



Purchasing Department
140 Stonewall Avenue West, Ste 204
Fayetteville, GA 30214
Phone: 770-305-5420
www.fayettecountyga.gov

August 2, 2022

Subject: Request for Quotes #2142-A Fire Station Roof Repairs (8)

Gentlemen/Ladies:

Fayette County, Georgia invites you to submit a quote for Fire Station Roof Repairs (8), in accordance with the information and specifications contained herein.

A mandatory pre-quote conference will be held at 9:00 a.m., Thursday, August 11, 2022, at Station #2, 1330 Highway 92, Fayetteville, GA 30215. You are invited and encouraged to research all eight (8) locations prior to attending, as this will be an opportunity for you to become familiar with the location, work conditions, and to ask questions.

Address any questions you may have about this request for quotes to Sherry White via email to swhite@fayettecountyga.gov or fax to (770) 719-5544. Questions will be accepted until 3:00 p.m., Monday, August 15, 2022.

Quotes will be accepted until 3:00p.m., Thursday, August 25, 2022. Please provide your quote and other information via email to Sherry White, Contract Administrator at swhite@fayettecountyga.gov or fax to (770) 719-5544.

Purchasing Department office hours are Monday through Friday 8:00 a.m. to 5:00 p.m. The office is in the county complex at 140 Stonewall Avenue West Suite 204, Fayetteville, Georgia, telephone number is (770) 305-5420.

Sincerely,



Ted L. Burgess
Director of Purchasing

GENERAL TERMS AND CONDITIONS
RFQ #2142-A Fire Station Roof Repairs (8)

1. **Definitions:** The term “contractor” as used herein and elsewhere in these Terms and Conditions shall be used synonymously with the term “successful responder.” The term “county” shall mean Fayette County, Georgia.
2. **Quote is Offer to Contract:** Each quote constitutes an offer to become legally bound to a contract with the county, incorporating the request for quote and the responder’s quote. The binding offer includes compliance with all terms, conditions, special conditions, specifications, and requirements stated in the request for quote, except to the extent that a responder takes written exception to such provisions. All such terms, conditions, special conditions, specifications, and requirements will form the basis of the contract. The responder should take care to answer all questions and provide all requested information, and to note any exceptions in the quote submission. Failure to observe any of the instructions or conditions in this request for quote may result in rejection of the quote.
3. **Binding Offer:** Each quote shall constitute a firm offer that is binding for ninety (90) days from the received by date until time of award, unless the responder takes exception to this provision in writing.
4. **References:** Include with your quote a list of three (3) jobs that your company has done that are of the same or similar nature to the work described in this request for quote, on the form provided. Include all information as requested on the form.
5. **Preparation Costs:** The responder shall bear all costs associated with preparing the quote.
6. **More Than One Quote:** Do not submit alternate quotes or options, unless requested or authorized by the county in the request for quote. If a responder submits more than one quote without being requested or authorized to do so, the county may disqualify the quotes from that responder, at the county’s option.
7. **Defects or Irregularities:** The county reserves the right to waive any defect or irregularity in any quote received. In case of an error in extension of prices or totals in the quote, the unit prices shall govern.
8. **Responder Substitutions:** Responders offering substitutions or deviations from specifications stated in the request for quote, shall list such substitutions or deviations on the “Exceptions to Specifications” sheet provided, or on a separate sheet to be submitted with the quote. The absence of such list shall indicate that the responder has taken no exception to the specifications. The evaluation of quotes and the determination as to equality and acceptability of products or services offered shall be the responsibility of the county.
9. **Non-Collusion:** By responding to this request for quote, the responder represents that the quote is not made in connection with any competing responder, supplier, or service

provider submitting a separate response to this request for quote, and is in all respects fair and without collusion or fraud.

10. **Ethics – Disclosure of Relationships:** Before a proposed contract in excess of \$10,000.00 is recommended for award to the Board of Commissioners or the County Administrator, or before the County renews, extends, or otherwise modifies a contract after it has been awarded, the contractor must disclose certain relationships with any County Commissioner or County Official, or their spouse, mother, father, grandparent, brother, sister, son or daughter related by blood, adoption, or marriage (including in-laws). A relationship that must be reported exists if any of these individuals is a director, officer, partner, or employee, or has a substantial financial interest in the business, as described in Fayette County Ordinance Chapter 2, Article IV, Division 3 (Code of Ethics).

If such relationship exists between your company and any individual mentioned above, relevant information must be presented in the form of a written letter to the Director of Purchasing. You must include the letter with any bid, proposal, or price quote you submit to the Purchasing Department.

In the event that a contractor fails to comply with this requirement, the County will take action as appropriate to the situation, which may include actions up to and including rejection of the bid or offer, cancellation of the contract in question, or debarment or suspension from award of a County contract for a period of up to three years.

11. **Evaluation:** Award will be made to the lowest responsive, responsible responder, taking into consideration payment terms, vendor qualifications and experience, quality, references, any exceptions listed, and/or other factors deemed relevant in making the award. The county may make such investigation as it deems necessary to determine the ability of the responder to perform, and the contractor shall furnish to the county all information and data for this purpose as the county may request. The county reserves the right to reject any item, any quote, or all quotes, and to re-solicit for pricing.
12. **Payment Terms and Discounts:** The County's standard payment terms are Net 30. Any deviation from standard payment terms must be specified in the resulting contract, and both parties must agree on such deviation. Cash discounts offered will be a consideration in awarding the quote, but only if they give the county at least 15 days from receipt of invoice to pay. For taking discounts, time will be computed from the date of invoice acceptance by the County, or the date a correct invoice is received, whichever is the later date. Payment is deemed made, for the purpose of earning the discount, on the date of the check.
13. **Contract Execution & Notice to Proceed (NTP):** After an award is made, and all required documents are received by the county, and the contract is fully executed with signature of both parties, the county will issue a written Notice to Proceed. The vendor will have 45 business days after NTP to complete all work. The county shall not be liable for payment of any work done or any costs incurred by any responder prior to the county issuing the Notice to Proceed.
14. **Unavailability of Funds:** This contract will terminate immediately and absolutely at such

time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the county under the contract.

15. **Insurance:** The contractor shall procure and maintain the following insurance, to be in effect throughout the term of the contract, in at least the amounts and limits as follows:
 - a. **General Liability Insurance:** \$1,000,000 combined single limit per occurrence, including bodily and personal injury, destruction of property, and contractual liability.
 - b. **Automobile Liability Insurance:** \$1,000,000 combined single limit each occurrence, including bodily injury and property damage liability.
 - c. **Worker's Compensation & Employer's Liability Insurance:** Workers Compensation as required by Georgia statute.

Before a contract is executed, the Certificates of Insurance for all required coverage shall be submitted. The certificate shall list an additional insured as follows:

Fayette County, Georgia
140 Stonewall Avenue West
Fayetteville, GA 30214

16. **Unauthorized Performance:** The County will not compensate the contractor for work performed unless the work is authorized under the contract, as initially executed or as amended.
17. **Assignment of Contract:** Assignment of any contract resulting from this request for quotes will not be authorized, except with express written authorization from the county.
18. **Indemnification:** The contractor shall indemnify and save the county and all its officers, agents and employees harmless from all suits, actions, or other claims of any character, name and description brought for or on account of any damages, losses, or expenses to the extent caused by or resulting from the negligence, recklessness, or intentionally wrongful conduct of the contractor or other persons employed or utilized by the contractor in the performance of the contract. The contractor shall pay any judgment with cost which may be obtained against the county growing out of such damages, losses, or expenses.
19. **Severability:** The invalidity of one or more of the phrases, sentences, clauses or sections contained in the contract shall not affect the validity of the remaining portion of the contract. If any provision of the contract is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision to the extent that the provision is unenforceable. In such case, the contract shall be deemed amended to the extent necessary to make it enforceable while preserving its intent.
20. **Delivery Failures:** If the contractor fails to deliver contracted goods or services within the time specified in the contract, or fails to replace rejected items in a timely manner, the

county shall have authority to make open-market purchases of comparable goods or services. The county shall have the right to invoice the contractor for any excess expenses incurred, or deduct such amount from monies owed the contractor. Such purchases shall be deducted from contracted quantities.

21. **Inspection and Acceptance of Deliveries:** The county reserves the right to inspect all goods and products delivered. The county will decide whether to accept or reject items delivered. The inspection shall be conclusive except with respect to latent defects, fraud, or such gross mistakes as shall amount to fraud. Final inspection resulting in acceptance or rejection of the products will be made as soon as practicable, but failure to inspect shall not be construed as a waiver by the county to claim reimbursement or damages for such products which are later found to be in non-conformance with specifications. Should public necessity demand it, the county reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Director.
22. **Termination for Cause:** The county may terminate the contract for cause by sending written notice to the contractor of the contractor's default in the performance of any term of this agreement. Termination shall be without prejudice to any of the county's rights or remedies by law.
23. **Termination for Convenience:** The county may terminate the contract for its convenience at any time with 10 days' written notice to the contractor. In the event of termination for convenience, the county will pay the contractor for services performed. The county will compensate partially completed performance based upon a signed statement of completion.
24. **Force Majeure:** Neither party shall be deemed to be in breach of the contract to the extent that performance of its obligations is delayed, restricted, or prevented by reason of any act of God, natural disaster, act of government, or any other act or condition beyond the reasonable control of the party in question.
25. **Governing Law:** This agreement shall be governed in accordance with the laws of the State of Georgia. The parties agree to submit to the jurisdiction in Georgia, and further agree that any cause of action arising under this agreement shall be required to be brought in proper venue in Fayette County, Georgia.
26. **Building Permits:** A permit will be required. Work performed for the county requiring building permits by licensed contractors will not have permit fees assessed, although any re-inspection fees for disapproved inspections will be the responsibility of the contractor prior to final inspections and the Certificate of Occupancy or Certificate of Completion being issued.

Checklist of Required Documents

*(Be Sure to Return This Checklist and
the Required Documents in the order listed below)*

RFQ #2142-A Fire Station Roof Repairs (8)

Company information – on the form provided

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

Pricing sheet

List of exceptions, if any – on the form provided

References – on form provided

Signed Addenda, if any are issued

COMPANY NAME: _____

REFERENCES
RFQ #2142-A Fire Station Roof Repairs (8)

Please list three (3) references for current or recent customers who can verify the quality of service your company provides. Projects of similar size and scope are preferable.

1. Government/Company Name _____

City & State _____

Work or Service Provided _____

Approximate Completion Date _____

Contact Person and Title _____

Phone _____ Email _____

2. Government/Company Name _____

City & State _____

Work or Service Provided _____

Approximate Completion Date _____

Contact Person and Title _____

Phone _____ Email _____

3. Government/Company Name _____

City & State _____

Work or Service Provided _____

Approximate Completion Date _____

Contact Person and Title _____

Phone _____ Email _____

COMPANY NAME _____

COMPANY INFORMATION
RFQ #2142-A Fire Station Roof Repairs (8)

A. COMPANY

Company Name: _____

Physical Address: _____

Mailing Address (if different): _____

Website (if applicable): _____

B. AUTHORIZED REPRESENTATIVE

Signature: _____

Printed or Typed Name: _____

Title: _____

E-mail Address: _____

Phone Number: _____ Fax Number: _____

C. PROJECT CONTACT PERSON

Name: _____

Title: _____

Office Number: _____ Cell Number: _____

E-mail Address: _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(l)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

#2142-A Fire Station Roof Repairs (8)

Name of Project

Fayette County Georgia

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 20_____.

NOTARY PUBLIC

My Commission Expires:

SCOPE AND SPECIFICATIONS

RFQ #2142-A Fire Station Roof Repairs (8)

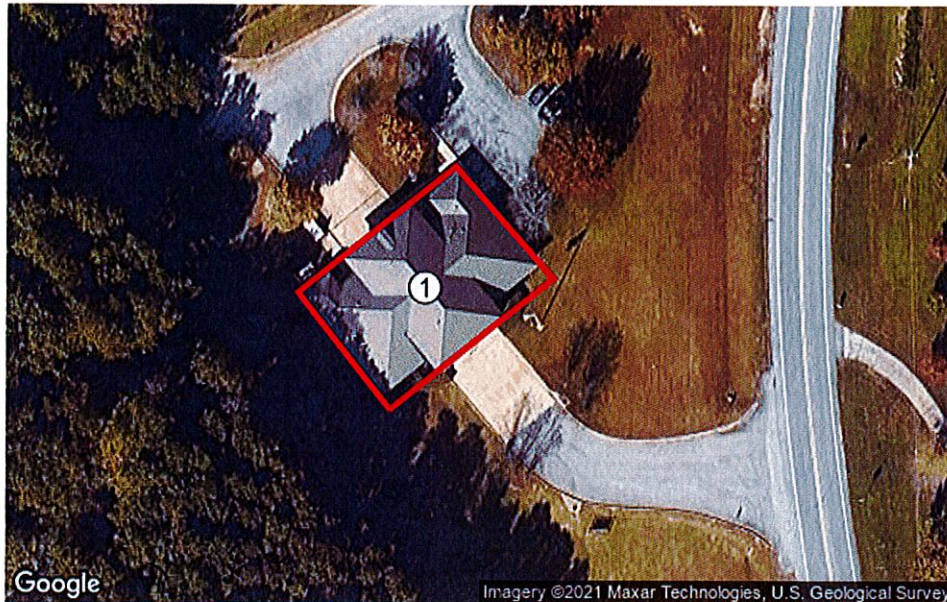
Introduction

Fayette County solicited a general roofing contractor to perform a roof survey/analysis of the various roofing systems on the County's buildings. This survey/analysis was used to determine the overall condition and to create a general listing of repairs needed. The listing of repairs are not all inclusive. This Request for Quotes is seeking quotes from qualified roofing contractors to repair all roof issues as stated below at the eight (8) Fayette County Fire Stations.

General Instructions

- The Contractor shall provide all labor, equipment, material, and supervision to complete the work. The Contractor shall complete the work needed in 45 business days.
- Fayette County's working hours are between 8am – 5pm. Any modification to those hours must be made in writing by the contractor.
- The Contractor shall provide a one (1) year warranty on labor and a 10 year warranty on materials.
- The Contractor shall be responsible for dumpsters or trucks to remove all building materials from each site. Do not place the dumpster or truck on sidewalks, curbs etc. without protecting these areas from cracking. Contractor shall be responsible for repairing all damaged sidewalks and curbs due to their work, pictures will be taken before and after of the sidewalks and curbing to protect the county as well as the contractor.
- The Contractor shall be responsible for daily clean-up, including rolling magnetic sweepers or equivalent, to keep the public safe from roofing tacks getting in tires or stepping on them. Any materials left on the building must be secured properly.
- The Contractors shall be responsible for setting up barricades and signage to keep the public out of work areas, while keeping a safe entryway into the Fire Station building for the public while open.
- The Contractor shall be responsible for any damage caused while on this project, such as gutters, down spouts, landscaping, and damage to building.
- The Contractor shall replace existing roofing with all new materials as noted
- The Contractor shall replace any decking as deemed necessary with the same type material. **Decking/structural repairs require permitting**, the initial permit inspection is free for County buildings. Any follow-up inspections will be paid by the vendor.
- The Contractor is responsible for the personal conduct of their employees while on county property. Personnel are expected to be professional and courteous at all time.
- The contractor is responsible for their personnel on county property. There is a no tobacco policy while on all county property and in county buildings.
- Should the inspection determine that work perform is sub-standard and / or not per code, the contractor will be notified immediately of the problem and a "Stop Work Notice" will be issued until the problem is resolved.

Fayette County Fire Station #1
450 Highway 279, Fayetteville, GA



The current roof system is a Standing Seam Metal Panel roof system estimated to be +/- 21 years of age in excellent condition.

The repairs needed are as follows:

- Clean, prime and seal each lightning protection post with urethane sealant, making watertight.
- Clean, prime with Aldo 710 primer and coat with Aldo Seal 399 or equivalent all corroded penetration flashings.
- At the questionable hip transition repairs, remove as much of the failing sealant as possible. Clean, prime with Aldo 710 primer and coat with Aldo Seal 399 or equivalent.
- Clean, prime and seal open ridge cap seams with urethane sealant, making watertight.

Fayette County Old Fire Station #2

1330 Highway 92 N, Fayetteville, GA

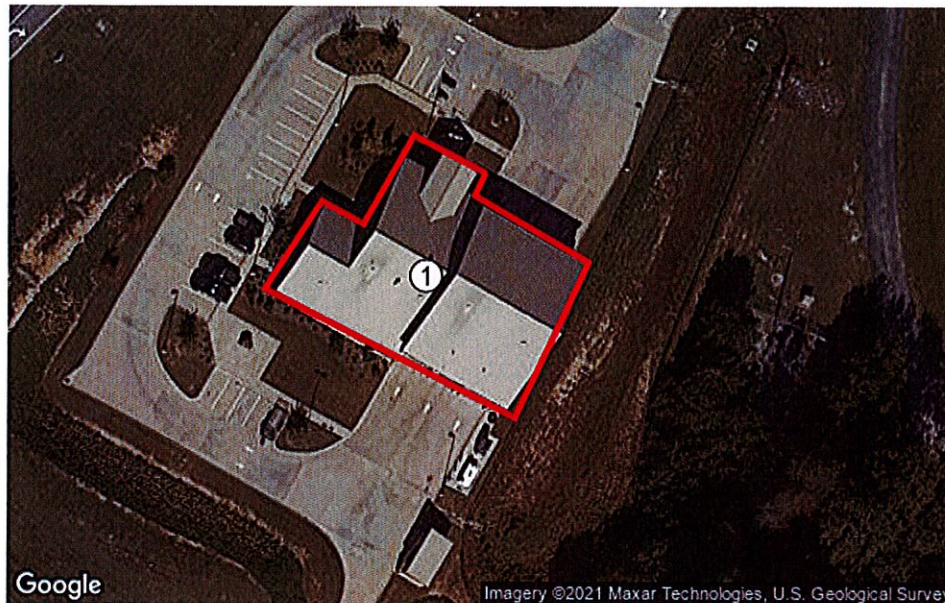


The current roof system is a Trapezoidal Metal Panel roof system estimated to be +/- 30 years of age in good condition. The repairs needed are as follows:

- Clean, prime with Aldo 710 primer and coat with Aldo 397 for all gutters.
- Clean, prime with Aldo 710 primer and coat with Aldo 399 from the gutter edge 1' up the metal roof panels.
- Clean, prime and paint corroded penetrations with a rust inhibiting paint.
- Remove any loose/failing sealant from the open penetration flashings. Re-seal the base of the penetrations. Clean, prime with Aldo 710 primer and coat with Aldo Seal 399 or equivalent.
- Clean, prime with Aldo 710 primer and coat with Aldo Coat 397 the corroded perimeter metal panel.
- Clean, prime and seal the open perimeter coping lap and seams with urethane sealant, making watertight.
- Remove any loose/failing sealant from the open ridge cap seams. Clean, prime with Aldo 710 primer and coat with Aldo 399, making watertight.
- Remove the failed plastic ridge cap end caps. Install lead sheets to better cover the ends. Clean, prime with Aldo 710 primer and coat with Aldo 399, making watertight.
- Remove the improper pipe boot and any incorrect flashing. Install a new Dektite pipe boot per system specifications.

Fayette County Fire Station #3

420 Jenkins Road, Tyrone, GA

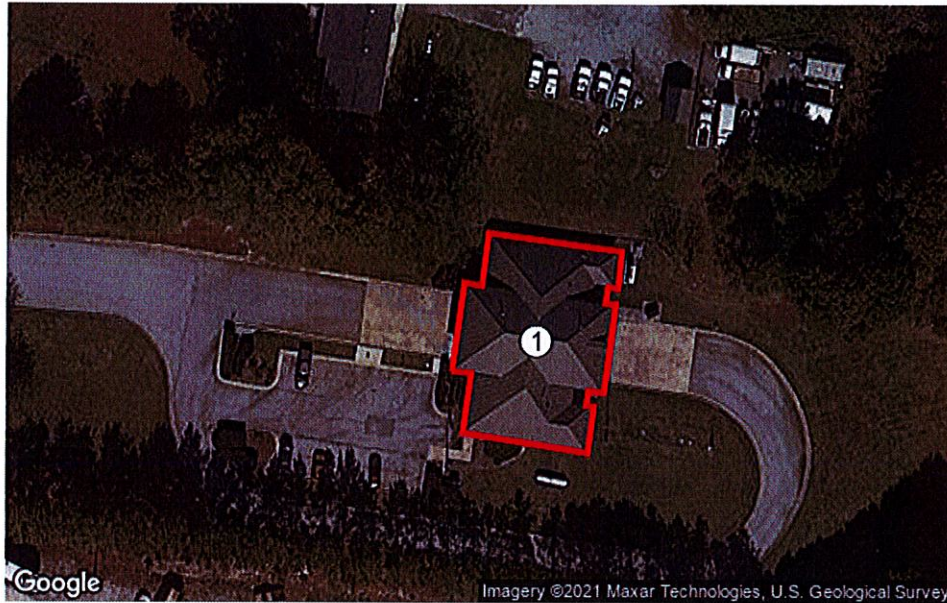


The current roof system is a Standing Seam Metal Panel roof system estimated to be +/-7 years of age in excellent condition. The repairs needed are as follows:

- Clean, prime and seal open ridge cap seams with urethane sealant, making watertight.
- Reposition and better secure the metal roof panel that have slid out of place.
- Remove the vegetation from the gutter to allow for the proper flow of water.

Fayette County Fire Station #5

1830 Highway 85, Fayetteville, GA



The current roof system is a Standing Seam Metal Panel roof system estimated to be +/- 22 years of age in excellent condition. The repairs needed are as follows:

- Remove debris from the gutters to allow for the proper flow of water.
- Clean, prime and seal open gutter seams with urethane sealant, making watertight.
- Install new Dektite boots at PVC pipes missing them per system specifications.
- Clean, prime with Aldo 710 primer and coat with Aldo 399 all corroded penetration flashings.
- Clean, prime and seal open ridge cap seams with urethane sealant, making watertight.
- Remove debris from the roof, leaving neat and clean.
- Clean, prime and seal the open pipe boot with urethane sealant, making watertight.

Fayette County Fire Station #6
903 Highway 85 Connector, Brooks, GA

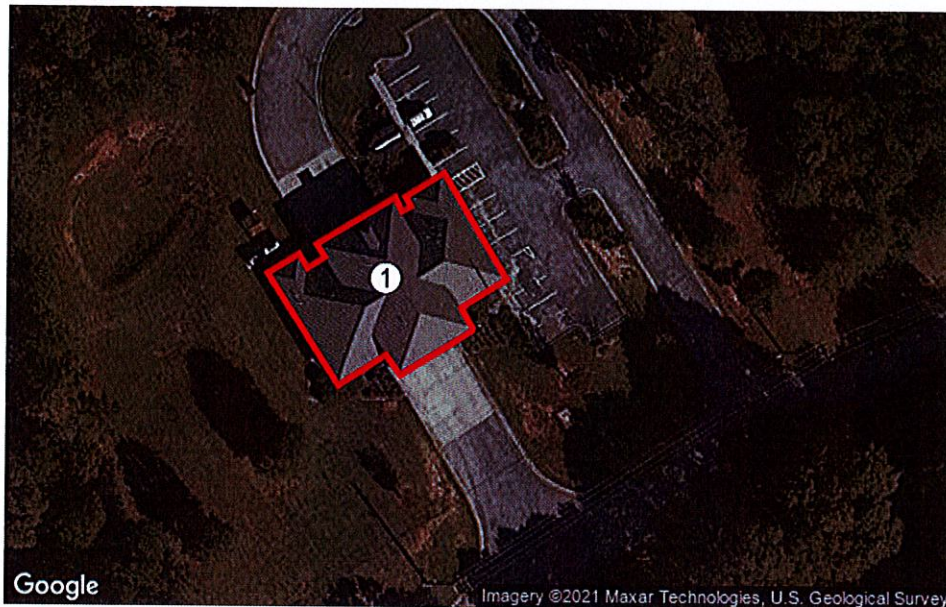


The current roof system is a Standing Seam Metal Panel roof system estimated to be +/- 24 years of age in excellent condition. The repairs needed are as follows:

- Remove the damaged pipe boots. Install new Dektite boots per system specifications.
- Clean, prime and seal open pipe boots with urethane sealant, making watertight.
- Clean, prime with Aldo 710 primer and coat with Aldo 399 all corroded penetration flashings.
- Install and seal a rain collar where missing, making water tight.
- Clean, prime and seal open ridge cap seams with urethane sealant, making watertight.
- Remove debris from the gutters to allow for the proper flow of water.

Fayette County Fire Station #7

220 Hampton Road, Fayetteville, GA

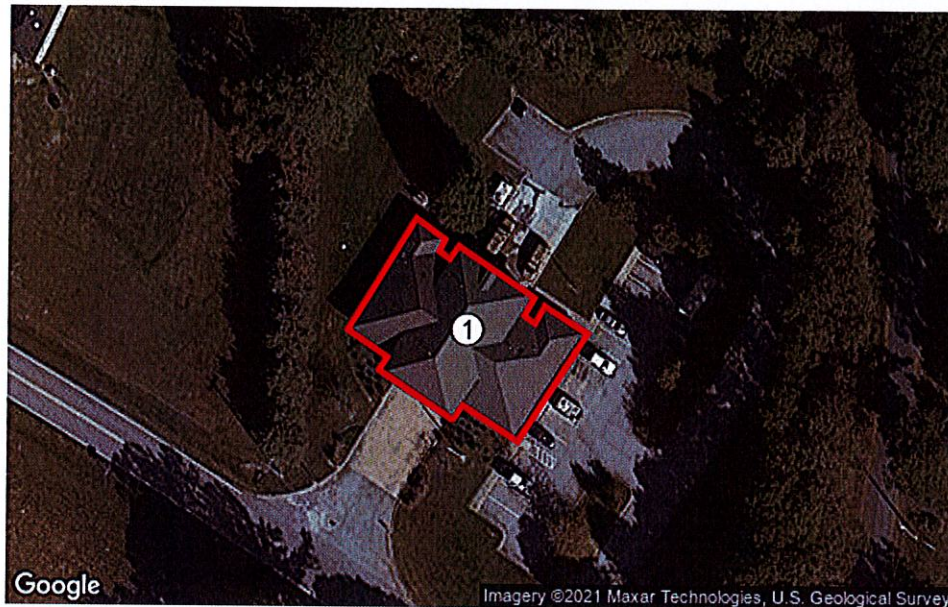


The current roof system is a Standing Seam Metal Panel roof system estimated to be +/- 18 years of age in excellent condition. The repairs needed are as follows:

- Clean, prime and seal open pipe boots with urethane sealant, making watertight.
- Clean, prime and seal the corroded vent stack with a rust inhibiting paint.
- Clean, prime with Aldo 710 primer and coat with Aldo 399 the corroded penetration flashings.
- Clean, prime and seal open ridge cap seams with urethane sealant, making watertight.

Fayette County Fire Station #10

195 Seay Road, Fayetteville, GA



The current roof system is a Standing Seam Metal Panel roof system estimated to be +/- 21 years of age in excellent condition. The repairs needed are as follows:

- Clean, prime and pain the corroded penetration with a rust inhibiting paint.
- Clean, prime and seal the open pipe boots with urethane sealant, making watertight.
- Clean, prime and seal open ridge cap seams with urethane sealant, making watertight.

Fayette County Fire Station #11
212 Flat Creek Trail, Fayetteville, GA



The current roof system is a Trapezoidal Metal Panel roof system estimated to be +/- 30 years of age in good condition. The repairs needed are as follows:

- Clean, prime and seal the open counterflashing with urethane sealant, making watertight.
- Remove/replace failing/missing fasteners at the perimeter metal panels with fasteners one size larger.
- Remove debris from the gutters to allow for the proper flow of water.
- Remove the improper pipe boot flashings. Install new Dektite boots per system specifications.
- Clean, prime with Aldo 710 primer and coat with Aldo 397 the corroded gutter.
- Clean, prime with Aldo 710 primer and coat with Aldo 397 the corroded perimeter metal flashing.
- Clean, prime and seal open ridge cap seams with urethane sealant, making watertight.
- Clean, prime and seal open coping seams with urethane sealant, making watertight.
- Clean, prime with Aldo 710 primer and coat with Aldo 397 one foot back from the gutter edge up the metal panels.
- Clean, prime with Aldo 710 primer and coat with Aldo 397 the corroded metal panel.
- Remove/replace failing/missing counterflashing fasteners with fasteners one size larger.
- Remove any loose/failing sealant from the front wall tie in. Clean, prime and seal with new urethane sealant, making watertight.

PRICING SHEET
RFQ #2142-A Fire Station Roof Repairs (8)

Responder agrees to perform all the work described in the Contract documents for the following price:

Item Description	Unit	Quote Price
Fayette County Fire Station #1 450 Highway 279, Fayetteville, GA	Lump Sum	
Fayette County Old Fire Station #2 1330 Highway 92 N, Fayetteville, GA	Lump Sum	
Fayette County Fire Station #3 420 Jenkins Road, Tyrone, GA	Lump Sum	
Fayette County Fire Station #5 1830 Highway 85, Fayetteville, GA	Lump Sum	
Fayette County Fire Station #6 903 Highway 85 Connector, Brooks, GA	Lump Sum	
Fayette County Fire Station #7 220 Hampton Road, Fayetteville, GA	Lump Sum	
Fayette County Fire Station #10 195 Seay Road, Fayetteville, GA	Lump Sum	
Fayette County Fire Station #11 212 Flat Creek Trail, Fayetteville, GA	Lump Sum	
Contingency Allowance	As Needed	2,500.00
TOTAL QUOTED PRICE		

NOTE:

All applicable charges shall be included in your total quoted amount, including but not limited to materials, equipment, installation, labor, traffic control and any other amounts. No additional charges will be allowed after the quote received by date. **The contingency allowance may only be used with written approval from the County.**

State time needed to commence work after notice to proceed is issued _____ Days.

State length of time needed to complete project _____ Days (< 45 days).

State, List or Attach the terms of your warranty, if applicable: (1 year warranty on labor and a 10 year warranty on materials) _____

COMPANY NAME: _____

EXCEPTIONS TO SPECIFICATIONS

RFQ #2142-A Fire Station Roof Repairs (8)

Please list below any exceptions or clarifications to the specifications of this bid. Explain any exceptions in full.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

COMPANY NAME: _____