



To: Steve Rapson

Through: Ted L. Burgess 

From: Sherry White 

Date: October 18, 2022


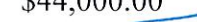
Subject: Contract #2170-A: Library Windows and Door Replacement


The Purchasing Department issued Request for Quotes (RFQ) #2170-A to secure a contractor to replace select windows and doors at the Fayette County Library. Notice of the opportunity was emailed to 161 companies. Another 465 vendors were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #15092 (Window, frames and sashes, Aluminum), #90937 (Doors and windows), and #91079 (Windows, Metal, Installation, Maintenance and Repair Services). The offer was also advertised through Fayette News, Georgia Local Government Access Marketplace, the county website, and Channel 23.

Four companies attended the mandatory pre-quote meeting. One company submitted a quote (Attachment 1). Upon checking with the other three companies concerning entering quotes, I was informed that busy schedules could not accommodate this contract.

The Building and Grounds Department recommends Brad Construction. This company has not contracted with the county in the past, so a Contractor Performance Evaluation is not available. A positive response from one of their references were received.

Specifics of the proposed contract are as follows:

Contract Name	#2170-A: Library Windows and Door Replacement
Contractor	Brad Construction 
Contract Amount	\$44,000.00 
Budget:	
Org Code	37510565
Object	541210
Project	231AB
Available	\$60,000.00

Approved by:  Date: 10/19/22

Placed on Administrator's Report? Yes No Placed on Agenda Dated: _____

Pre-Quote Conference Sign-In Sheet
RFQ #2170-A: Library Windows and Door Replacement

Friday, September 30, 2022

Company Name	Total Quoted Amount
Brad Construction	\$ 44,000.00