

To: Steve Rapson
Through: Ted L. Burgess 
From: Ted Crumbley 
Date: September 3, 2020
Subject: #1851-B: New Chiller for the Library

The Purchasing Department issued an invitation for bid for the above reference project. Notices of the opportunity to quote were emailed to contractors. Another four hundred sixty two contractors were contacted through the Georgia Procurement Registry.

The Purchasing Department received seven bids. Building and Grounds recommends award to the low bidder, J.M. Clayton Company. A performance evaluation and a tally sheet is attached.

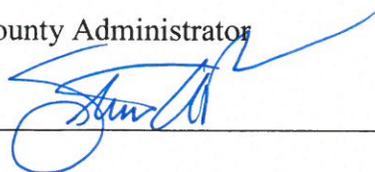
Specifics of the proposed contract are as follows:

Contract Name: #1851-B: New Chiller for the Library
Vendor: J.M. Clayton Company
Contract Not-to-Exceed Amount: \$ 80,000.00

Organization Code: 37510565 (Building and Grounds)
Object Code: 541210 (Other Improvements)
Project Code: 191AK (Library Chiller)
Available Budget: \$ 95,000.00 as of 9/1/2020

Awarding Authority: County Administrator

Approval Signature



Date: 9/4/2020

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: J.M. Clayton Company	Contract Number: 1215-B
Mailing Address: 98 Avenue H – P.O. Box 246	Contract Description or Title: Sports Lighting for McCurry Park
City, St, Zip Code: Thomaston, Ga. 30286	Contract Term (Dates) From: December 22, 2016 To: June 30, 2017
Phone Number:	Task Order Number:
Cell Number:	Other Reference:
E-Mail Address:	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 09/03/2020
Print: Steve Rhoads	Department/Division: B&G
Title: Assistant Director	Telephone No: 770-320-6001