

To: Steve Rapson  
 Through: Ted L. Burgess *TB*  
 From: Natasha M. Duggan *ND*  
 Date: March 2, 2020  
 Subject: Contract #1778-A: Crosstown WTP Raw Water VFD

The Purchasing Department issued Request for Quote #1778-A: Crosstown WTP Raw Water VFD to secure a vendor to change out three raw water pumps at Crosstown Water Treatment Plants. Notice of the opportunity was emailed to 39 companies. Another 408 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91389 (Maintenance and Repair, Utility and Underground Projects), #91392 (Maintenance and Repair, Water System, Maintenance and Service Line), and #96185 (Utility Services, Water). The offer was also advertised through Georgia Local Government Access Marketplace and the Fayette County website.

Two companies submitted quotes. The Water System recommends award of the contract to the responsive low bidder, T. W. Brown Contracting, LLC.

A favorable contractor evaluation has been completed by Buildings and Grounds and is attached for your reference.

Specifics of the proposed contract are as follows:

<b>Contract Name</b>	#1778-A: Crosstown WTP Raw Water VFD	
<b>Contractor</b>	T. W. Brown Contracting, LLC	
<b>Contract Amount</b>	\$37,150.00	
<b>Budget:</b>		
Fund	<b>507</b>	<b>CIP</b>
Org Code	507	Water System CIP
Object	117616	
Project	9WSPR	Pump Refurbishment Program
Available	\$181,250.00	As of 3/2/2020

Approved by: *Steve Rapson* Date: *3/3/2020*

## FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: T. W. Brown Contracting, LLC	Contract Number: 1116-B
Mailing Address: 60B Highway 85 Connector	Contract Description or Title: Justice Center Sidewalk Expansion
City, St, Zip Code: Brooks, GA 30205	Contract Term (Dates) From: September 2016 – October 2016
Phone Number: 770-599-6339	Task Order Number: n/a
Cell Number: n/a	Other Reference: Project 6565M
E-Mail Address: tyler@twbrown.com	

### DEFINITIONS

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

### EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

### EVALUATED BY

Signature: 	Date of Evaluation: 03/02/2020
Print Name: Steve Rhoads	Department/Division: B&G
Title: Assistant Director	Telephone No: 770-320-6001



**#1778-A: Crosstown WTP Raw Water VFD  
Tally Sheet**

	<b>T.W. Brown Contracting, LLC</b>	<b>PF Moon</b>
Crosstown WTP Pump #2 Replacement	\$ 5,357.00	\$ 13,736.00
Crosstown WTP Pump #4 Replacement	\$ 11,428.00	\$ 27,693.00
Flint River PS Pump #3 Replacement	\$ 20,365.00	\$ 39,445.00
<b>Total Quote</b>	<b>\$ 37,150.00</b>	<b>\$ 80,874.00</b>