

To: Steve Rapson

Through: Ted L. Burgess

From: Natasha M. Duggan

Date: May 11, 2023

Subject: Contract #2237-A: Firefighter Uniforms - Revised

The Purchasing Department issued Request for Quote #2237-A to secure vendors to provide Fire & EMS uniform shirts and pants. Notice of the opportunity was emailed to 26 companies. Another 261 were contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #20085 (Uniforms, Blended Fabric) #20087 (Uniforms, Synthetic Fabric), and #20137 (Emblems, Braids, Buttons, and Patches for Caps and Uniforms, Including Chevrons, Epaulettes and Shoulder Boards). The offer was also advertised through Georgia Local Government Access Marketplace and the Fayette County website.

Six companies submitted quotes (Attachment 1). Fire & EMS recommends awarding to the lowest responder for each uniform item. A Contractor Performance Evaluation for previous work is attached (Attachment 2).

Specifics of the proposed contract are as follows:

Contract Name	#2237-A: Firefighter Uniforms
Initial Term	7/1/2023-6/30/2024
Contractor	Galls (\$43,075) NAFECO (\$4,050)
Contract Amount	\$47,125.00
Fiscal Year Difference	T-shirts, hats and jackets were removed from the RFQ in FY24 and will be purchased by department directly. Additional personnel proposed for FY24.

Budget:

	Fire	EMS	Total
Org Code	27030550	27230600	
Object	531701	531701	Uniforms
Contract Amount	\$31,087	\$16,038	\$47,125
FY24 Budget Request	\$45,250	\$21,920	\$67,170

Approved by: *



Date:

5/15/23

*Note: Approval is conditional upon funds being budgeted and approved in Fiscal Year 2024 budget.

Place on County Administrator's Report? Yes ☒ No

On Agenda Dated: _____

Tally Sheet
RFQ #2237-A: Firefighter Uniforms

Line	Item	Color	Estimated Regular Qty.	Image First Uniforms						NAFECO						Exclusively Yours Craft Boutique					
				XS- XL Regular Unit Price	Regular Extended Price	Estimated + Size	2XL Size Unit Price	2XL Size Extended Price	Delivery Days including embroidery	XS- XL Regular Unit Price	Regular Extended Price	Estimated + Size	2XL Size Unit Price	2XL Size Extended Price	Delivery Days including embroidery	XS- XL Regular Unit Price	Regular Extended Price	Estimated + Size	2XL Size Unit Price	2XL Size Extended Price	Delivery Days including embroidery
1	Station Wear Men's Shirt - Workrite Short Sleeve Shirt FSC2NV per specifications	Navy	150	\$ 246.50	\$ 36,975.00				21	\$ 135.00	\$ 20,250.00				45-60 days	\$ 245.00	\$ 36,750.00				14-21 business days
2	Station Wear Women's Shirt - Workrite FSC3NV per specifications	Navy	30	\$ 246.50	\$ 7,395.00				21	\$ 135.00	\$ 4,050.00				45-60 days	\$ 231.00	\$ 6,930.00				14-21 business days
3	Station Wear Men's Trousers - Workrite FP52NV	Navy	150	\$ 279.50	\$ 41,925.00				21	\$ 140.00	\$ 21,000.00				45-60 days	\$ 207.00	\$ 31,050.00				14-21 business days
4	Station Wear Women's Trousers - Workrite FP51NV	Navy	30	\$ 270.50	\$ 8,115.00				21	\$ 140.00	\$ 4,200.00				45-60 days	\$ 200.00	\$ 54,100.00				14-21 business days
5	Job Shirts - Game Sportwear 8070 Job shirt per specifications	Navy	35	n/a	n/a	1	n/a	n/a	n/a	\$ 60.00	\$ 2,100.00	1	n/a	n/a	45-60 days	\$ 110.00	\$ 3,850.00	1	\$ 120.00	\$ 120.00	14-21 business days

Red font indicates an error that has been corrected

Exception Noted: Plus size prices

Line	Item	Color	Estimated Regular Qty.	Colormac Columbus, LLC						T&T Uniforms South, Inc.						Galls, LLC					
				XS- XL Regular Unit Price	Regular Extended Price	Estimated + Size	2XL Size Unit Price	2XL Size Extended Price	Delivery Days including embroidery	XS- XL Regular Unit Price	Regular Extended Price	Estimated + Size	2XL Size Unit Price	2XL Size Extended Price	Delivery Days including embroidery	XS- XL Regular Unit Price	Regular Extended Price	Estimated + Size	2XL Size Unit Price	2XL Size Extended Price	Delivery Days including embroidery
1	Station Wear Men's Shirt - Workrite Short Sleeve Shirt FSC2NV per specifications	Navy	150	\$ 159.00	\$ 23,850.00				21	\$ 162.50	\$ 3,412.50				30	\$ 127.00	\$ 19,050.00				Non-custom 7 14 days; Customized 14-21 days
2	Station Wear Women's Shirt - Workrite FSC3NV per specifications	Navy	30	\$ 159.00	\$ 4,770.00				21	\$ 162.50	\$ 3,412.50				30	\$ 165.00	\$ 4,950.00				Non-custom 7 14 days; Customized 14-21 days
3	Station Wear Men's Trousers - Workrite FP52NV	Navy	150	\$ 149.00	\$ 22,350.00				21	\$ 158.50	\$ 3,328.50				30	\$ 125.00	\$ 18,750.00				Non-custom 7 14 days; Customized 14-21 days
4	Station Wear Women's Trousers - Workrite FP51NV	Navy	30	\$ 149.00	\$ 4,470.00				21	\$ 154.50	\$ 3,244.50				30	\$ 121.00	\$ 3,630.00				Non-custom 7 14 days; Customized 14-21 days
5	Job Shirts - Game Sportwear 8070 Job shirt per specifications	Navy	35	\$ 99.00	\$ 3,465.00	1	\$ 109.00	\$ 109.00	21	\$ 62.50	\$ 1,312.50	1		\$ -	30	\$ 47.00	\$ 1,645.00	1	\$ 47.00	\$ 47.00	Non-custom 7 14 days; Customized 14-21 days

Exception: Plus size prices

Award* by Vendor	
NAFECO	\$ 4,050.00
Galls	\$ 43,075.00
Total Award	\$ 47,125.00

*During budget process, additional personnel proposed; therefore award quantities were increased from what was originally requested in RFQ

Item	Vendor	Award Amount
Station Wear Men's Shirt - Workrite Short Sleeve Shirt	Galls	\$ 19,050.00
Station Wear Women's Shirt - Workrite FSC3NV	NAFECO	\$ 4,050.00
Station Wear Men's Trousers - Workrite FP52NV	Galls	\$ 18,750.00
Station Wear Women's Trousers - Workrite FP51NV	Galls	\$ 3,630.00
Job Shirts - Game Sportwear 8070 Job shirt	Galls	\$ 1,645.00
Total		\$ 47,125.00

Attachment 1

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Galls	Contract Number: 1652-A
Mailing Address: 1340 Russell Cave Road	Contract Description or Title: Uniforms
City, St, Zip Code: Lexington, KY 40505	Contract Term (Dates) From: 7/1/2019 – 6/30/2022
Phone Number: 859-787-0428	Task Order Number: n/a
Cell Number: N/A	Other Reference: for award of 2237-A
E-Mail Address: bidreview@galls.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 04-12-2023
Print Name: Michael Pollard	Department/Division: Fire/EMS
Title: Assistant Chief	Telephone No: 770-305-5492

Page 2

Contract Number:

1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

[illegible]

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
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VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: NAFECO	Contract Number: 2060-A
Mailing Address: 715 Park North Blvd., Suite 120	Contract Description or Title: Jackets
City, St, Zip Code: Clarkston, GA 30021	Contract Term (Dates) From: 7/1/2022 - Present
Phone Number: 706-338-5748	Task Order Number: n/a
Cell Number: N/A	Other Reference: for award of 2237-A
E-Mail Address: brian.goldman@nafeco.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 4-12-2023
Print Name: Michael Pollard	Department/Division: Fire/EMS
Title: Assistant Chief	Telephone No: 770-305-5492

	<p align="center">CONTRACTOR PERFORMANCE EVALUATION Explanation of Outstanding or Unsatisfactory Ratings</p>	Page 2
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Page 2

Company Name:

Contract Number:

	EXPLANATIONS / COMMENTS
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1. Do not submit page 2 without page 1.
2. Use this page to explain evaluations of *Outstanding* or *Unsatisfactory*.
3. Be specific (include paragraph and page numbers referenced in the applicable contract, etc.). Continue on separate sheet if needed (show company name and contract number or other reference)

[illegible]

Purchasing Department Comments (e.g. did the vendor honor all offers; submit insurance, bonds & other documents in a timely manner; and provide additional information as requested?):

[illegible]