ 298.00	\$ 225.00	\$ 225.00	\$ 189.00	\$ 189.00	\$ 173.67	\$ 173.67	\$ 156.78	\$ 156.78
Kiwanis Tennis & Pickleball	2	\$ 682.62	\$ 1,365.24	\$ 307.70	\$ 615.40	\$ 300.00	\$ 600.00	\$ 298.00	\$ 596.00	\$ 225.00	\$ 450.00	\$ 189.00	\$ 378.00	\$ 173.67	\$ 347.34	\$ 156.78	\$ 313.56
McCurry Football & Track Complex	4	\$ 682.62	\$ 2,730.48	\$ 307.70	\$ 1,230.80	\$ 300.00	\$ 1,200.00	\$ 298.00	\$ 1,192.00	\$ 225.00	\$ 900.00	\$ 189.00	\$ 756.00	\$ 173.67	\$ 694.68	\$ 156.78	\$ 627.12
McCurry Picnic	1	\$ 682.62	\$ 682.62	\$ 307.70	\$ 307.70	\$ 300.00	\$ 300.00	\$ 298.00	\$ 298.00	\$ 225.00	\$ 225.00	\$ 189.00	\$ 189.00	\$ 173.67	\$ 173.67	\$ 156.78	\$ 156.78
McCurry Park	3	\$ 682.62	\$ 2,047.86	\$ 307.70	\$ 923.10	\$ 300.00	\$ 900.00	\$ 298.00	\$ 894.00	\$ 225.00	\$ 675.00	\$ 189.00	\$ 567.00	\$ 173.67	\$ 521.01	\$ 156.78	\$ 470.34
McCurry Soccer	6	\$ 682.62	\$ 4,095.72	\$ 307.70	\$ 1,846.20	\$ 300.00	\$ 1,800.00	\$ 298.00	\$ 1,788.00	\$ 225.00	\$ 1,350.00	\$ 189.00	\$ 1,134.00	\$ 173.67	\$ 1,042.02	\$ 156.78	\$ 940.68
McCurry Softball	3	\$ 682.62	\$ 2,047.86	\$ 307.70	\$ 923.10	\$ 300.00	\$ 900.00	\$ 298.00	\$ 894.00	\$ 225.00	\$ 675.00	\$ 189.00	\$ 567.00	\$ 173.67	\$ 521.01	\$ 156.78	\$ 470.34
Delivery Charge		\$	\$ 683.00	\$	\$ 450.00	\$	\$ 100.00	\$	\$ 150.00	\$	\$ 300.00	\$	\$	\$	\$	\$	\$
Total Price Recreation		\$	\$ 30,035.66	\$	\$ 13,681.10	\$	\$ 13,000.00	\$	\$ 12,964.00	\$	\$ 9,975.00	\$	\$ 8,127.00	\$	\$ 7,717.81	\$	\$ 6,741.54
Water																	
Lake Horton	3	\$ 682.62	\$ 2,047.86	\$ 307.70	\$ 923.10	\$ 300.00	\$ 900.00	\$ 298.00	\$ 894.00	\$ 225.00	\$ 675.00	\$ 189.00	\$ 567.00	\$ 173.67	\$ 521.01	\$ 156.78	\$ 470.34
Lake Kedron	2	\$ 682.62	\$ 1,365.24	\$ 307.70	\$ 615.40	\$ 300.00	\$ 600.00	\$ 298.00	\$ 596.00	\$ 225.00	\$ 450.00	\$ 189.00	\$ 378.00	\$ 173.67	\$ 347.34	\$ 156.78	\$ 313.56
Lake McIntosh	2	\$ 682.62	\$ 1,365.24	\$ 307.70	\$ 615.40	\$ 300.00	\$ 600.00	\$ 298.00	\$ 596.00	\$ 225.00	\$ 450.00	\$ 189.00	\$ 378.00	\$ 173.67	\$ 347.34	\$ 156.78	\$ 313.56
Star's Mill	2	\$ 682.62	\$ 1,365.24	\$ 307.70	\$ 615.40	\$ 300.00	\$ 600.00	\$ 298.00	\$ 596.00	\$ 225.00	\$ 450.00	\$ 189.00	\$ 378.00	\$ 173.67	\$ 347.34	\$ 156.78	\$ 313.56
Total Price Water System		\$	\$ 6,143.58	\$	\$ 2,769.30	\$	\$ 2,700.00	\$	\$ 2,682.00	\$	\$ 2,025.00	\$	\$ 1,701.00	\$	\$ 1,563.03	\$	\$ 1,411.02
		\$	\$ 36,179.24	\$	\$ 16,450.40	\$	\$ 15,700.00	\$	\$ 15,646.00	\$	\$ 12,000.00	\$	\$ 9,828.00	\$	\$ 9,280.84	\$	\$ 8,152.56

calculation error in quote

calculation error in quote

REFERENCE REQUEST
Spoke to: Justyne – Blue Bird Body Company
Date: 3/4/2020

The Fayette County Purchasing Department is currently reviewing our Invitation to Bid #1756-A for Signs for Parks and Lakes. You have been listed as a reference for Panaprint.

If you would, please answer the following questions as they pertain to the firm listed above:

1. Brief Project Description:

Been using Panaprint over 10 years – wrap vehicles, wrap walls

2. Was the Firm *Prime* x or *Sub* on the above project?

3. Please rate the following questions 1 - 5 (5 being the best) as it pertains to the firm listed above:

- Quality of work 5
- Adherence to specifications or scope of work 5
- Problem solving 5
- Working relationship 5
- Were there any additional charges added to your quote not without our
 approval
- Deliverables performed on schedule 5
- Completed work within the specified budget 5

Other comments:

REFERENCE REQUEST
Spoke to: Lisa – Martin’s BBQ
Date: 3/4/2020

The Fayette County Purchasing Department is currently reviewing our Invitation to Bid #1756-A for Signs for Parks & Lakes. You have been listed as a reference for Panaprint.

If you would, please answer the following questions as they pertain to the firm listed above:

1. Brief Project Description:

Printed menu boards, wrapped a vehicle, wrapped tables, all of indoor and outdoor signs – metal signs included & catering brochures, business cards

2. Was the Firm *Prime* x or *Sub* on the above project?

3. Please rate the following questions 1 - 5 (5 being the best) as it pertains to the firm listed above:

- Quality of work 5
- Adherence to specifications or scope of work 5
- Problem solving 5
A word was misspelled – they did redid the entire sign.
- Working relationship 5
- Were there any additional charges added to your quote no
- Deliverables performed on schedule 5
- Completed work within the specified budget n/a

Other comments: