



To: Steve Rapson
 Through: Ted L. Burgess 
 From: Sherry White 
 Date: October 3, 2023
 Subject: Contract #2307-A: Annual Contract for Liebert System Maintenance

The Purchasing Department issued Request for Quotes #2307-A to secure a contractor annual Liebert System Maintenance at Fayette County Jail and the 911 Center. Notice of the opportunity was emailed to 73 companies. Companies were also contacted through the web-based Georgia Procurement Registry, who had registered under commodity #20385 (Systems Environmental Monitor for Computer Rooms, Environmentally Certified Products), #22014 (Energy Computerized Control Systems: HVAC, Lighting, Utilities, etc. Combination), #91017 (Energy Computerized Control System, HVAC, Lighting, Utilities, etc., Installation, Maintenance and Repair Services), #91036 (Heating, Air Conditioning, and Ventilation Maintenance, Repair and Installation Services), #93661 (Power Supply Backup (UPS) Equipment Maintenance and Repair). The offer was also advertised through Georgia Local Government Access Marketplace, and the county website.

Four (4) companies submitted quotes (Attachment 1).

The Buildings and Grounds Department recommends Maxair Mechanical, LLC. This company is new with the county, so a Contractor Performance Evaluation is not attached. A positive response from all their references were received.

Specifics of the proposed contract are as follows:

Contract Name	#2307-A: Annual Contract for Liebert System Maintenance		
Contractor	Maxair Mechanical, LLC		
Contract Not to Exceed Amt.	\$2,236.00		
Budget:			
Department	Jail	911	
Org Code	10020090	21530800	
Object	522252	522252	HEATING/COOLING SERVICES
Contract Amt.	\$1,118.00	\$1,118.00	per Department
Available	\$8,387.48	\$1,500.00	Available as of 9/28/23

Approved by:  _____ Date: 10/4/23

Placed on Administrator's Report? Yes No Placed on Agenda Dated: _____

**RFQ #2307-A Annual Contract for Liebert System Maintenance
TALLY SHEET**

3:00pm, September 8, 2023

	Estimated Annual Quantity	Unit of Measure	5 Seasons			Acomfort			Comfort Systems USA			Maxair Mechanical		
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price		
911 Facility (1 Liebert unit)	4	Filter	\$59.63	\$238.52	\$201.00	\$804.00	\$66.00	\$264.00	\$85.00	\$340.00				
Fayette County Jail (1 Liebert unit)	4	Filter	\$59.63	\$238.52	\$258.00	\$1,032.00	\$66.00	\$264.00	\$85.00	\$340.00				

QUARTERLY CLEANING OF OUTDOOR COILS, & FULL SYSTEM EVALUATIONS

911 Facility (1 Liebert unit)	4	Unit	\$380.00	\$1,520.00	\$220.00	\$880.00	\$265.00	\$1,060.00	\$120.00	\$480.00
Fayette County Jail (1 Liebert unit)	4	Unit	\$380.00	\$1,520.00	\$277.00	\$1,108.00	\$288.00	\$1,152.00	\$120.00	\$480.00

WORK OUTSIDE OF SCHEDULED MAINTENANCE (AS NEEDED)

Repair Services - Regular Business Hours	2	Hour	\$95.00	\$190.00	\$120.00	\$240.00	\$112.00	\$224.00	\$120.00	\$240.00
Repair Services - Outside Regular Business Hours	1	Hour	\$142.00	\$142.00	\$180.00	\$180.00	\$168.00	\$168.00	\$178.00	\$178.00
Repair Services - Weekend or Holiday	1	Hour	\$190.00	\$190.00	\$180.00	\$180.00	\$168.00	\$168.00	\$178.00	\$178.00

TOTAL QUOTED PRICE	\$4,039.04	\$4,424.00	\$3,300.00	\$2,236.00
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Percent Mark-Up on Parts, Materials, (Assume annual purchases of \$400.00)	NA	Percent	10%	35%	20-40%	40%
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