

To: Steve Rapson

Through: Ted L. Burgess *TLB*

Date: May 27, 2021

Subject: Contract #1951-B: Redwine Road & Starr's Mill School Complex Multi-Use Path

The Public Works Department is administering a project to construct a 10-foot wide asphalt path along the eastern side of Redwine Road. It will connect with existing path segments and cross several intersecting side streets. It includes a pedestrian hybrid beacon at the proposed Redwine Road Crosswalk. It is to be funded by a combination of Special Purpose Local Option Sales Tax (SPLOST) funds and Federal Surface Transportation Block Grant – Urban funds.

The Purchasing Department issued Invitation to Bid #1951-B to secure a general contractor for the project. Notice of the opportunity was emailed to 18 companies. Another 636 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91226 (Construction, Hike & Bike Trail), 91252 (Maintenance & Repair, Hike & Bike Trail), 91395 (Paving & Resurfacing, Highway and Road), and 91396 (Paving & Resurfacing, Streets, Major & Residential). The offer was also advertised through Fayette News, Georgia Local Government Access Marketplace, the Fayette County Website and Channel 23. In compliance with Federal requirements, 622 small, minority, and women-owned businesses were notified from the list maintained by the Small Business Administration.

Three companies submitted bids (Attachment 1). Public Works recommends awarding to the low bidder, Helix Group, Inc., for the not-to-exceed sum of \$1,874,665.56. A Contractor Performance Evaluation is attached (Attachment 2).

Capital Improvement Project #17TAH was budgeted for the project. The available balance is \$1,559,550.46. It is requested that \$315,115.10 be transferred from the SPLOST Transportation Contingency Fund to fund the shortfall.

Specifics of the proposed contract are as follows:

Contract Name #1951-B: Redwine Road & Starr's Mill School Complex Multi-Use Path
Contractor Helix Group, Inc.
Not-to-Exceed Amount \$1,874,665.56
Budget (After transfer):

	2017 SPLOST	GRANT	SPLOST TRANS. CONTINGENCY	TOTAL
Fund	322	326	NA	NA
Org Code	32240220	32640220	NA	NA
Object	541210	541210	NA	NA
Project	17TAH	17TAH	NA	NA
Available	\$408,000.92	\$1,151,549.54	\$315,115.10	\$1,874,665.56

Fayette County
Project Pricing Sheet
#1951-B Redwine Road & Starrs Mill School Complex Multi-Use Path

	COMPANY NAME	TOTAL BID PRICE
1	Helix Group	\$ 1,874,665.56
2	McLeRoy	\$ 2,090,989.87
3	Piedmont Paving	\$ 2,123,989.54

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION**COMPLETE ALL APPLICABLE INFORMATION**

Company Name: Helix Group, Inc.	Contract Number: 1657-B
Mailing Address: 1375 Oakley Industrial Blvd.	Contract Description or Title: Dogwood Trail Culvert Replacement
City, St, Zip Code: Fairburn, GA 30213	Contract Term (Dates) From: 5/30/2021 To: Completion
Phone Number: 470-491-4500	Task Order Number: N/A
Cell Number:	Other Reference: N/A
E-Mail Address: admin@helixgroupinc.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

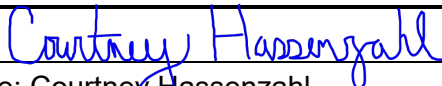
SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products	X				
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens	X				
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance					X

EVALUATED BY

Signature: 	Date of Evaluation: 05/11/2021
Print Name: Courtney Hassenzahl	Department/Division: Environmental Management
Title: Asst. Director	Telephone No: 770-305-5410

CONTRACTOR PERFORMANCE EVALUATION
Explanation of Outstanding or Unsatisfactory Ratings

Company Name:

Contract Number:

EXPLANATIONS / COMMENTS

1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

2. Condition of delivered products: The precast arch structure was delivered to the site early and in excellent condition. Helix handled the materials with proper care to keep the excellent condition throughout install.

7. Working relationship / interfacing with County staff and Citizen(s): Helix Group exhibited a Great working relationship with all involved County staff during and after construction. Helix Group also went above and beyond with a directly impacted citizen throughout and and well beyond construction.

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):