



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

March 29, 2022

Subject: RFQ #2055-A: OFFICE CLEANING SERVICES

Gentlemen/Ladies:

Fayette County, Georgia invites you to submit a quote for the above listed solicitation in accordance with the information and specifications contained herein.

A **mandatory** pre-quote conference will be held on 9:00a.m, Wednesday, April 6, 2022, at the Emergency Operations Center, 110 Volunteer Way, Fayetteville, GA 30214 to provide an opportunity for you to become familiar with the sites and work conditions, and to ask questions. Only the companies that attend will be invited to submit quotes for this project. We will visit all of the locations included in this Request for Quotes.

Address any questions you may have about this request for quotes to Sherry White via email to swhite@fayettecountyga.gov or fax to (770) 719-5544. Questions will be accepted until 12:00pm, Friday, April 8, 2022.

Quotes will be accepted until 3:00pm, Monday, April 18, 2022. Please provide your quote and other information via email to Sherry White, Contract Administrator at swhite@fayettecountyga.gov or fax to (770) 719-5544.

Purchasing Department office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. The office telephone number is (770) 305-5420.

Sincerely,

Ted L. Burgess
Director of Purchasing

GENERAL TERMS AND CONDITIONS
RFQ #2055-A: OFFICE CLEANING SERVICES

1. **Definitions:** The term “contractor” as used herein and elsewhere in these Terms and Conditions shall be used synonymously with the term “successful responder.” The term “county” shall mean Fayette County, Georgia.
2. **Quote is Offer to Contract:** Each quote constitutes an offer to become legally bound to a contract with the county, incorporating the request for quote and the responder’s quote. The binding offer includes compliance with all terms, conditions, special conditions, specifications, and requirements stated in the request for quote, except to the extent that a responder takes written exception to such provisions. All such terms, conditions, special conditions, specifications, and requirements will form the basis of the contract. The responder should take care to answer all questions and provide all requested information, and to note any exceptions in the quote submission. Failure to observe any of the instructions or conditions in this request for quote may result in rejection of the quote.
3. **Binding Offer:** Each quote shall constitute a firm offer that is binding for ninety (90) days from the received by date until the date of award, unless the responder takes exception to this provision in writing.
4. **References:** Include with your quote a list of three (3) jobs that your company has done that are of the same or similar nature to the work described in this request for quote, on the form provided. Include all information as requested on the form.
5. **Preparation Costs:** The responder shall bear all costs associated with preparing the quote.
6. **More Than One Quote:** Do not submit alternate quotes or options, unless requested or authorized by the county in the request for quote. If a responder submits more than one quote without being requested or authorized to do so, the county may disqualify the quotes from that responder, at the county’s option.
7. **Defects or Irregularities:** The county reserves the right to waive any defect or irregularity in any quote received. In case of an error in extension of prices or totals in the quote, the unit prices shall govern.
8. **Prices Held Firm:** Prices quoted shall be firm for the period of the contract, unless otherwise specified in the quote. All prices for commodities, supplies, equipment, or other products shall be quoted FOB Destination, Fayette County or job site.
9. **Responder Substitutions:** Responders offering substitutions or deviations from specifications stated in the request for quote, shall list such substitutions or deviations on the “Exceptions to Specifications” sheet provided, or on a separate sheet to be submitted with the quote. The absence of such list shall indicate that the responder has taken no exception to the specifications. The evaluation of quotes and the determination as to equality and acceptability of products or services offered shall be the responsibility of the county.
10. **Non-Collusion:** By responding to this request for quote, the responder represents that the quote is not made in connection with any competing responder, supplier, or service provider submitting a separate response to this request for quote, and is in all respects fair and without collusion or fraud.
11. **Ethics – Disclosure of Relationships:** Before a proposed contract in excess of \$10,000.00 is recommended for award to the Board of Commissioners or the County Administrator, or before the County renews, extends, or otherwise modifies a contract after it has been awarded, the contractor must

disclose certain relationships with any County Commissioner or County Official, or their spouse, mother, father, grandparent, brother, sister, son or daughter related by blood, adoption, or marriage (including in-laws). A relationship that must be reported exists if any of these individuals is a director, officer, partner, or employee, or has a substantial financial interest in the business, as described in Fayette County Ordinance Chapter 2, Article IV, Division 3 (Code of Ethics).

If such relationship exists between your company and any individual mentioned above, relevant information must be presented in the form of a written letter to the Director of Purchasing. You must include the letter with any bid, proposal, or price quote you submit to the Purchasing Department.

In the event that a contractor fails to comply with this requirement, the County will take action as appropriate to the situation, which may include actions up to and including rejection of the bid or offer, cancellation of the contract in question, or debarment or suspension from award of a County contract for a period of up to three years.

12. **Evaluation:** Award will be made to the lowest responsive, responsible responder, taking into consideration payment terms, vendor qualifications and experience, quality, references, any exceptions listed, and/or other factors deemed relevant in making the award. The county may make such investigation as it deems necessary to determine the ability of the responder to perform, and the contractor shall furnish to the county all information and data for this purpose as the county may request. The county reserves the right to reject any item, any quote, or all quotes, and to re-solicit for pricing.
13. **Partial Award:** The county reserves the right to make award by location, by group of locations, by any combination of locations, or by lump sum award. The award will be made in the best interest of the county. Responders may restrict their offers to consideration of a lump sum award or other restriction only by so indicating on the pricing sheet or the "Exceptions to Specifications" sheet included in the request for quotes. Responders who do not restrict consideration of their offers in this manner shall be expected to accept any portion of the award. The county reserves the right to award multiple contracts for the products or services sought by this request for quotes.
14. **Payment Terms and Discounts:** The County's standard payment terms are Net 30. Any deviation from standard payment terms must be specified in the resulting contract, and both parties must agree on such deviation. Cash discounts offered will be a consideration in awarding the quote, but only if they give the county at least 15 days from receipt of invoice to pay. For taking discounts, time will be computed from the date of invoice acceptance by the County, or the date a correct invoice is received, whichever is the later date. Payment is deemed made, for the purpose of earning the discount, on the date of the check.
15. **Trade Secrets – Confidentiality:** If any person or entity submits a bid or proposal that contains trade secrets, an affidavit shall be included with the bid or proposal. The affidavit shall declare the specific included information which constitutes trade secrets. Any trade secrets must be either (1) placed in a separate envelope, clearly identified and marked as such, or (2) at a minimum, marked in the affidavit or an attached document explaining exactly where such information is, and otherwise marked, highlighted, or made plainly visible. See O.C.G.A. § 50-18-72 (A)(34).
16. **Trade Secrets – Internal Use:** In submitting a quote, the responder agrees that the county may reveal any trade secret materials contained in the quote to all county staff and officials involved in the selection process, and to any outside consultant or other third parties who may assist in the selection process. The responder agrees to hold harmless the county and each of its officers, employees, and agents from all costs, damages, and expenses incurred in connection with refusing to disclose any material which the responder has designated as a trade secret.
17. **Contract Execution & Notice to Proceed:** After an award is made, and all required documents are

received by the county, and the contract is fully executed with signature of both parties, the county will issue a written Notice to Proceed. The county shall not be liable for payment of any work done or any costs incurred by any responder prior to the county issuing the Notice to Proceed.

18. **Term of Contract:** The initial term of this agreement shall begin July 1, 2022, and continue through June 30, 2023. Thereafter, this agreement may be renewed by the county for two additional one-year renewal terms (each a "Renewal Term" and together with the Initial Term, the "Term"), which renewal will be by letter or other written correspondence from the county to the contractor ninety (90) days prior to expiration of the Initial Term or the then-current Renewal Term. If the county fails to provide notice of renewal, this Agreement will terminate at the end of the Initial Term or the then-current Renewal Term. This agreement is subject to the multi-year contractual provisions of O.C.G.A. 36-60-13(a).
19. **Unavailability of Funds:** This contract will terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the county under the contract.
20. **Insurance:** The contractor shall procure and maintain the following insurance, to be in effect throughout the term of the contract, in at least the amounts and limits as follows:
 - a. **General Liability Insurance:** \$1,000,000 combined single limit per occurrence, including bodily and personal injury, destruction of property, and contractual liability.
 - b. **Automobile Liability Insurance:** \$1,000,000 combined single limit each occurrence, including bodily injury and property damage liability.
 - c. **Worker's Compensation & Employer's Liability Insurance:** Workers Compensation as required by Georgia statute.

Before a contract is executed, the Certificates of Insurance for all required coverage shall be submitted. The certificate shall list an additional insured as follows:

Fayette County, Georgia
140 Stonewall Avenue West
Fayetteville, GA 30214

21. **Unauthorized Performance:** The County will not compensate the contractor for work performed unless the work is authorized under the contract, as initially executed or as amended.
22. **Assignment of Contract:** Assignment of any contract resulting from this request for quotes will not be authorized, except with express written authorization from the county.
23. **Indemnification:** The contractor shall defend, indemnify and save the county and all its officers, agents and employees harmless from all suits, actions, or other claims of any character, name and description brought for or on account of any damages, losses, or expenses to the extent caused by or resulting from the negligence, recklessness, or intentionally wrongful conduct of the contractor or other persons employed or utilized by the contractor in the performance of the contract. The contractor shall pay any judgment with cost which may be obtained against the county growing out of such damages, losses, or expenses.
24. **Severability:** The invalidity of one or more of the phrases, sentences, clauses or sections contained in the contract shall not affect the validity of the remaining portion of the contract. If any provision of

the contract is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision to the extent that the provision is unenforceable. In such case, the contract shall be deemed amended to the extent necessary to make it enforceable while preserving its intent.

25. **Delivery Failures:** If the contractor fails to deliver contracted goods or services within the time specified in the contract, or fails to replace rejected items in a timely manner, the county shall have authority to make open-market purchases of comparable goods or services. The county shall have the right to invoice the contractor for any excess expenses incurred, or deduct such amount from monies owed the contractor. Such purchases shall be deducted from contracted quantities.
26. **Inspection and Acceptance of Deliveries:** The county reserves the right to inspect all goods and products delivered. The county will decide whether to accept or reject items delivered. The inspection shall be conclusive except with respect to latent defects, fraud, or such gross mistakes as shall amount to fraud. Final inspection resulting in acceptance or rejection of the products will be made as soon as practicable, but failure to inspect shall not be construed as a waiver by the county to claim reimbursement or damages for such products which are later found to be in non-conformance with specifications. Should public necessity demand it, the county reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Director.
27. **Termination for Cause:** The county may terminate the contract for cause by sending written notice to the contractor of the contractor's default in the performance of any term of this agreement. Termination shall be without prejudice to any of the county's rights or remedies by law.
28. **Termination for Convenience:** The county may terminate the contract for its convenience at any time with 10 days' written notice to the contractor. In the event of termination for convenience, the county will pay the contractor for services performed. The county will compensate partially completed performance based upon a signed statement of completion.
29. **Force Majeure:** Neither party shall be deemed to be in breach of the contract to the extent that performance of its obligations is delayed, restricted, or prevented by reason of any act of God, natural disaster, act of government, or any other act or condition beyond the reasonable control of the party in question.
30. **Governing Law:** This agreement shall be governed in accordance with the laws of the State of Georgia. The parties agree to submit to the jurisdiction in Georgia, and further agree that any cause of action arising under this agreement shall be required to be brought in proper venue in Fayette County, Georgia.

Checklist of Required Documents

*(Be Sure to Return This Checklist and
the Required Documents in the order listed below)*

RFQ #2055-A: OFFICE CLEANING SERVICES

Company information – on the form provided _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1) _____

Pricing sheet _____

List of exceptions, if any – on the form provided _____

References – on form provided _____

Addenda, signed, if any are issued _____

COMPANY NAME: _____

COMPANY INFORMATION
RFQ #2055-A: OFFICE CLEANING SERVICES

A. COMPANY

Company Name: _____

Physical Address: _____

Mailing Address (if different): _____

Website (if applicable): _____

B. AUTHORIZED REPRESENTATIVE

Signature: _____

Printed or Typed Name: _____

Title: _____

E-mail Address: _____

Phone Number: _____ Fax Number: _____

C. PROJECT CONTACT PERSON

Name: _____

Title: _____

Office Number: _____ Cell Number: _____

E-mail Address: _____

REFERENCES
RFQ #2055-A: OFFICE CLEANING SERVICES

Please list three (3) references for current or recent customers who can verify the quality of service your company provides. Projects of similar size and scope are preferable.

1. Government/Company Name _____

City & State _____

Work or Service Provided _____

Approximate Completion Date _____

Contact Person and Title _____

Phone _____ Email _____

2. Government/Company Name _____

City & State _____

Work or Service Provided _____

Approximate Completion Date _____

Contact Person and Title _____

Phone _____ Email _____

3. Government/Company Name _____

City & State _____

Work or Service Provided _____

Approximate Completion Date _____

Contact Person and Title _____

Phone _____ Email _____

COMPANY NAME: _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(l)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10- 91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

RFQ #2055-A OFFICE CLEANING SERVICES

Name of Project

Fayette County, Georgia

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20____.

NOTARY PUBLIC
My Commission Expires: _____

SCOPE AND SPECIFICATION
RFQ #2055-A: OFFICE CLEANING SERVICES

INTRODUCTION

Fayette County, Georgia is seeking quotes from qualified contractors for cleaning services of seven (7) County offices.

SCOPE OF WORK FOR ALL LOCATIONS

The services listed below are required for all six (6) locations. Following this section are additional special requirements for each individual location.

1. The Contractor and its employee(s) that will be providing cleaning services and entering County Offices shall pass a Criminal History Background check that will be administered by Fayette County 911 Communications Center.
2. Contractor shall provide schedule with times each site will be cleaned each day. A member of the County cleaning crew will periodically inspect sites during the time cleaning crew is on the premises.
3. Contractor certifies that there will be adequate manpower available on days and times specified to clean each building.
4. Contractor shall notify/coordinate with Fayette County point of contact prior to stripping and waxing floors.
5. The Contractor is responsible for their personnel on County property. There is a no tobacco policy on county property.

SUPPLIES:

1. The following supplies will be furnished by Fayette County;
 - (a) Multi-fold bleached paper towels
 - (b) Soft/2-ply toilet tissue
 - (c) Hand Soap
 - (d) Trash can liners
2. A contact person and telephone number shall be provided to the successful contractor(s) for work order submissions in the event supplies get low.

CLEANING REQUIREMENTS:

1. Empty all trash containers. Wipe or wash as needed to maintain proper sanitation, replace liners.
2. Clean all partition glass including office doors with glass.
3. Use disinfectant for proper sanitation.
4. Clean all glass entrance doors.
5. Replenish towels, tissue, and hand soap, when applicable.
6. Clean and polish mirrors.
7. Sweep outside all entrance doors.
8. Empty trash at entrances.

WEEKLY CLEANING:

1. Dust all vertical surfaces of desks, file cabinets, chairs, tables, and other office furnishings.
2. Damp mop hard surface floors, getting in corners, along edges, and beneath furniture.
3. Wax and/or shine hard surface floors.
4. Disinfectant/Deodorizing areas.

***NOTE:** Disinfectant/deodorizer cleaner shall meet the following specifications:

- Deodorizer - To eliminate odors by killing odor-causing bacteria, plus leave a fresh scent.
- Staphylocidal - To kill Staphylococcus Aureus.
- Salmonellacidal - To kill Salmonella Choleraesuis.
- Pseudomonacidal - To kill Pseudomonas Aeruginosa.
- Fungicidal - To kill pathogenic fungi, such as Trichophyton Mentagrophytes, (Athletes foot).
- Viricidal - To kill Herpes Simplex Type II (the genital strain), HIV-1 (The Aids Virus).
- Shall also kill mold and mildew.

BASEBOARDS: Shall be wiped down and waxed quarterly or as needed.

WATER FOUNTAINS: Shall be cleaned with disinfectant/deodorizer cleaner* each visit.

SWEEPING:

1. All closets and storage areas shall be swept and mopped once per week.
2. All doorways in front of buildings are to be swept each visit to remove trash, etc.
3. All door mats are to be swept or vacuumed each visit.

DUSTING:

1. All office furniture (such as desks, chairs, bookshelves, file cabinets, tables, etc.) shall be dusted once per week. DO NOT MOVE ANYTHING ON TOP OF DESK – DON'T DUST TOP OF DESK.
2. All office equipment (such as typewriters, computers, adding machines, calculators, copiers, etc.) shall be dusted once per week.
3. All cobwebs and dust shall be removed from walls, corners, windowsills, etc., once per week.

TILE FLOORS:

1. Shall be swept each visit.
2. Shall be mopped each visit with a neutral cleaner to prevent dulling of floor finish.
3. Shall be buffed weekly to remove scuff and heel marks.

4. Shall be stripped and waxed annually, or as needed.
5. All tile floors must be waxed with a hard finish wax that will buff out to a Wet Look finish.

CERAMIC FLOORS:

1. Shall be swept each visit.
2. Shall be mopped each visit.

CARPET FLOORS:

1. Shall remove staples, gem clips, and rubber bands from floors each visit.
2. Shall be vacuumed each visit.
3. Shall remove stains and spots as needed.
4. Shall shampoo with a disinfectant/deodorizing solution semi-annually, or as needed.

BATHROOMS:

1. Floors are to be swept each visit.
2. Floors are to be mopped each visit with a deodorizer and disinfectant cleaner.
3. (See Note listed under weekly cleaning*)
4. Commodes, sink basins, mirrors, urinals, soap dispensers, and disposals are to be wiped down each visit with a deodorizer and disinfectant cleaner (See Note listed under weekly cleaning*).
5. Trash shall be emptied, and new liners replaced each visit.
6. Trash cans shall be washed as needed.
7. Paper towels, tissue paper, and soap dispensers shall be re-supplied each visit.
8. Feminine napkins shall be re-supplied twice weekly at 911 and Library.

#1) EMERGENCY OPERATION CENTER (EOC)
110 VOLUNTEER WAY
FAYETTEVILLE, GA 30214

FREQUENCY: One (1) time per week.

CLEANING DAYS: Wednesday after 5:30pm

SQUARE FOOTAGE: 5,400

SPECIAL REQUIREMENT FOR THIS LOCATION

- Trash shall be emptied into dumpster at southeast corner of building.

NOTE: Contractor shall follow all Scope of Services as listed above and this location's special requirements for all cleaning services.

#2) 911 COMMUNICATIONS CENTER
110 VOLUNTEER WAY
FAYETTEVILLE, GA 30214

FREQUENCY: Three (3) times per week.

CLEANING DAYS: Monday, Wednesday, and Friday after 5:30pm.

SQUARE FOOTAGE: 4,360

SPECIAL REQUIREMENTS FOR THIS LOCATION

- Empty all trash containers and empty into dumpster at Southeast corner of building. Wipe or wash cans as necessary to maintain proper sanitation. Replace liners.
- Clean glass in hallway at communications room.
- Remove all cobwebs from corners, ceiling, wall edges, windows, and other areas as needed.
- Do Not vacuum in communications room. Third shift operators will vacuum this area.
- Clean kitchen counters and sinks. Wipe down refrigerator and front of cabinets. Wipe off table top, if it is not loaded.
- Do not clean the office in the communications room where the dispatchers work.
- Damp mop hard surface floors in entry foyer and kitchen.
- Empty the big trash can on rollers in the break room.

NOTE: Contractor shall follow all Scope of Services as listed above and this location's special requirements for all cleaning services.

#3) LIBRARY
1821 HERITAGE PARK WAY
FAYETTEVILLE, GA 30214

FREQUENCY: Six (6) times per week.

CLEANING DAYS: Monday through Saturday
(Monday through Thursday after 9:00pm)
(Friday and Saturday after 6:00pm)

SQUARE FOOTAGE: 32,927 (total for building)

SPECIAL REQUIREMENTS FOR THIS LOCATION

- Trash shall be emptied in dumpster at back of Library.
- Tile floors shall be buffed weekly to remove scuff and heel marks.
- Tile floors shall be stripped and waxed annually, or as needed.
- All tile floors must be waxed with a hard finish wax that will buff out to a Wet Look at finish.

NOTE: Contractor shall follow all Scope of Services as listed above and this location's special requirements for all cleaning services.

#4) PUBLIC DEFENDERS OFFICE
175 JOHNSON AVENUE
FAYETTEVILLE, GA 30214

FREQUENCY: Two (2) times per week.

CLEANING DAYS: Tuesday's and Thursday's after 5:30pm

SQUARE FOOTAGE: 3,087

SPECIAL REQUIREMENTS FOR THIS LOCATION

- Trash shall be emptied in dumpster aside building.

NOTE: Contractor shall follow all Scope of Services as listed above and this location's special requirements for all cleaning services.

#5) WATER SYSTEM – ADMINISTRATIVE OFFICE
245 McDONOUGH ROAD
FAYETTEVILLE, GA 30214

FREQUENCY: Five (5) times per week.
CLEANING DAYS: Monday through Friday after 5:30pm
SQUARE FOOTAGE: 10,600

SPECIAL REQUIREMENTS FOR THIS LOCATION

- Trash shall be emptied in dumpster behind building.
- Vacuum all carpet areas. (Spotting as needed).
- Empty trash and clean out cigarettes from container at front entrance and side entrance.

Weekly reports will be submitted to the Water System listing the cleaning completed, and indicating on which date the weekly and monthly cleanings are performed. The contractor is responsible for notifying the Water System when supplies such as garbage bags, toilet tissue, and paper towels are on the last case.

NOTE: Contractor shall follow all Scope of Services as listed above and this location's special requirements for all cleaning services.

#6) McINTOSH RESTROOM
3501 TDK BLVD
PEACHTREE CITY, GA 30269

FREQUENCY: Two (2) times per week.
CLEANING DAYS: Monday and Friday
SQUARE FOOTAGE: 280

SPECIAL REQUIREMENTS FOR THIS LOCATION

- Restocking the tissue and hand soap.
- Cleaning includes emptying 4 large trash cans, 2 small trash cans and 2 doggy trash cans.

NOTE: Contractor shall follow all Scope of Services as listed above and this location's special requirements for all cleaning services.

PRICING SHEET
RFQ #2055-A: OFFICE CLEANING SERVICES

Responder agrees to perform all the work described in the Contract documents for the following prices:

LOCATION	EST. SQ. FT.	PRICE PER SQUARE FOOT	PRICE PER MONTH	ANNUAL AMOUNT (12 MTHS)
#1) EMERGENCY OPERATION CENTER (EOC)	5,400			
#2) 911 COMMUNICATIONS CENTER	4,360			
#3) LIBRARY	32,927			
#4) PUBLIC DEFENDERS OFFICE	3,087			
#5) WATER SYSTEM – ADMINISTRATIVE OFFICE	10,600			
#6) McINTOSH RESTROOM	280			
TOTAL ANNUAL AMOUNT				

NOTE:

1. All applicable charges shall be included in your total quoted amount, including but not limited to materials, equipment, labor, and any other amounts. No additional charges will be allowed after the quote received by date.
2. Please note that a responder may be awarded one or more locations, as specified in the General Terms and Conditions #13.

COMPANY NAME: _____

Please list below any exceptions or clarifications to the specifications of this bid. Explain any exceptions in full.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

COMPANY NAME: _____