


To: Steve Rapson

Through: Ted L. Burgess 

From: Natasha M. Duggan 

Date: February 8, 2024

Subject: Contract 2354-A: Crosstown High Service Pump 1 Pump and Motor Repair

The Purchasing Department issued Request for Quote 2354-A to secure a contractor for the replacement of a control valve for High Service Pump 1 at Crosstown Water Treatment Plant. Notice of the opportunity was emailed to 58 companies. Another 634 were contacted through the web-based Georgia Procurement Registry. The offer was also advertised through Georgia Local Government Access Marketplace and the County website.

Four companies attended the mandatory pre-quote meeting and one of those companies submitted a quote (Attachment 1). The available project funding is \$74,369.30 which includes funds approved for a mid-year transfer on 12/14/2023. Water System is requesting a budget transfer of \$17,864.33 to closeout 22WSB 3MG Clearwell Improvement to 9WSPR Pump Refurbishment to fund the project.

The Water System recommends awarding to Cornerstone Mechanical. A Contractor Performance Evaluation is attached (Attachment 2).

Specifics of the proposed contract are as follows:

Contract Name	2354-A: Crosstown High Service Pump 1 Pump and Motor Repair	
Contractor	Cornerstone Mechanical	
Contract Amount	\$91,826.00	
Budget:		
Fund	507	Water CIP
Org Code	50740400	Water CIP
Object	542540	
Project	9WSPR	Pump Refurbishment
Available	\$74,369.30	
Requested Transfer	<u>\$17,864.33</u>	from 22WSB 3MG Clearwell Improvement
Available	\$92,233.63	After BOC approval of transfer

Tally Sheet
RFQ 2354-A: Crosstown HSP 1 Pump & Motor Repair

	Cornerstone Mechanical
Description	Price
High Service Pump #1 Control Valve Replacement, per specification	\$ 87,826.00
Contingency Allowance, shall only be used with prior written approval of the County Administrator	\$ 4,000.00
Total Quote	\$ 91,826.00

FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION**COMPLETE ALL APPLICABLE INFORMATION**

Company Name: Cornerstone Mechanical	Contract Number: 2119-A (Subcontractor)
Mailing Address: 101 Devant Street, Suite 804	Contract Description or Title: Lake Kedron Intake House Repair
City, St, Zip Code: Fayetteville, GA 30214	Contract Term (Dates) From: June 2022 – April 2023
Phone Number: 770-742-3321	Task Order Number: n/a
Cell Number: N/A	Other Reference: for award of 2354-A
E-Mail Address: andrea@cornerstoneh2o.com	

DEFINITIONS

OUTSTANDING – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

EXCELLENT (Exc) - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.


SATISFACTORY (Sat) - Vendor met minimum contractual requirements or performance expectations of the products/services.

UNSATISFACTORY (UnSat) - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule			X		
2. Condition of delivered products			X		
3. Quality of work			X		
4. Adherence to specifications or scope of work			X		
5. Timely, appropriate, & satisfactory problem or complaint resolution			X		
6. Timeliness and accuracy of invoicing					X
7. Working relationship / interfacing with county staff and citizens			X		
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					X
11. Overall evaluation of contractor performance			X		

EVALUATED BY

Signature: 	Date of Evaluation: 1/23/2024
Print Name: Benjamin Martin	Department/Division: Water System
Title: Water System	Telephone No: 770-320-6085

