

May 18, 2023

**Subject: RFP #2240-P: Fayette County Justice Center Buildout – Architectural & Engineering Services  
Addendum #1**

Gentlemen/Ladies:

Below, please find responses to questions, clarification, or additional information for the above referenced Request for Proposals. You will need to consider this information when preparing your proposal.

**1. Are the elevators already in place for third floor access?**

Yes.

**2. In a teaming arrangement, do both the prime and associate architect need to fill out required forms?**

No. Only the prime architect needs to complete the required forms.

**3. Will existing drawings / files be made available?**

Existing record drawings are hard copies. These may be copied by the selected architect, at his/her expense, for reference purposes. The Concept Floor Plans will be made available to the selected architect in AutoCAD format but are not guaranteed to be dimensionally precise. Architect will be responsible for creating dimensionally precise construction plans independent of any files or drawings provided by Owner.

**4. Please confirm that the fees are to be based on the preliminary project budget estimate of \$14.5M listed in the needs assessment?**

That is correct. If vendors have any exceptions to this, it should be noted on the exceptions page provided in the original RFP.

**5. Will the County be providing the site survey or does the Design Team need to provide the site survey?**

The selected architect will provide a site survey, as necessary.

**6. Will the County be providing the geotechnical report or does the Design Team need to provide the geotechnical report?**

The selected architect will provide a geotechnical report, as necessary. The Owner will provide Construction Phase material testing services, as necessary.

**7. Will the County be providing existing drawings of the building?**

Refer to Question 3.

**8. Will the Design Team need to provide construction cost estimates?**

Construction Cost Estimates will be provided by the selected architect at the point where Construction Drawings and Specifications are substantially complete.

**9. Is there a page limit for the proposal response?**

No page limit.

**10. Will Mallett Consulting, Inc. be providing civil as well or only project management?**

Mallett Consulting, Inc. has been contracted by the Owner to provide Project Management services throughout the Concept, Design and Construction Phases of the project. Mallett Consulting, Inc. will not be providing Civil Design Services for this project.

Received by (Name): \_\_\_\_\_ Company \_\_\_\_\_

Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, responding individuals, companies or other organizations will still be responsible for the requirements of this addendum and the specifications or changes herein.

**The opening date for this RFP has changed. The new opening time and date are 3:00 p.m., Friday, June 2, 2023.** Proposals must be received by the Purchasing Department at the address above, Suite 204, at or before the opening date and time.

The deadline for inquiries has passed, so the Purchasing Department will not be able to accept any additional questions after this time.

If you have questions, please contact Natasha Duggan, Contract Administrator at (770) 305-5150, fax (770) 719-5534 or email at [nduggan@fayettecountyga.gov](mailto:nduggan@fayettecountyga.gov).

Sincerely,



Ted L. Burgess  
Director of Purchasing