

May 25, 2022

**Subject: RFQ, #2122-A: Water System Envelope Package  
Addendum #1**

Gentlemen/Ladies:

Below, please find responses to questions, clarification, or additional information for the above referenced Request for Quotes. You will need to consider this information when preparing your quote.

- 1. On the #10 envelope on the back printing will the message print in 1 or 2 colors?**  
All print is in black, except for the Water System Logo.
- 2. The #9 envelope it states printed black on front and back on one page although the next page it says printed 2 colors please clarify**  
All print is in black, except for the Water System Logo.
- 3. Will there be postage on the #9 envelopes?**  
No.
- 4. Will you all be providing an indicia or would we need to? Also, if we have to provide the indicia, will you all be able to agree to upfront payment for the indicia?**  
On #9 envelopes, vendors will need to provide the barcode as shown in the attached example. There is no permit imprint or postage involved.  
On the #10 envelopes, have a pre-sorted permit per the original scope of work. Fayette County pays for the permit through the U.S.P.S.

Received by (Name): \_\_\_\_\_ Company \_\_\_\_\_

Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, responding individuals, companies or other organizations will still be responsible for the requirements of this addendum and the specifications or changes herein.

The opening date for this RFQ has not changed. **The opening time and date are 3:00 p.m., Wednesday, June 1, 2022.** Quotes must be received by the Purchasing Department at the address above, Suite 204, at or before the opening date and time.

The deadline for inquiries has passed, so the Purchasing Department will not be able to accept any additional questions after this time.

If you have questions, please contact Natasha Duggan, Contract Administrator at (770) 305-5150, fax (770) 719-5534 or email at [nduggan@fayettecountyga.gov](mailto:nduggan@fayettecountyga.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Ted L. Burgess", is written over a large, light blue circular scribble.

Ted L. Burgess  
Director of Purchasing

Fayette County  
**WaterSystem**

245 McDonough Road  
Fayetteville, GA 30214-0190



Put Stamp here.  
The Post Office  
will not deliver  
mail without  
postage.

**Fayette County Water System**  
**P.O. Box 190**  
**Fayetteville, GA 30214-0190**



Example #9 Envelope  
Addendum 1  
Question 4