

To: Steve Rapson

Through: Ted L. Burgess *TLB*

From: Natasha M. Duggan *NMD*

Date: February 18, 2020

Subject: Contract 1764-B: Water System Administrative Building TPO Roof Replacement

The Purchasing Department issued Invitation to Bid #1764-B to secure a contractor to replace the TPO roof and gutters at the Water System Administrative building. Notice of the opportunity was emailed to 37 companies. Another 633 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity codes #91066 (Roofing, Gutters, and Downspouts Maintenance and Repair Services) and #91473 (Roofing and Siding). The offer was also advertised through Georgia Local Government Access Marketplace, Channel 23, and the Fayette County website.

Seven companies submitted quotes. One company was disqualified due to an unsealed bid. The tally sheet is attached for your review. (Attachment 1)

Building and Grounds completed a contractor evaluation and it is attached. (Attachment 2)

Specifics of the proposed contract are as follows:

Contract Name	#1764-B: Water System Administrative Building TPO Roof Replacement		
Contractor	Dusty Greer Roofing, Inc.		
Contract Amount	\$88,270.00		
Budget:			
	Fund	507	
	Org Code	507	Water System CIP
	Object	117616	
	Project	9WSAR	WS Administration Roof
	Available	\$142,103.00	As of 2/12/2020

Approved by: *Steve Rapson* Date: 2/18/2020

Invitation to Bid #1764-B: Water System TPO Roof Replacement

	Riley Contracting, Inc.	Hawk Construction Company, LLC	Core Roofing Systems, Inc.	Roof Management, Inc.	SHC Roofing, Inc.	Rycars Construction, LLC	Dusty Greer Roofing, Inc.
Base Bid	Disqualified*	\$ 145,950.00	\$ 87,646.00	\$ 90,000.00	\$ 83,080.00	\$ 85,000.00	\$ 64,400.00
Allowance		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Total Base Bid		\$ 155,950.00	\$ 97,646.00	\$ 100,000.00	\$ 93,080.00	\$ 95,000.00	\$ 74,400.00
Alternate: Gutter & Downspout Replacement		\$ 4,580.00	\$ 12,589.00	\$ 6,589.00	\$ 10,004.00	\$ 7,970.00	\$ 13,870.00
Total with Alternate		\$ 160,530.00	\$ 110,235.00	\$ 106,589.00	\$ 103,084.00	\$ 102,970.00	\$ 88,270.00

*Disqualified due to submission of an unsealed bid.

**FAYETTE COUNTY, GEORGIA
CONTRACTOR PERFORMANCE EVALUATION**

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Dusty Greer Roofing, Inc.	Contract Number: 1536-B
Mailing Address: 415 Lakeshore Drive	Contract Description or Title: Stonewall TPO Roof
City, St, Zip Code: Monroe, GA 30655	Contract Term (Dates) From: 10/5/2018-5-22-2019
Phone Number: 770-207-5277	Task Order Number:
Cell Number: n/a	Other Reference: This is for Water System TPO Roof Replacement - Contract 1764-B
E-Mail Address: dustygreerroofing@yahoo.com	

DEFINITIONS

OUTSTANDING - Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: 	Date of Evaluation: 02/07/2020
Print Name: Anthony Ballard	Department/Division: Building & Ground Maintenance
Title: Assistant Director Building Maintenance	Telephone No: 770-320-6000