

To: Steve Rapson
 Through: Ted L. Burgess *TLB*
 From: Sherry White *SW*
 Date: November 28, 2023
 Subject: Contract #2324-A Restroom Partitions @ Public Works Bldg.

The Purchasing Department issued Request for Quotes #2324-A to secure a contractor to install new restroom partitions in the Public Works Building. Notice of the opportunity was emailed to 62 companies. Companies were also contacted through the web-based Georgia Procurement Registry, who had registered under commodity code #42556 (Partitions, Free Standing, All Types, Custom and Stock Sizes), #42557 (Partitions, Hardware), and #67066 (Toilet Partitions and Doors). The offer was also advertised through Georgia Local Government Access Marketplace, and the county website.

Three (3) companies submitted quotes (Attachment 1).

The Buildings and Grounds Department recommends Shiffler Equipment Sales. This company has not contracted with the county in the past, so a Contractor Performance Evaluation is not attached. A positive response from both of their references were received.

Specifics of the proposed contract are as follows:

Contract Name	#2324-A Restroom Partitions @ Public Works Bldg.	
Contractor	Shiffler Equipment Sales	
Contract Amount	\$14,371.93	
Budget:		
Fund	372	Capital Fund
Org Code	40100	Public Works
Object	541210	Other Improvements
Project	234AB	Public Works Office
Available	\$17,728.81	As of 11/28/2023

Approved by: *[Signature]* Date: 11/29/23

TALLY SHEET

RFQ #2324-A Restroom Partitions @ Public Works Bldg

Thursday, October 19, 2023

COMPANY NAME	LUMP SUM
Jewel's Pressure Washing	\$22,000.00
BE Guthrie Construction	\$14,500.00
Shiffler Equipment Sales, Inc	\$14,371.93