

April 2, 2021

**Subject: RFQ #1944-A: Field Operations Cleaning  
Addendum #1**

Gentlemen/Ladies:

Below, please find responses to questions, clarification, or additional information for the above referenced Request for Quotes. You will need to consider this information when preparing your quote.

1. **Who is the current contractor and what is their pricing?**  
This work has never been out-sourced.
2. **Who is the Incumbent Cleaning Company?**  
This work has never been out-sourced.
3. **What is the Incumbent annual pricing?**  
This work has never been out-sourced.
4. **Is the Scope of Work and Frequency of service the same as incumbent contract?**  
This work has never been out-sourced.
5. **What time of day may we clean the office?**  
After 5:00pm. Before 6:00am.
6. **Is there a closet available for storing our equipment and a slop sink we may use?**  
Yes, located in hallway beside kitchen. Yes, located in Mud Room.
7. **Would you allow a disinfectant fogger?**  
Yes.
8. **Would you require a COVID cleaning prior to the regular cleaning?**  
No.
9. **Is anything outside the building cleaned?**  
Glass entrance doors and windows. All 3 entrance swept and cleared of any trash.
10. **Are we cleaning the mud room?**  
Yes.
11. **Are we cleaning the showers?**  
Yes.
12. **Do you clean around the items on the floor in the offices?**  
Yes, items left on floors may be cleaned around.
13. **Where do we empty the trash?**  
Dumpster located on adjacent Water Plant property.

**14. Will there be a need for "emergency" disinfecting? For example due to a positive Covid-19 employee? If so, would you need disinfecting within 24-hrs. and can it be a separate line item?**

There will be no need for emergency disinfecting and this will not be included on the pricing sheet.

**15. Will you provide the checklist for cleaning verification or is that the responsibility of the vendor?**

Fayette County will provide a checklist based on the scope of work.

Received by (Name): \_\_\_\_\_ Company \_\_\_\_\_

Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, responding individuals, companies or other organizations will still be responsible for the requirements of this addendum and the specifications or changes herein.

The opening date for this RFQ has not changed. **The opening time and date are 3:00 p.m., Friday, April 9, 2021.** Quotes must be received by the Purchasing Department at the address above, Suite 204, at or before the opening date and time.

Questions regarding this solicitation will be accepted until 3:00 p.m., Tuesday, April 6, 2021. After that, we will not be able to respond to any inquiries about this project.

If you have questions, please contact Natasha Duggan, Contract Administrator at (770) 305-5150, fax (770) 719-5534 or email at [nduggan@fayettecountyga.gov](mailto:nduggan@fayettecountyga.gov).

Sincerely,

*Natasha Duggan for T. Burgess*

Ted L. Burgess  
Director of Purchasing