



To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: November 23, 2021

Subject: Contract #2033-A: Brechin Park – Catch Basin Invert Paving.

The Purchasing Department issued Request for Quotes #2033-A to secure a contractor experienced with stormwater drainage improvements to provide catch basin invert basin in Brechin Park subdivision. Notice of the opportunity was emailed to 114 companies. Another 1,146 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91345 (construction, sewer and storm drain), #91381 (maintenance and repair, sewer and storm drain), and #96873 (storm drain cleaning, repair and sludge removal services). The offer was also advertised through Georgia Local Government Access Marketplace and our website.

Three (3) responsive companies submitted quotes (Attachment 1).

Environmental Management recommends awarding to Helix Group, Inc. A Contractor Performance Evaluation is attached (Attachment 2).

Specifics of the proposed contract are as follows:

Contract Name	#2033-A: Brechin Park – Catch Basin Invert Paving	
Contractor	Helix Group, Inc.	
Contract Amount	\$22,060.67	
Budget:		
Fund	322	2017 SPLOST
Org Code	32240320	Stormwater
Object	541210	Other Improvements
Project	17SAS	Stormwater Improvements
Available	\$1,371,499.52	As of 11/22/2021

Approved by: _____



Date: _____

11/23/21

		Tople Construction & Engineering, Inc.	Crawford Grading & Pipeline, Inc.	Helix Group, Inc.
Project Site	Project Site Location	Total Quote	Total Quote	Total Quote
1	105 Bramlet Ct. (at Brechin Dr.)	\$ 1,250.00	\$ 850.00	\$ 516.99
2	110 Brechin Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
3	105 Bramlet Ct.	\$ 1,250.00	\$ 850.00	\$ 516.99
4	100 Bramlet Ct.	\$ 1,250.00	\$ 850.00	\$ 516.99
5	140 Bramlet Ct.	\$ 1,250.00	\$ 850.00	\$ 516.99
6	125 Brechin Dr. (Jn Bx on NE corner)	\$ 1,250.00	\$ 850.00	\$ 516.99
7	125 Brechin Dr. (SE corner of property)	\$ 1,250.00	\$ 850.00	\$ 516.99
8	125 Brechin Dr. (at Bontura Dr.)	\$ 1,250.00	\$ 850.00	\$ 516.99
9	100 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
10	115 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
11	120 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
12	140 Bontura Dr. (Junction Box)	\$ 1,250.00	\$ 850.00	\$ 516.99
13	215 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
14	220 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
15	215 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
16	245 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
17	250 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
18	105 Fenhurt Point	\$ 1,250.00	\$ 850.00	\$ 516.99
19	100 Fenhurt Dr.	\$ 1,500.00	\$ 850.00	\$ 516.99
20	105 Fenhurt Point (@ Bontura Dr.)	\$ 1,250.00	\$ 850.00	\$ 516.99
21	290 Bontura Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
22	330 Bontura Dr.	\$ 1,750.00	\$ 1,500.00	\$ 516.99
23	115 Brechin Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
24	150 Brechin Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
25	200 Brechin Dr. (Drop Inlet next to road)	\$ 1,250.00	\$ 950.00	\$ 516.99
26	215 Brechin Dr.	\$ 1,250.00	\$ 950.00	\$ 516.99
27	210 Brechin Dr.	\$ 1,250.00	\$ 950.00	\$ 516.99
28	255 Brechin Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
29	250 Brechin Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
30	260 Brechin Dr. (Drop Inlet next to road)	\$ 1,250.00	\$ 850.00	\$ 516.99
31	310 Brechin Dr.	\$ 1,250.00	\$ 850.00	\$ 516.99
32	105 Densmorr Ridge	\$ 1,250.00	\$ 850.00	\$ 516.99
33	100 Densmorr Ridge	\$ 1,250.00	\$ 850.00	\$ 516.99
34	-	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Brechin Park - Catch Basin Invert Paving Total Lump Sum Price (Items 1 through 34)		\$ 47,000.00	\$ 34,000.00	\$ 22,060.67

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Helix Group, Inc.	Contract Number: 1657-B
Mailing Address: 1375 Oakley Ind. Blvd.	Contract Description or Title: Dogwood Trail Culvert Replacement
City, St, Zip Code: Fairburn, GA 30213	Contract Term (Dates) From: 5/9/2019 - 11/5/2020
Phone Number: 470-491-4500	Task Order Number: N/A
Cell Number: N/A	Other Reference: For award of Contract 2033-A
E-Mail Address: admin@helixgroupinc.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: <i>Courtney Hassenzahl</i>	Date of Evaluation: 11/23/2021
Print Name: Courtney Hassenzahl	Department/Division: Environmental Management
Title: Asst. Director	Telephone No: 770-305-5410

