

Purchasing Department

140 Stonewall Avenue West, Ste 204 Fayetteville, GA 30214 Phone: 770-305-5420 www.fayettecountyga.gov

To:

Steve Rapson

Through:

Ted L. Burgess

From:

Natasha M. Duggan

Date:

August 23, 2022

Subject:

Contract #2153-A: Fire Station 7 HVAC Replacement

The Purchasing Department issued Request for Quotes #2153-A to secure a contractor to replace the HVAC at Fire Station 7. Notice of the opportunity was emailed to 71 companies. Another 397 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91017 (Energy Computerized Control System, HVAC, Lighting, Utilities, Installation, Maintenance and Repair Services). The offer was also advertised through Georgia Local Government Access Marketplace and the County's website.

Three (3) responsive companies submitted quotes (Attachment 1).

Fire Services recommends awarding to Comfort By Design, DBA AComfort. A Contractor Performance Evaluation is attached (Attachment 2).

Specifics of the proposed contract are as follows:

Contract Name

#2153-A: Fire Station 7 HVAC Replacement

Contractor

Comfort By Design, DBA AComfort

Contract Amount

\$7,883.98

Budget:

Org Code

27030550

Fire Services

Object

522235

Building Maintenance

Project

n/a

Available

\$43,100.50

As of 8/23/2022

Approved by:	Am	Date:	8/24/22
to the transfer of the transfe			

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Attachment 2

#2153-A: Fire Station 7 HVAC Replacement Tally Sheet

	ers Mechanical Contractor	CR Med	chanical Services	Comfo	rt by Design, DBA AComfort
Remove & replace HVAC System	\$ 16,961.50	\$	10,777.00	\$	7,883.98

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

- 1. Use this form to record contractor performance for any contract of \$50,000 or above.
- 2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
- 3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

expiration of a contract. Past performance i			D. =	1505		
VENDOR INFORMATION	COMPLETE ALL	APPLICA	BLE IN	NFORM	IATIO	N
Company Name: Comfort By Design, DBA AComfort	Contract Number: 1997-A					
Mailing Address: 410 O'Dell Road	Contract Description or Titl	e: ST1 HVA	AC Repla	acement	i	
City, St, Zip Code: Griffin, GA 30224	Contract Term (Dates) Fro	m: October 2	2021			
Phone Number: 678-688-7378	Task Order Number: n/a					
Cell Number: N/A	Other Reference: for awar	d of Contrac	ct 2153-	4		
E-Mail Address:						
rwagener@acomfortbydesign.com						
	DEFINITIONS					
OUTSTANDING - Vendor considerably exceede products/services; The vendor demonstrated the high	d minimum contractual requirentest level of quality workmanship/p	ments or pe	erformano n in exec	ce expedition of c	ctations contract.	of the
EXCELLENT (Exc) - Vendor exceeded minimum con	tractual requirements or performa	nce expectation	ons of the	e product	s/service	es.
SATISFACTORY (Sat) - Vendor met minimum contra	actual requirements or performance	e expectation	s of the p	roducts/s	services.	
UNSATISFACTORY (UnSat) - Vendor did not me	et the minimum contractual requ	irements or	performa	nce expe	ectations	of the
products and/or services; Performed below minimum	requirements	UNVA				
EVALUATIONS (Place	"X" in appropriate box f	or each c	riterio	n.)		
Criteria (includes change orde		Out- standing	Exc	Sat	Un- Sat	Not Apply
1. Work or other deliverables performed on	schedule	,		Χ		
			and the second second	/ \		
2. Condition of delivered products				X		
3. Quality of work						
				Х		
3. Quality of work4. Adherence to specifications or scope of v5. Timely, appropriate, & satisfactory proble	vork			X X X		
 3. Quality of work 4. Adherence to specifications or scope of v 5. Timely, appropriate, & satisfactory proble 6. Timeliness and accuracy of invoicing 	vork em or complaint resolution			X X X X		
 3. Quality of work 4. Adherence to specifications or scope of v 5. Timely, appropriate, & satisfactory proble 6. Timeliness and accuracy of invoicing 7. Working relationship / interfacing with con 	vork em or complaint resolution			X X X X X		
 Quality of work Adherence to specifications or scope of v Timely, appropriate, & satisfactory proble Timeliness and accuracy of invoicing Working relationship / interfacing with cou Service Call (On-Call) response time 	vork em or complaint resolution unty staff and citizens			X X X X X X		
 Quality of work Adherence to specifications or scope of v Timely, appropriate, & satisfactory proble Timeliness and accuracy of invoicing Working relationship / interfacing with cor Service Call (On-Call) response time Adherence to contract budget and sched 	vork em or complaint resolution unty staff and citizens			X X X X X		
3. Quality of work 4. Adherence to specifications or scope of v 5. Timely, appropriate, & satisfactory proble 6. Timeliness and accuracy of invoicing 7. Working relationship / interfacing with cou 8. Service Call (On-Call) response time 9. Adherence to contract budget and sched 10. Other (specify):	vork em or complaint resolution unty staff and citizens ule			X X X X X X		X
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3. Quality of work 4. Adherence to specifications or scope of v 5. Timely, appropriate, & satisfactory proble 6. Timeliness and accuracy of invoicing 7. Working relationship / interfacing with cou 8. Service Call (On-Call) response time 9. Adherence to contract budget and sched 10. Other (specify):	vork em or complaint resolution unty staff and citizens ule		123	X X X X X X		X
3. Quality of work 4. Adherence to specifications or scope of v 5. Timely, appropriate, & satisfactory proble 6. Timeliness and accuracy of invoicing 7. Working relationship / interfacing with cou 8. Service Call (On-Call) response time 9. Adherence to contract budget and sched 10. Other (specify):	vork em or complaint resolution unty staff and citizens ule ance	8/23/22		X X X X X X		X
 Quality of work Adherence to specifications or scope of v Timely, appropriate, & satisfactory proble Timeliness and accuracy of invoicing Working relationship / interfacing with cor Service Call (On-Call) response time Adherence to contract budget and scheded Other (specify): Overall evaluation of contractor perform 	vork em or complaint resolution unty staff and citizens ule ance EVALUATED BY			X X X X X X		X

Form Updated 11/16/2016

CONTRACTOR PERFORMANCE EVALUATION Explanation of Outstanding or Unsatisfactory Ratings

Page 2

Company Name:	Contract Number:
	EXPLANATIONS / COMMENTS
Do not submit pa Use this page to Be specific (incluence on separate sheet)	nge 2 without page 1. explain evaluations of Outstanding or Unsatisfactory. de paragraph and page numbers referenced in the applicable contract, etc.). Continue et if needed (show company name and contract number or other reference)
on sopurate since	in needed (show company hame and contract number of other reference)
	·
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	·
Purchasing Department Commo in a timely manner; and provide a	ents (e.g. did the vendor honor all offers; submit insurance, bonds & other documents dditional information as requested?):