

To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: February 10, 2022

Subject: Contract #2042-A: Water System Admin Kitchen Renovation

The Purchasing Department issued Request for Quotes #2042-A to secure a contractor to install new cabinets and countertops at the Water System Administration's kitchen. Notice of the opportunity was emailed to 133 companies. Another 373 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91065 (Remodeling and Alteration Services). The offer was also advertised through our website.

Three (3) responsive companies submitted quotes (Attachment 1, Exhibit 1) for demolition, countertops, cabinets, appliance installation and an alternate quote to add a cabinet style pantry to the kitchen design. The lowest most responsive firm's quote was over budget. For this reason, the Water System requested that the low firm, Technaserv Corporation, allow the Water System to perform partial demolition of the space. Technaserv accepted the reduced demolition scope and reduced their quote by \$2,500 from \$43,135 to \$40,635 and removed the cabinet and appliance removal (Attachment 1, Exhibit 2). The alternate for the cabinet style pantry is also being awarded for \$850 which brings the total amount to \$41,485.

The Water System recommends awarding the reduced scope and the alternate to Technaserv Corporation. A Contractor Performance Evaluation for work completed for State Court is attached (Attachment 2).

Specifics of the proposed contract are as follows:

Contract Name	#2042-A: Water System Admin Kitchen Renovation		
Contractor	Technaserv Corporation		
Contract Amount	\$41,485.00		
Budget:			
Org Code	507	Water CIP	
Object	117616		
Project	20WSD	Water Administration Renovation	
Available	\$42,442.74	As of 2/9/2022	

Approved by: 

Date: 2/9/2022

Place on County Administrator's Report? Yes ☒ No ☐

On Agenda Dated: _____

Tally Sheet

RFQ 2042-A: Water System Admin Kitchen Renovation

Base Quote	B. E. Guthrie	Prime Contractors	Technaserv Corporation
Quote for Demolition	\$ 3,466.66	\$ 7,161.00	\$ 7,235.00
Quote for countertops	\$ 4,124.25	\$ 9,201.00	\$ 5,100.00
Quote for cabinets	\$ 22,603.10	\$ 22,035.00	\$ 23,700.00
Quote for Appliance Installation	\$ 14,578.08	\$ 4,525.00	\$ 2,100.00
Allowance	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Total Base Quote	\$ 49,772.09	\$ 47,922.00	\$ 43,135.00
Alternate:			
Additional Cost to add cabinet style pantry	\$ 3,500.00	\$ 1,551.00	\$ 850.00

Base Quote	Technaserv Corporation	Technaserv Corporation
	Original Quote	Adjusted Quote
Quote for Demolition	\$ 7,235.00	\$ 4,735.00
Quote for countertops	\$ 5,100.00	\$ 5,100.00
Quote for cabinets	\$ 23,700.00	\$ 23,700.00
Quote for Appliance Installation	\$ 2,100.00	\$ 2,100.00
Allowance	\$ 5,000.00	\$ 5,000.00
Total Base Quote	\$ 43,135.00	\$ 40,635.00
Alternate:		
Additional Cost to add cabinet style pantry	\$ 850.00	\$ 850.00
Total with cabinet style pantry	\$ 43,985.00	\$ 41,485.00

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to
3. This form is to be completed and forwarded to the Purchasing Department not later than expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Technaserv Corporation	Contract Number:
Mailing Address: PO Box 768814	Contract Description or Title: State Court Office Renovation
City, St, Zip Code: Roswell, GA 30076	Contract Term (Dates) From: 2018
Phone Number: 404-462-3903	Task Order Number: n/a
Cell Number: N/A	Other Reference: for award of Contract 2042-A Water System Admin Kitchen Renovation
E-Mail Address: mramirez@technaserv.com	

DEFINITIONS

- OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.
- EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.
- SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.
- UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature: <i>Jeffrey Mayo</i>	Date of Evaluation: 2/9/22
Print Name: Jeffrey Mayo	Department/Division: B & Grounds
Title: Mgr.	Telephone No: 770 716 4283

