



**Purchasing Department**  
140 Stonewall Avenue West, Ste 204  
Fayetteville, GA 30214  
Phone: 770-305-5420  
www.fayettecountyga.gov

To: Steve Rapson

Through: Ted L. Burgess *TB*

From: Sherry White *SW*

Date: April 22, 2024

Subject: Contract #2408-A Guardrail Repair @ Ebenezer Church Rd

The Road Department has an approved Technical Services object code in the FY2024 budget which includes guardrail repairs. Toward this end, the Purchasing Department issued Request for Quote #2408-A Guardrail Repair @ Ebenezer Church Rd. Notices of the opportunity to quote were emailed to 30 vendors on the county's bid list who responded to other solicitations of similar services. The RFQ was also advertised on the Georgia Procurement Registry, the County website and the Local Government Access Marketplace websites.

The Purchasing Department received two (2) quotes (Attachment 1).

The Road Department recommends award to the low responder Martin-Robbins Fence Company, Inc. A Contractor Performance Evaluations is attached (Attachment 2).

Specifics of the proposed contract are as follows:

<b>Contract Name</b>	#2408-A Guardrail Repair @ Ebenezer Church Rd
<b>Contractor</b>	Martin-Robbins Fence Company, Inc
<b>Contract Amount</b>	\$14,500.00

**Budget:**

Org Code	10040220	Road Dept.
Object	521316	Technical Service
Available	\$266,930.05	as of 4/22/2024

Approval Signature

Date: 4/23/24

Placed on Administrator's Report? Yes No

Placed on Agenda Dated: \_\_\_\_\_

**Tally Sheet**  
**RFQ #2408-A Guardrail Repair @ Ebenezer Church Rd**  
**Monday, April 22, 2024**

<b>Company Name</b>	<b>UNIT PRICE</b>	<b>TOTAL AMOUNT</b>
Quintech Solutions Inc.	LUMP SUM	\$19,640.00
Martin-Robbins Fence Company, Inc	LUMP SUM	\$14,500.00

## FAYETTE COUNTY, GEORGIA CONTRACTOR PERFORMANCE EVALUATION

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1. Use this form to record contractor performance for any contract of \$50,000 or above.
2. The person who serves as project manager or account manager is the designated party to complete the evaluation.
3. This form is to be completed and forwarded to the Purchasing Department not later than 30 days after completion or expiration of a contract. Past performance is considered on future contracts.

VENDOR INFORMATION	COMPLETE ALL APPLICABLE INFORMATION
Company Name: Martin-Robbins Fence Co	Contract Number: #1878-A
Mailing Address: 2025 Westside Court	Contract Description or Title: Milam Road Guardrail Repair
City, St, Zip Code: Snellville, GA 30078	Contract Term (Dates) From: Oct 2020 To: Dec 2020
Phone Number: 770-972-8141	Task Order Number:
Cell Number: 770-639-2324	Other Reference:
E-Mail Address: mdenmark@martinrobbins.com	

### DEFINITIONS

**OUTSTANDING** – Vendor considerably exceeded minimum contractual requirements or performance expectations of the products/services; The vendor demonstrated the highest level of quality workmanship/professionalism in execution of contract.

**EXCELLENT (Exc)** - Vendor exceeded minimum contractual requirements or performance expectations of the products/services.

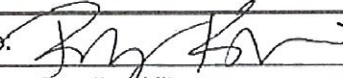
**SATISFACTORY (Sat)** - Vendor met minimum contractual requirements or performance expectations of the products/services.

**UNSATISFACTORY (UnSat)** - Vendor did not meet the minimum contractual requirements or performance expectations of the products and/or services; Performed below minimum requirements

### EVALUATIONS (Place "X" in appropriate box for each criterion.)

Criteria (includes change orders / amendments)	Out-standing	Exc	Sat	Un-Sat	Not Apply
1. Work or other deliverables performed on schedule		X			
2. Condition of delivered products		X			
3. Quality of work		X			
4. Adherence to specifications or scope of work		X			
5. Timely, appropriate, & satisfactory problem or complaint resolution		X			
6. Timeliness and accuracy of invoicing		X			
7. Working relationship / interfacing with county staff and citizens		X			
8. Service Call (On-Call) response time					X
9. Adherence to contract budget and schedule			X		
10. Other (specify):					
11. Overall evaluation of contractor performance		X			

### EVALUATED BY

Signature: 	Date of Evaluation: 4-22-24
Print Name: Bradley Klinger	Department/Division: Road
Title: Assistant Director	Telephone No: 6039