

## BOARD OF COUNTY COMMISSIONERS

Eric K. Maxwell, Chairman  
Randy Ognio, Vice Chairman  
Steve Brown  
Charles W. Oddo  
Charles D. Rousseau



## FAYETTE COUNTY, GEORGIA

Steve Rapson, County Administrator  
Dennis A. Davenport, County Attorney  
Tameca P. White, County Clerk  
Marlena Edwards, Deputy County Clerk

140 Stonewall Avenue West  
Public Meeting Room  
Fayetteville, GA 30214

## ACTION AGENDA

September 13, 2018  
6:30 p.m.

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Welcome to the meeting of your Fayette County Board of Commissioners. Your participation in County government is appreciated. All regularly scheduled Board meetings are open to the public and are held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 6:30 p.m.

### Call to Order

Chairman Eric Maxwell called the September 13, 2018 Board of Commissioners meeting to order at 6:31 p.m. A quorum of the Board was present.

### Invocation and Pledge of Allegiance by Chairman Eric Maxwell

Chairman Eric Maxwell offered the Invocation and led the audience and Board in the Pledge of Allegiance.

### Acceptance of Agenda

Vice Chairman Ogniomoved to approve the agenda with the amendment of adding Constitution Week Proclamation as item 1a. Commissioner Brown seconded. The motion passed 5-0.

### PROCLAMATION/RECOGNITION:

#### 1. Recognition of the staff and volunteers that assist with the organization of the Water Guardians program.

Commissioner Brown on behalf of the Board recognized all the hard work and tremendous effort of the Water Guardian participants, volunteers, and staff; The goal of the Water Guardian initiative is to help keep the reservoirs in Fayette County clean; and in turn helping keep the drinking water for Fayette County citizens safe and clean.

PUBLIC HEARING: None

### CONSENT AGENDA:

Commissioner Brown moved to approve the Consent Agenda as written. Commissioner Oddo seconded.

Commissioner Rousseau asked to have item #5 pulled for discussion.

Commissioner Brown amended his motion to approve the Consent Agenda as written with the exception of item #5.

Commissioner Oddo amended his second. The motion passed 5-0.

2. Approval of staff's recommendation to include "Addendum 5-Blessing of Animals" as an added event to the Intergovernmental Agreement between the City of Fayetteville and Fayette County for use of county owned property.
3. Approval of staff's recommendation for the Board of Commissioners to enter into an agreement between Fayette County and the Town of Woolsey for the enforcement of similar Soil Erosion, Sedimentation and Pollution Control Ordinances.
4. Approval of staff's recommendation for the Board of Commissioners to enter into an agreement between Fayette County and the Town of Woolsey allowing Fayette County to act on behalf of the Town of Woolsey to maintain compliance with the Metropolitan North Georgia Watershed Planning District Water Management Plan.
5. Approval of staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2018, and authorization to adjust and close capital projects and move remaining funds to project contingency.

Commissioner Rousseau asked what the supplemental budget adjustments entailed.

County Administrator, Steve Rapson provided the Board with an overview of the supplemental budget adjustments for the fiscal year ended June 30, 2018.

Commissioner Rousseau moved to approve staff's recommendation to adopt final supplemental budget adjustments for the fiscal year ended June 30, 2018, and authorization to adjust and close capital projects and move remaining funds to project contingency. Commissioner Oddo seconded. The motion passed 5-0.

6. Approval of staff's recommendation to award Contract # 1440-P for Debris Clearing, Removal, and Disposal Services to Ceres Environmental Services, Inc.
7. Approval of staff's recommendation to award Contract #1441-P for Debris Monitoring Services to Thompson Consulting Services, LLC.
8. Approval of staff's recommendation to award RFP #1504-P, Public Works Engineer of Record to Pond & Company for a nine-month contract (approximate) expiring on June 30, 2019 and with provisions for two 12-month extensions.
9. Approval of Election's request to enter into an Intergovernmental Agreement with the City of Fayetteville allowing the Fayette County Board of Elections to act as Superintendent of Elections for the Special Called November 6, 2018 Election, and authorization for the Chairman to sign said Intergovernmental Agreement.
10. Approval of Election's request to enter into an Intergovernmental Agreement with the City of Peachtree City allowing the Fayette County Board of Elections to act as Superintendent of Elections for the Special Called November 6, 2018 Election, and authorization for the Chairman to sign said Intergovernmental Agreement.
11. Approval of the August 23, 2018 Board of Commissioners Meeting Minutes.

#### OLD BUSINESS:

In accordance with the Americans With Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Board of Commissioners Agenda and supporting material for each item is available on-line through the County's website at [www.fayettecountyga.gov](http://www.fayettecountyga.gov). This meeting will be telecast on Comcast Cable Channel 23 and on the internet at [www.livestream.com](http://www.livestream.com).

To: Steve Rapson

From: Ted L. Burgess

Date: September 13, 2018

Subject: RFP #1441-P: Debris Monitor

The federal Robert T. Stafford Disaster Relief and Emergency Assistance Act authorizes the Federal Emergency Management Agency (FEMA) to provide financial assistance for removing debris from roads and other areas in the event of a natural or man-made disaster. FEMA's guidance titled RP9580.201 says, "Applicants must monitor all debris removal operations. Applicants must document all eligible debris removal expenses as a condition of receiving Public Assistance funding. Applicants may use contractors to monitor their debris removal operations."

Monitoring debris removal is a complex process. All federal laws, rules, and regulations must be followed carefully in order to not jeopardize federal financial reimbursement for costs incurred for these activities. For this reason, it is prudent to use a company that specializes in debris monitoring when the need arises.

Request for Proposals (RFP) #1441-P was issued to contract with a debris monitoring firm. Notice was direct-mailed to 22 vendors. A total of 352 companies were contacted through the web-based Georgia Procurement Registry. In compliance with Federal procurement rules, the Purchasing Department notified eight companies from the Small Business Administration database. In addition, invitations were extended via the Fayette News, the county website, Georgia Local Government Access Marketplace ([www.glga.org](http://www.glga.org)), and Channel 23.

Four companies submitted proposals (please see attachment). One proposal was disqualified because of exceptions they took to a number of requirements of the RFP, for example provision of performance and payment bonds and liquidated damages. An Evaluation Committee, composed of staff from Emergency Management, Public Works, the City of Peachtree City, the City of Fayetteville, and the Town of Tyrone scored the remaining three proposals using the evaluation criteria in the RFP. The criteria included (1) Project Understanding and Approach, (2) Company's Background and Experience, (3) the Project Team, and (4) the Load Ticket System. The two top-scoring firms gave presentations, which were also evaluated and scored.

The RFP states, "It is intended that this initiative will result in a cooperative agreement, enabling other jurisdictions within the county to enter into contracts with the winning firm for the same services, at the same prices." Staff from municipalities participated in the RFP development and proposal evaluation processes.

This will be a "pre-event" contract, so there will be no cost to the county unless and until a disaster or other emergency hits, and the company is contacted to assist. At that time, the county would request

performance and payment bonds, establish a not-to-exceed amount based on the nature and extent of the damage, and issue a Notice to Proceed letter to the contractor.

Based on evaluations and presentations, the Evaluation Committee recommends Thompson Consulting Services, LLC for the debris monitoring contract. Thompson Consulting does not have a previous contract with the county, so a Contractor Performance Evaluation is not supplied. Specifics of the proposed contract are as follows:

<b>Contract Name</b>	1441-P: Debris Monitor
<b>Type of Contract</b>	Contingency, Pre-Positioned Contract
<b>Vendor</b>	Thompson Consulting Services, LLC
<b>Contract Term:</b>	
Initial Term	Terminates June 30, 2019
Renewal Terms	Two 12-month renewal terms
<b>Contract Amount</b>	Established upon activation, if needed

**PROPOSAL #1441-P: DEBRIS MONITOR  
EVALUATION SCORING SHEET**

**Summary**

		MAX POINTS	DEBRISTECH, LLC	GOODWYN, MILLS AND CAWOOD, INC.	THOMPSON CONSULTING SERVICES	WITT O'BRIENS
<b>SELECTION PROCESS:</b>						
1	Project understanding and the proposed approach	40	30.8	15.1	34.8	Disqualified
2	Company's background and experience	25	19.6	14.6	22.6	
3	The project team	20	16.0	13.7	18.9	
4	Load ticket system	15	13.8	13.2	13.6	
<b>Total Technical Score</b>		<b>100</b>	<b>80.2</b>	<b>56.6</b>	<b>89.9</b>	<b>0.0</b>
<b>Price</b>						
Price Percent			\$165,250	\$246,223	\$182,830	
Technical Merit		70%	56.2	39.6	62.9	NA
Price		30%	30.0	15.3	26.8	NA
<b>Total Before Presentations</b>			<b>86.2</b>	<b>54.9</b>	<b>89.7</b>	<b>NA</b>

<b>SCORING AFTER PRESENTATIONS OF FIRMS</b>						
<b>Presentations :</b>						
<b>Avg. Presentation</b>			46.0		45.3	
Weighted Presentation			32.2		31.7	
Technical + Presentation		70%	88.4	39.6	94.7	NA
Price		30%	30.0	15.3	26.8	NA
<b>Total With Presentation</b>			<b>118.4</b>	<b>54.9</b>	<b>121.5</b>	<b>NA</b>