


To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: April 11, 2023

**Subject: Contract #2236-A: Cleaning – Field Operations & Lake McIntosh Restrooms**

The Purchasing Department issued Request for Quote #2236-A to secure a firm to clean the Field Operations offices and the restrooms at Lake McIntosh. Notice of the opportunity was emailed to 66 companies. Another 1,116 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #91039 (Janitorial and Custodial Services) and #95863 (Janitorial Management Services). The offer was also advertised through Georgia Local Government Access Marketplace and the Fayette County website.

Four companies submitted quotes (Attachment 1). Previously both Lake McIntosh restrooms and Field Operations were cleaned twice a week. Starting July 1, 2023, Lake McIntosh restrooms will continue to be cleaned twice a week, but Field Operations will be cleaned only once a week.

The Water System recommends the lowest responder for each location:

Field Operations	Sal's Services, Inc.
Lake McIntosh Restrooms	Goldie Solutions

A Contractor Performance Evaluation for previous work is unavailable since this is the first time contracting with both vendors. The Purchasing Department checked their references, and the results were favorable.

Specifics of the proposed contract are as follows:

**Contract Name** #2236-A: Cleaning – Field Operations & Lake McIntosh Restrooms  
**Initial Contract** 7/1/2023-6/30/2024  
**Contractor** Field Operations - Sal's Services Inc. (\$400/month)  
Lake McIntosh – Goldie Solutions (\$360.64/month)  
**Contract Amount** \$9,127.68  
**Fiscal Year Difference** FY24 Field Operations Increase of \$829; reduced cleaning to once a week  
FY24 Lake McIntosh Increase of \$3,320; cleaning schedule remains the same as FY23

**Budget:**

	<b>Field Ops.</b>	<b>Res. Mngt.</b>	<b>Total</b>
ORG	50544020	50541017	
Object	522112	522112	Janitorial Services
Contract Amount	\$4,800.00	\$4,327.68	\$ 9,127.68
FY24 Budget Request	\$9,097.00	\$4,328.00	\$13,425.00

Approved by: \*



Date:

4/12/23

\*Note: Approval is conditional upon funds being budgeted and approved in Fiscal Year 2024 budget.

Place on County Administrator's Report? Yes  No

On Agenda Dated: \_\_\_\_\_

Tally Sheet  
 RFQ 2236-A: Cleaning - Field Operations & Lake McIntosh Restrooms

Location	Goldie Solutions			Keeping it Tidy Cleaning Services LLC			Building Maintenance Services, Inc.			Sai's Services, Inc.						
	Est. Sq. Ft.	Month	Price Per Month	Annual Cost	Est. Sq. Ft.	Month	Price Per Month	Annual Cost	Est. Sq. Ft.	Month	Price Per Month	Annual Cost	Est. Sq. Ft.	Month	Price Per Month	Annual Cost
		<i>a</i>	<i>b</i>	<i>a x b = c</i>		<i>a</i>	<i>b</i>	<i>a x b = c</i>		<i>a</i>	<i>b</i>	<i>a x b = c</i>		<i>a</i>	<i>b</i>	<i>a x b = c</i>
Field Operations	2,650	12	\$ 3,413.20	\$ 40,958.40	2,650	12	\$ 1,390.00	\$ 16,680.00	2,650	12	\$ 850.00	\$ 10,200.00	2,650	12	\$ 400.00	\$ 4,800.00
Lake McIntosh Restrooms	280	12	\$ 360.64	\$ 4,327.68	280	12	\$ 940.00	\$ 11,280.00	280	12	\$ 950.00	\$ 11,400.00	280	12	\$ 400.00	\$ 4,800.00
<b>Total</b>				\$ 45,286.08				\$ 27,960.00				\$ 21,600.00				\$ 9,600.00