

Purchasing Department

140 Stonewall Avenue West, Ste 204 Fayetteville, GA 30214 Phone: 770-305-5420 www.fayettecountyga.gov

To:

Steve Rapson

Through:

Ted L. Burgess

From:

Natasha M. Duggan

Date:

March 20, 2022

Subject:

Contract #2222-P: Outdoor Siren Maintenance

On June 27, 2023, the County issued Contract 2123-P for the annual maintenance of the Whelen outdoor warning sirens. On January 25, 2023, the contract was cancelled for cause.

The Purchasing Department issued Request for Proposal #2222-P to replace Contract 2123-P. Notice of the opportunity was emailed to 4 companies. Another 42 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #93627 (Emergency Warning Systems). The offer was also advertised through Georgia Local Government Access Marketplace, Channel 23, the Fayette County News, and the County website.

Two companies submitted proposals. The evaluation committee, composed of staff from Fire & EMS and the 911 Center evaluated and scored the Technical Merit of the proposals using the criteria specified in the RFP. The criteria included (1) project understanding & the proposed solution, (2) project team, (3) organization's background & experience, and (4) proposed schedule. Prices were then scored and added to the Technical Merit scores (Attachment 1).

As a result of the evaluation process, the evaluation committee recommends award of the contract to Metropolitan Communications. A Contractor Performance Evaluation is attached for previous work on the outdoor siren system (Attachment 2).



-	Agenda	Datad.	
n	APPHUA	Dateur	

Specifics of the proposed contract are as follows:

Contract Name

#2222-P: Outdoor Siren Maintenance

Contractor

Metropolitan Communications

Contract Amount

\$12,500.00

Budget:

Org Code

10030930

Emergency Management

Object

522230

Repair & Maintenance Services

Available Budget

\$34,420.00

As of 3/20/2023

Approved by:	tume	Date: 3/23/23	

PROPOSAL 2222-P: Outdoor Siren Maintenance EVALUATION SCORING SHEET Summary

Responder Name: TECHNICAL MERIT:	MAX POINTS	HQE Systems, Inc.	Metropolitan Communications	
1 Project Understanding & the Proposed Solution	30	25.0	22.5	
2 Project Team	15	11.5	10.0	
3 Organization's Background & Experience	15	12.5	13.5	
4 Proposed Schedule	10	6.5	10.0	
Total Points - Technical Merit	70	55.5	56.0	
Proposed Price		\$ 21,899.69	\$ 12,500.00	
Technical Score	70	55.5	56.0	
Price Score	30	<u>7.4</u>	<u>30.0</u>	
Total Score		<u>62.9</u>	<u>86.0</u>	

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1	Use this form to record	contractor performance	for any contract of \$50,000 or above.

The person who serves as project manager or account manager is the designated party to complete the evaluation.
 This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION COMPLETE ALL APPLICABLE INFORMATION Company Name: Metropolitan Communications Contract Number: 2008-a Mailing Address: 103 Commercial Avenue Repairs Contract Description or Title: Outdoor Warning Siren System Repairs City, St, Zip Code: Carrollton, GA 30117 Contract Term (Dates) From: October 2021 – March 2022 Phone Number: 770-834-7704 Task Order Number: n/a Cell Number: N/A Other Reference: E-Mail Address: ***********************************	expiration of a contract. Past performance is co	onsidered on future contracts.				
Mailing Address: 103 Commercial Avenue Repairs City, St, Zip Code: Carrollton, GA 30117 Contract Term (Dates) From: October 2021 – March 2022 Phone Number: 770-834-7704 Task Order Number: n/a Other Reference: E-Mail Address: ijones@metrocomms.net DEFINITIONS OUTSTANDING — Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services. The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract. EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services. UNSATISFACTORY (3at) - Vendor met minimum contractual requirements or performance expectations of the products/services. UNSATISFACTORY (3at) - Vendor did not meet the minimum contractual requirements or performance expectations of the products/services. UNSATISFACTORY (3at) - Vendor did not meet the minimum contractual requirements or performance expectations of the products/services. UNSATISFACTORY (1913) - Vendor did not meet the minimum contractual requirements or performance expectations of the products/services. UNSATISFACTORY (1913) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services. Performed below minimum requirements EVALUATIONS (Place "X" in appropriate box for each criterion.) Criteria (includes change orders / amendments) 1. Work or other deliverables performed on schedule 2. Condition of delivered products 3. Quality of work 4. Adherence to specifications or scope of work 5. Timely, appropriate, & satisfactory problem or complaint resolution 4. Adherence to specifications with county staff and citizens 5. Service Call (On-Call) response time 9. Adherence to contract budget and schedule 10. Other (specify): 10. Other (specify): 11. Overall evaluation of contractor performance EVALUATED BY Signature: Department/Division: Telephone No: (770) 305-5172	VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION				
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Form Updated 11/16/2016

CONTRACTOR PERFORMANCE EVALUATION Explanation of Outstanding or Unsatisfactory Ratings

Page 2

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Company N	ame:	Communications	Contract Number:	2008-a	
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	11				
		- Committee of the Comm			

		Comments (e.g. did the ve ovide additional information		submit insurance, bonds & other doc	uments
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