

To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: October 13, 2022

**Subject: Contract #2168-A: Fire Station 4 Flooring**

The Purchasing Department issued Request for Quotes #2168-A to secure a contractor to strip and seal the floors at Fire Station 4. Notice of the opportunity was emailed to 88 companies. Another 533 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #36060 (Special Flooring, Industrial: Resinous, Elastomeric Liquid, etc.) and #91025 (Painting, Maintenance and Repair Services, Including Caulking). The offer was also advertised through Georgia Local Government Access Marketplace and the Fayette County website.

Two responsive companies submitted quotes (Attachment 1).

Fire Services recommends awarding to Atlanta Tile and Masonry. A Contractor Performance Evaluation is attached (Attachment 2).

Specifics of the proposed contract are as follows:

<b>Contract Name</b>	#2168-A:	
<b>Contractor</b>	Atlanta Tile and Masonry	
<b>Contract Amount</b>	\$8,975.48	
<b>Budget:</b>		
Org Code	27030550	Fire Services
Object	522235	Building Maintenance
Project	n/a	
Available	\$21,089.29	As of 10/13/2022

Approved by: \_\_\_\_\_



Date: \_\_\_\_\_

10/13/22

Place on County Administrator's Report? Yes ☒ No

On Agenda Dated: \_\_\_\_\_

**Tally Sheet**  
**RFQ 2168-A: Fire Station 4 Flooring**

Vendor	Concrete By Design	Atlanta Tile & Masonry
Refurbish floor, per spec	\$ 21,211.68	\$ 8,975.48

# FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Atlanta Tile and Masonry	Contract Number: 1406-A
Mailing Address: 892 Sheppard Road	Contract Description or Title: Install New Partitions at Kenwood Park
City, St, Zip Code: Stone Mountain, GA 30083	Contract Term (Dates) From: 12/27/2017-2/1/2018
Phone Number: 404-468-3295	Task Order Number: n/a
Office Number: N/A	Other Reference: for award of 2168-A St4 Flooring
E-Mail Address: atlatatileandmasonry@yahoo.com	

## DEFINITIONS

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

## EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule		X			
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

## EVALUATED BY

Signature: Anita Godbee	Date of Evaluation: 10/13/2022
Print Name: Anita Godbee	Department/Division: Parks and Recreation
Title: Director	Telephone No: 770-716-4321



