



Fayette
COUNTY

“WHERE QUALITY
IS A LIFESTYLE”

PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

August 15, 2016

Subject: Request for Proposals #1179-P, High Pressure Skid Pump/Tank Unit

Gentlemen/Ladies:

Fayette County, Georgia is seeking proposals from qualified companies to assemble, deliver and install a high-pressure skid pump unit with tank on a Ford F-350 with utility body, in accordance with the specifications and information contained herein. All required information shall be included with your proposal.

All questions and inquiries concerning this request for proposals or the specifications shall be addressed in writing to Trina Barwicks, Contract Administrator of Purchasing, in writing to, email address: tbarwicks@fayettecountyga.gov or fax to (770) 719-5515, Monday through Friday excluding holidays from 8:00 a.m. to 5:00 p.m. The telephone number is (770) 305-5420. Any deviations from this procedure for questions or information pertaining to this request for proposal may result in your proposal being rejected.

All prices shall be F.O.B. Destination, Fayette County. Be sure to include the **proposal number** and **reference** along with your company's name and address on the **sealed** envelope in which the proposal is returned.

PROPOSAL MUST BE SUBMITTED TO:
FAYETTE COUNTY PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, SUITE 204
FAYETTEVILLE, GEORGIA 30214
PROPOSAL #1179-P
REFERENCE: HIGH PRESSURE SKIP PUMP/TANK UNIT

Proposals will be received at the above address until 3:00pm, Friday, September 2, 2016 in the Purchasing Department, Suite 204. Proposals will be opened at approximately 3:00pm, Friday, September 2, 2016 and the names of the companies that responded will be read. Proposals must be signed to be considered. Late proposals will not be considered. Faxed/Emailed proposals will not be considered.

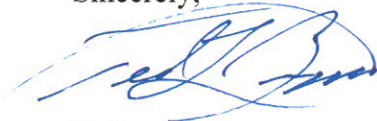
If this request for proposal is downloaded from our web site, it is the responsibility of the individual or company that downloads this request for proposal to continue to check the Fayette County web site for any addenda that might come out for this request for proposal and are posted on the Fayette County web site. Fayette County shall not be responsible for any information that any individual or company fails to get in an addendum that is posted on the Fayette County web site but is not downloaded. However, if the Fayette County Purchasing Department mails the request for proposal to a company or individual, we will keep a record of who we mailed that request for proposal to and all addenda for that request for proposal will also be mailed to those companies or individuals.

Note: The name of the companies that respond to this request for proposals will be posted on the Fayette County website within 3 business days after the proposal opening.

There is no set time for an award to be made, as the proposals have to be evaluated. If an award is not made within 60 days of the proposal opening, an update will be posted on the Fayette County website.

If this proposal is awarded; once everything has been received by the successful company and the award is completed, that information will be posted on the Fayette County website. Please keep this procedure in mind.

Sincerely,



Ted L. Burgess
Director of Purchasing

TLB/tcb

Attachment

TERMS AND CONDITIONS

1. **Definitions:** The term "contractor" as used herein and elsewhere in the Terms and Conditions shall be used synonymously with the terms "proposer" or "successful offeror." The term "county" shall mean Fayette County, Georgia.
2. **Preparation of Offers:** It shall be the responsibility of the offeror to examine specifications, scope of work, schedule and all instructions that are part of this request for proposal. Failure to observe any of the instructions or conditions in this request for proposal may result in rejection of the offer.

All of the specifications and information contained in this request for proposal, unless specifically excepted in writing by the offeror and such exceptions being included with the offer, will form the basis of the contract between the successful offeror and the county. The offeror should take care to answer all questions and provide all requested information.

3. **Submission of Offers:** Offeror's must submit their proposal, along with any addenda issued by the county, in a sealed opaque envelope with the following information written on the outside of the envelope:
 - a. The offeror's company name,
 - b. The Request For Proposals (RFP) number, which is #1179-P, and
 - c. The "reference" which is **High Pressure Skid Pump / Tank Unit**.

Mail or deliver one (1) unbound original proposal (paperclip or binder clip acceptable, no staples), signed in ink by a company official authorized to make a legal and binding offer, and three (3) copies, to:

Fayette County Government
Purchasing Department
140 Stonewall Avenue West, Suite 204
Fayetteville, GA 30214

Attention: Contracts Administrator

4. **Timely Receipt:** Offers not received by the time and date of the scheduled proposal opening will not be considered, unless the delay is a result of action or inaction of the county.
5. **Open Offer:** The offer, once submitted and opened, shall remain open for acceptance for a period of at least ninety days from the date of the opening unless this time-frame is specifically excepted to in your offer.
6. **Corrections or Withdrawals:** The offeror may correct a mistake, or withdraw a proposal before the proposal opening date by sending written notification to the Director of Purchasing. Proposals may be withdrawn after the opening only with written authorization from the Director of Purchasing.

The county reserves the right to waive any defect or irregularity in any proposal received.

In case of discrepancy between the unit price and the extended or total price, the unit price shall prevail.

7. **Trade Secrets – Confidentiality:** If any person or entity submits a bid or proposal that contains trade secrets, an affidavit shall be included with the bid or proposal. The affidavit shall declare the specific included information which constitutes trade secrets. Any trade secrets must be either (1) placed in a separate envelope, clearly identified and marked as such, or (2) at a

minimum, marked in the affidavit or an attached document explaining exactly where such information is, and otherwise marked, highlighted, or made plainly visible. See O.C.G.A. § 50-18-72 (A)(34).

8. **References:** Offerors shall submit with proposals a list of three (3) jobs the offeror has done that are of the same or similar nature to the work described herein. For each job listed include a brief description of the work, a contact person, mailing address, valid telephone number and the date job was completed.
9. **Ethics – Disclosure of Relationships:** Before a proposed contract in excess of \$10,000.00 is recommended for award to the Board of Commissioners or the County Administrator, or before the County renews, extends, or otherwise modifies a contract after it has been awarded, the contractor must disclose certain relationships with any County Commissioner or County Official, or their spouse, mother, father, grandparent, brother, sister, son or daughter related by blood, adoption, or marriage (including in-laws). A relationship that must be reported exists if any of these individuals is a director, officer, partner, or employee, or has a substantial financial interest in the business, as described in Fayette County Ordinance Chapter 2, Article IV, Division 3 (Code of Ethics).

If such relationship exists between your company and any individual mentioned above, relevant information must be presented in the form of a written letter to the Director of Purchasing. You must include the letter with any bid, proposal, or price quote you submit to the Purchasing Department.

In the event that a contractor fails to comply with this requirement, the County will take action as appropriate to the situation, which may include actions up to and including rejection of the bid or offer, cancellation of the contract in question, or debarment or suspension from award of a County contract for a period of up to three years.

10. **Evaluation of Offers:** The evaluation of offers and the determination as to acceptability of services offered shall be the responsibility of the county. Accordingly, to insure that sufficient information is available, the offeror may be required to submit literature, samples, or other information prior to award. The owner reserves the right to obtain clarification or additional information from any firm regarding its proposal. The owner reserves the right to select a responsive, responsible firm on the basis of best value that is deemed to be most advantageous to the owners. The owner further reserves the right to reject any proposal, or all proposals, and to re-release the request for proposals.
11. **Non-Collusion:** By responding to this request for proposals, the offeror shall be deemed to have represented and warranted that the proposal is not made in connection with any other offeror submitting a separate response to this request for proposals, and is in all respects fair and without collusion or fraud.
12. **Ability To Perform:** The offeror may be required, upon request, to provide to the satisfaction of the county that he/she has the skill, experience and the necessary facilities, as well as sufficient financial and human resources, to perform the contract in a satisfactory manner and within the required time. If the available evidence is not satisfactory to the county, the county may reject the offer.
13. **Arrears:** Proposals will not be accepted from any person, firm, or corporation who is in arrears in any debt or obligation to the county.
14. **Notice to Proceed:** The County shall not be liable for payment of any work done or any costs incurred by any offeror prior to the county issuing a written notice to proceed.

15. **Unavailability of Funds:** This contract will terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the county under the contract.
16. **Severability:** The invalidity of one or more of the phrases, sentences, clauses or sections contained in the contract shall not affect the validity of the remaining portion of the contract. If any provision of the contract is held to be unenforceable, then both parties shall be relieved of all obligations arising under such provision to the extent that the provision is unenforceable. In such case, the contract shall be deemed amended to the extent necessary to make it enforceable while preserving its intent.
17. **Patent Indemnity:** The contractor guarantees to save the county, its agents, officers, or employees harmless from liability of any kind for use of any copyrighted or uncopied composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, for which the contractor is not the patentee, assignee or licensee.
18. **Indemnification:** The contractor shall defend, indemnify and save the county and all its officers, agents and employees harmless from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful offeror, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. The contractor shall pay any judgment with cost which may be obtained against the county growing out of such injury or damages.
19. **Non-Assignment:** Assignment of any contract resulting from this request for proposal will not be authorized.
20. **Insurance:** The successful contractor shall, without expense to the county, carry the following insurance, to be in effect throughout the term of the contract, in at least the amounts and limits as follows:
 - **General Liability Insurance:** \$1,000,000 combined single limit per occurrence, including bodily and personal injury, destruction of property, and contractual liability.
 - **Automobile Liability Insurance:** \$1,000,000 combined single limit each occurrence, including bodily injury and property damage liability.
 - **Worker's Compensation & Employer's Liability Insurance:** Workers Compensation as required by Georgia statute.

Before a contract with the successful responder is executed, the successful responder shall provide Certificates of Insurance for all required coverage. The successful offeror can provide the Certificate of Insurance after award of the contract, but must be provided prior to execution of the contract document by both parties. The certificate shall list an additional insured as follows:

Fayette County Georgia
140 Stonewall Avenue West
Fayetteville, GA 30214

21. **Bid Bond:** You must include a bid bond with your bid, equal to five percent (5%) of the total amount bid. Bid bonds shall be provided by a surety which appears on Georgia's list of approved sureties administered by the State Insurance Commissioner, or the U.S. Treasury's list of approved bond sureties (Circular 570).

22. **Performance and Payment Bonds:** Prior to execution of a contract, the successful responder shall submit performance and payment bonds each equal to 100 percent of the contract value, provided by a surety which appears on Georgia's list of approved sureties administered by the State Insurance Commissioner, or the U.S. Treasury's list of approved bond sureties (Circular 570).
23. **Termination for Cause:** The county may terminate the contract for cause by sending written notice to the contractor of the contractor's default in the performance of any term of this agreement. Termination shall be without prejudice to any of the county's rights or remedies by law.
24. **Termination for Convenience:** The county may terminate the contract for its convenience at any time with 10 days' written notice to the contractor. In the event of termination for convenience, the county will pay the contractor for services performed. The county will compensate partially completed performance based upon a signed statement of completion submitted by the contractor, which shall itemize each element of performance completed.
25. **Force Majeure:** Neither party shall be deemed to be in breach of the contract to the extent that performance of its obligations is delayed, restricted, or prevented by reason of any act of God, natural disaster, act of government, or any other act or condition beyond the reasonable control of the party in question.
26. **Governing Law:** This agreement shall be governed in accordance with the laws of the State of Georgia. The parties agree to submit to the jurisdiction in Georgia, and further agree that any cause of action arising under this agreement shall be required to be brought in the appropriate venue in Fayette County, Georgia.

**Fayette County, Georgia
Checklist of Required Documents**

*(Be Sure to Return This Checklist with your proposal and
the Required Documents in the order listed below)*

PROPOSALS #1179-P: HIGH PRESSURE SKID PUMP/TANK UNIT

Company information – on the form provided _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1) _____

Bid Bond _____

Pricing sheet _____

Completed Proposal including Warranty _____

List of exceptions, if any – on the form provided _____

References – on the form provided _____

COMPANY NAME: _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Fayette County, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

1179-P: HIGH PRESSURE SKID PUMP / TANK UNIT

Name of Project

FAYETTE COUNTY, GEORGIA

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 2016 in (city) _____, (state) _____

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 2016.

NOTARY PUBLIC

My Commission Expires:

Request for Proposals #1179-P
High Pressure Skid Pump/Tank Unit

OBJECTIVE

Fayette County, Georgia seeks a qualified company to assemble, deliver, & install a high-pressure skid pump unit with tank, according to the specifications included in this Request for Proposals (RFP).

STATEMENT OF NEED

Fayette County Fire & Emergency Services has a need for a high-pressure skid pump and tank unit, to be installed on a Ford F-350 with Utility Body. Time is of the essence in this procurement, so delivery time will be a consideration in award of the resulting contract.

SCOPE OF SERVICES

The county seeks to contract with a company to assemble the skid pump and tank unit with the dimensions, characteristics, equipment, and capabilities as shown below.

Skid Style unit with Poly Tank

Reinforced Skid Plate Bottom with Fork Lift Lifting points.

Unit to be installed on a Ford F-350 with Utility Body. (See attached photos)

Max Skid Width 44"

Max Skid Length 100"

Skid Unit to have provisions for adequate mounting blocks within the truck bed.

All power to be supplied from the truck electrical system.

Water / Foam Tank

200 Gallon Poly Tank - Water

10 Gallon Minimum Foam Cell

Lifetime Warranty on water tank and foam tank

Tank Baffled to NFPA 1906 Standard

Foam/Water Fill Towers

Sight Gauges for Foam & Water

Include Tank Drain

Include Sump

Pump Engine - Piston Style High Pressure Pump

(Pneumatic powered discharge of agent vs. motor driven pump will be considered)

Gallons Per Minimum: 10 Minimum

1200 PSI Minimum

16 HP Minimum 4 Stroke Engine

Integrated or Auxillary Fuel Tank / 3 Gallon Minimum

Electric Start with Recoil Back Up

Mounting to allow ease of access to pump and motor

Self Priming Pump

Recirculation Line

Air Blow Out to remove all Water from the pump and both reels

Pump motor exhaust shall be a minimum of 24" from floor of unit

Hose Reel

2 – Electric Rewind Hose Reel / Minimum of 200' of 3/8" Hose.
Reels to be mounted on existing body of apparatus, on top of body at rear of compartment.
2 -Adjustable Nozzles
Internal Steel Braid Hose

Valves/Plumbing

Tank Fill - 1.5" Plumbed to rear of Skid with Cap & Chain
1" Minimum Tank to Pump Minimum
Stainless Steel Plumbing if rigid is required / Rubber on all flex lines
Stainless Steel Manifold

Pump Control Panel

Engine Controls Start/Stop
Reel Discharge Controls
Lighted panel for night operations
Liquid Filled Discharge Gauge
Foam Control Module
Hour Meter

Foam System

Foam Eductor/Mixer Plumbed directly to foam cell
"Scotty" brand or Equal - Proportioning between 0.5 - 6 percent
Foam System must be compatible with High Pressure Pump
Foam System to allow foam on a single reel or both reels simultaneously

Warranty

Minimum of One (1) year parts and labor

The successful responder shall provide the skid unit, provide trained personnel to mount the unit, complete all required electrical connections for power from the truck and mount the associated reel/s in the existing Fayette Co. truck. Fayette County will assist with off loading at delivery and assist with setting the unit into the truck body.

Any exception to these minimum level specifications shall be noted so as consideration can be given to the exception being offered as equal.

PROPOSAL RESPONSE REQUIREMENTS

Your response should include the following, in the order shown:

1. **Cover Page:** Include the Request for Proposals number (#1179-P) and title (*High Pressure Skid Pump / Tank Unit*). Also include your company's name, address, telephone number fax number, and e-mail address.
2. **Statement of Qualifications:** Briefly describe your firm's background and size, and number of years in business. Briefly state any other information you feel is pertinent, such as relevant specialization or unique capabilities, technical innovations, or other points of interest. Include in this section the completed "References" form and "Company Information" form, which are provide in the Request for Proposals package.

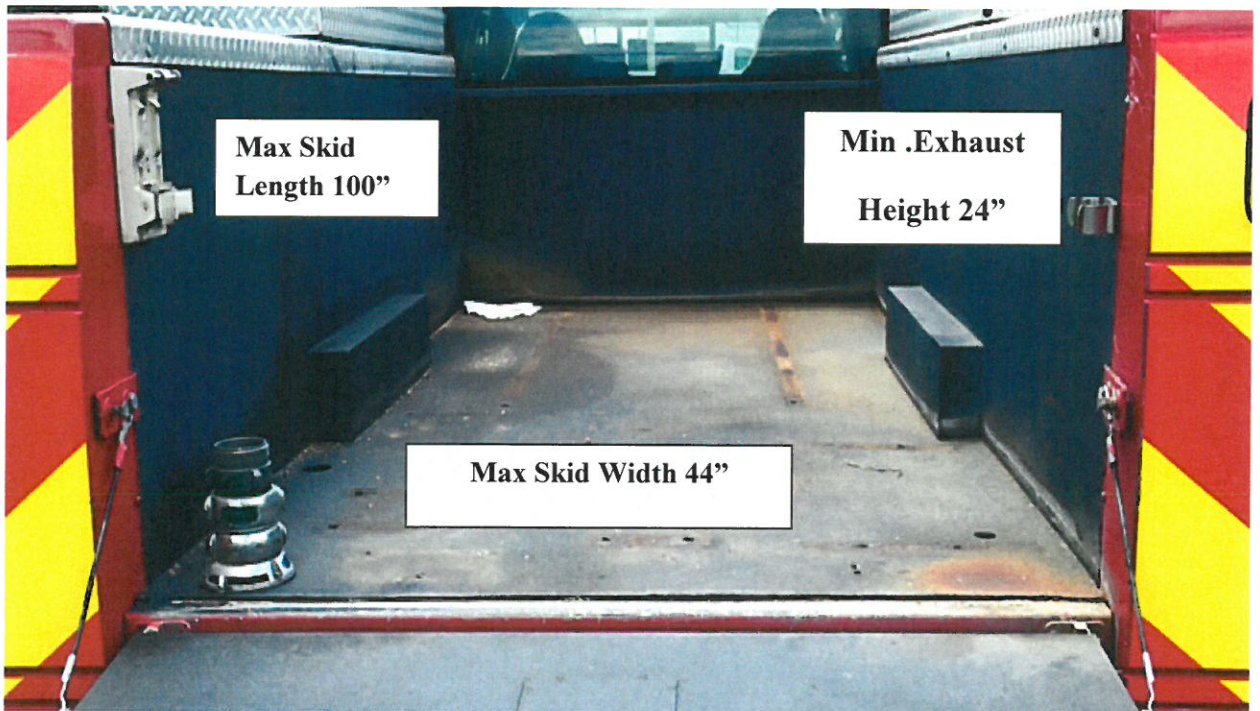
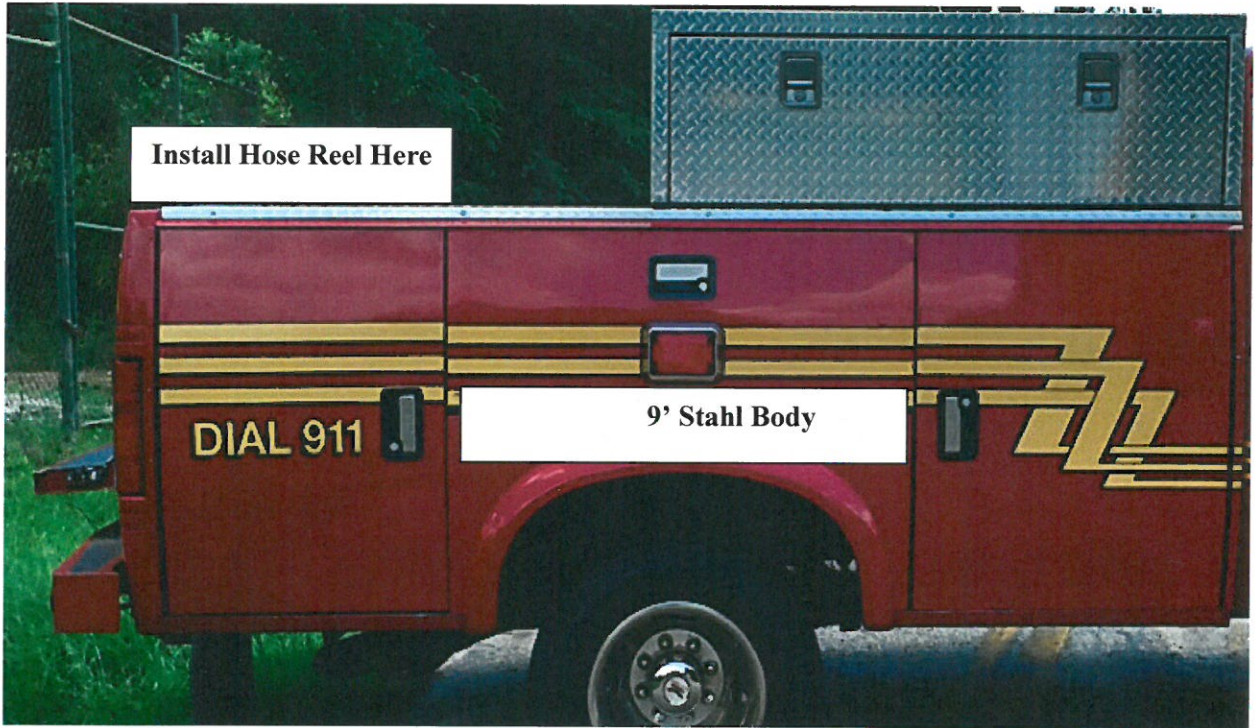
3. **Equipment:** Provide shop drawings and pictures revealing the functional layout of the pump, fuel tank, foam tank, exhaust, and other features of the unit. Furnish a list showing the manufacturer of all offered components (e.g. engine, pump, reels, tank, and other items). Supply the same for the proposed pump panel. Include word narrative if needed or helpful.
4. **Warranty:** Specify the length and terms of warranty(s) offered. Specify parts and/or labor that you warranty, and include manufacturers' warranty information for the things that you do not directly warranty.
5. **Deliver Date:** State the number of days from the time the county issues the Notice to Proceed until delivery and installation of the equipment.
6. **Price:** State your price, on the included Pricing Sheet, which is to include all charges, including delivery, mounting, electrical connections, and any other charges.
7. **References:** Provide a minimum of three references on the form included in this Request for Proposals.

EVALUATION CRITERIA

An Evaluation Committee will review and evaluate proposals. Evaluation scores will be based on the following criteria, shown in order of importance. The descriptive notes included with the criteria below are intended to give examples of what will be evaluated, but not to be exhaustive or exclusive.

- **Functional layout of pump panel / fuel tank / foam tank / exhaust:** The Evaluation Team will consider how the layout impacts operation, maintenance, and other aspects of ownership and use of the equipment.
- **Cost of the Unit:** State your offered price.
- **Delivery Time:** Stipulate the number of days from the time the county issues the Notice to Proceed to delivery and installation of the completed unit.
- **Type of Engine Offered:** The Evaluation Team will consider sufficiency of horsepower, maintenance requirements, and other relevant considerations, given the brand and specific engine offered.
- **Warranty(s) Offered:** Specify the length, term, and any other advantages offered by the warranties..

Fayette County Fire & Emergency Services
High Pressure Skid Unit / Pump & Tank



PRICING SHEET
RFP #1179-P: HIGH PRESSURE SKID PUMP / TANK UNIT

TOTAL PRICE: \$ _____

Include all applicable charges, including but not limited to delivery, mounting, electrical connections, and any other charges.

State Delivery and Installation Time, After Receipt of Order: _____ Days.

State Payment Terms: _____

Company Name: _____

REFERENCES

RFP #1179-P: HIGH PRESSURE SKID PUMP / TANK UNIT

Please list three (3) references of current or very recent customers who can verify the quality of service your company provides. Projects of similar size and scope are required.

REFERENCE ONE

Government/Company Name _____

City _____

Contact Person and Title _____

Phone _____ Contract Period _____

Scope of Work _____

REFERENCE TWO

Government/Company Name _____

City _____

Contact Person and Title _____

Phone _____ Contract Period _____

Scope of Work _____

REFERENCE THREE

Government/Company Name _____

City _____

Contact Person and Title _____

Phone _____ Contract Period _____

Scope of Work _____

COMPANY NAME _____

COMPANY INFORMATION
RFP #1179-P: HIGH PRESSURE SKID PUMP / TANK UNIT

Company _____

Physical Address Of Business _____

Mailing Address (**If Different**) _____

Authorized Representative _____

(Print or Type)

Authorized Representative _____

(Signature)

Title _____

Email Address: _____

Telephone Number: _____ Fax Number: _____

Cellular Number: _____