

To: Steve Rapson
Through: Ted L. Burgess *TLB*
From: Sherry White *SW*
Date: October 10, 2023
Subject: Contract #2323-A: Roof & Gutter Repair @ Station 11

The Purchasing Department issued Request for Quotes #2323 to secure a contractor to repair the roof and gutters at Fire Station #11. Notice of the opportunity was emailed to 50 companies. The offer was also advertised through web-based Georgia Procurement Registry, Georgia Local Government Access Marketplace, and the county website.

Two (2) companies submitted quotes (Attachment 1).

The low bidder, CGS, is not certified to work with the required Thermoplastic Polyolefin (TPO) roof system. Therefore, CGS is being disqualified from the bidding process. To receive the 20-year TPO watertight warranty the installation must be completed by a certified contractor. Therefore, Building and Grounds Department recommends awarding to Dust Greer Roofing, Inc. A Contractor Performance Evaluations is attached (Attachment 2).

Specifics of the proposed contract are as follows:

Contract Name	#2323-A: Roof & Gutter Repair @ Station 11
Contractor	Dust Greer Roofing, Inc.
Contract amount	\$71,000.00
Budget:	
Fund	375
Org Code	30550
Object	541210
Project	243AL
Available	\$75,000.00 as of 10/9/23

Approved by: _____



Date: _____

10/10/23

Placed on Administrator's Report? Yes No

Placed on Agenda Dated: _____

TALLY SHEET
RFQ # #2323-A Roof & Gutter Repair @ Station 11
Thursday, October 5, 2023

COMPANY	LUMP SUM
Dusty Greer Roofing, Inc	\$71,000.00
CGS	Disqualified*

*Company is not TPO Certified

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Dusty Greer Roofing, Inc	Contract Number: 1881-S
Mailing Address: 770 W Winder Ind. Pkwy.	Contract Description or Title: Emergency Roof Repair - 911
City, St, Zip Code: Winder, GA 30680	Contract Term (Dates) From: 10/12/2020 – 6/30/2021
Phone Number: 770-207-5277	Task Order Number:
Cell Number:	Other Reference: #2323-A Roof & Gutter Repair @ Station 11
E-Mail Address: dustygreerroofing@yahoo.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing			X		
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time		X			
9. Adherence to contract budget and schedule		X			
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

EVALUATED BY

Signature:	Date of Evaluation: 10/9/2023
Print Name: Anthony Ballard	Department/Division: Building & Ground Maintenance
Title: Assistant Director Maintenance Dept.	Telephone No: 770-320-6000

