



To: Steve Rapson
 Through: Ted L. Burgess 
 From: Sherry White 
 Date: September 22, 2023
 Subject: Contract #2315-A Public Defenders Office Flooring

The Purchasing Department issued Request for Quotes #2315-A to secure a contractor to install new flooring into the Public Defender's Office. Notice of the opportunity was emailed to 64 companies. Companies were also contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #36060 (Special Flooring, Industrial: Resinous, Elastomeric Liquid, etc.) and #91025 (Flooring Maintenance and Repair, Including Refinishing and Sealing Services). The offer was also advertised through Georgia Local Government Access Marketplace, and the county website.

Five (5) companies submitted quotes (Attachment 1).

The Buildings and Grounds Department recommends CAD's Home Improvement. This company has been awarded contract #2268-A Public Works Flooring but has not completed the contract, so a Contractor Performance Evaluation is not attached. A positive response from all their references were received.

Specifics of the proposed contract are as follows:

Contract Name	#2315-A Public Defenders Office Flooring		
Contractor	CAD's Home Improvement DBA WestBroad Flooring		
Contract Amount	\$17,537.49		
Budget:			
Fund	372	Capital Fund	
Org Code	10565	Building & Grounds	
Object	541210	Other Improvements	
Project	231AJ		
Available	\$17,537.49	after mid-year FY24 adjustment	

Approved by:  _____ Date: 9/22/23

Placed on Administrator's Report? Yes No

Placed on Agenda Dated: _____

**RFQ #2315-A Public Defenders Office Flooring
Tally Sheet
Tuesday, September 12, 2023**

Company Name	Total Project Price
Quintech Solutions, Inc.	\$38,400.00
Jewel's Pressure Washing	\$34,400.00
Atlanta Tile & Masonry	\$25,325.80
Intercontinental Commercial Services, Inc.	\$24,300.00
CAD's Home Improvement Inc.	\$17,537.49

Sherry White

From: Beth Gourley
Sent: Friday, September 22, 2023 10:02 AM
To: Sherry White
Cc: Larry E Mitchell
Subject: PO for Public Defender Renovation

Sherry-

I just spoke with Larry about the Public Defender PO. He spoke with Sheryl yesterday and she gave the green light on it. We can just do a mid-year FY24 adjustment if they are over budget.

Call me if you have any questions.

Beth

Beth Gourley
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