



**Purchasing Department**

140 Stonewall Avenue West, Ste 204

Fayetteville, GA 30214

Phone: 770-305-5420

www.fayettecountyga.gov

To: Steve Rapson  
Through: Ted L. Burgess *LB*  
From: Ted Crumbley *TC*  
Date: August 22, 2023  
Subject: RFQ#2288-A: Recreation Scoreboard

The Purchasing Department issued Request for Quote # 2288-A: Recreation Scoreboard. Notices of the opportunity were emailed to seven companies that are on the County's bid list and/or responded to other similar solicitations. This Request for Quote was also advertised on the Fayette County website, and the Georgia Procurement Registry.

There were two responses, Electro-Mech Scoreboard Company is lowest response and is being recommended for award. (See tally sheet) The county has previously contracted with the company so a contractors evaluation is attached. Please approve the contract with Electro-Mech Scoreboard Company for the scoreboard installations at Softball field #4, Softball Field # 5 and Football field #1 at McCurry Park.

Specifics of the proposed contract are as follows:

Contract Name: #2288-A: Recreation Scoreboard  
Vendor: Electro-Mech Scoreboard Company  
Contract Amount: \$ 32,180.00

**Budget:**

Organization Code: 10060110 (Recreation)  
Object Code: 531110 (Ground Supplies)  
FY 2024 Current Budget: \$ 33,450.19

Awarding Authority: County Administrator

Approval Signature

Date:

*9/23/23*

QUOTE NUMBER: #2288-A

QUOTE NAME: RECREATION SCOREBOARDS

OPENING DATE: 2:00PM, TUESDAY, AUGUST 8, 2023

COMPANY	ELECTRO-MECH SCOREBOARD COMPANY	MAJOR DISPLAY, INC.
DESCRIPTION		
REMOVAL OF OLD SCOREBOARD AND INSTALLATION OF NEW SCOREBOARD ON SOFTBALL FIELD #4	\$10,076.00	\$14,980.33
REMOVAL OF OLD SCOREBOARD AND INSTALLATION OF NEW SCOREBOARD ON SOFTBALL FIELD #5	\$10,076.00	\$14,980.33
REMOVAL OF OLD SCOREBOARD AND INSTALLATION OF NEW SCOREBOARD ON FOOTBALL FIELD #1	\$12,028.00	\$15,541.66
<b>TOTAL OF ALL 3 SCOREBOARDS</b>	<b>\$32,180.00</b>	<b>\$45,502.32</b>

# FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

Page 1

1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Electro-Mech Scoreboard Co.	Contract Number: 1651-A
Mailing Address: 72 Industrial Blvd	Contract Description or Title: Scoreboard
City, St, Zip Code: Wrightsville, Ga. 31096	Contract Term (Dates) From: 5/10/2019 To: 6/30/2019
Phone Number: 478-864-3366	Task Order Number:
Cell Number:	Other Reference:
E-Mail Address: <a href="mailto:jledford@electro-mech.com">jledford@electro-mech.com</a>	

## DEFINITIONS

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

## EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work		X			
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time			X		
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

## EVALUATED BY

Signature: Anita Godbee	Date of Evaluation: 08/17/23
Print Name: Anita Godbee	Department/Division: Parks and Recreation
Title: Director	Telephone No: 770-716-4321