



PURCHASING DEPARTMENT
140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

November 28, 2016

Subject: RFP #1221-P: Water System Engineer of Record – Addendum #1

Gentlemen/Ladies:

Included herein is additional information and clarification for the above referenced request for proposals. Please consider all of this information when preparing your proposal.

1. I would like to request a one week extension for the proposal submittal due to the Thanksgiving holiday next week?

The opening date for this request for proposal has changed. **The new opening date is: 3:00pm, Tuesday, December 13, 2016.** Proposals must be received in the Purchasing Department at the address above in Suite 204 on or before the new opening date and time.

2. 5. Project Team: Minimum Requirement: "Firm must employ, on staff, at least one Professional Engineer, licensed in the State of Georgia, who is recognized by the Georgia Department of Natural Resources – Safe Dams Program as an "Engineer of Record" with respect to Category 1 dam design." We are an engineering company that specializes in water treatment and supply but we don't have a "safe dam engineer on staff". Please let me know if we would be allowed to meet that requirement using a sub-consultant that would be part of the team and would meet the required qualifications?

A responder can submit a proposal showing itself as the primary engineer of record, and a sub-contractor as the Georgia Safe Dams Specialist. This will not be considered non-responsive. Proposals will be evaluated using the criteria specified in the Request for Proposals, and the best overall value for the county will be chosen.

3. Checklist

- a. Please clarify the order of placement of the Checklist form.**
- b. The Checklist form stipulates submit the "Required Documents in the order listed below". However, the Signed Addenda is listed last but is required in Section 3 ahead of the References.**
- c. Please clarify the order of placement of exceptions form?**

Follow the instructions under the RFP, Proposal Response Requirements,
3. Required Documents: Company Information Page, Contractors Affidavit and signed addenda, if any. Include the exception sheet(s), if any in this section.

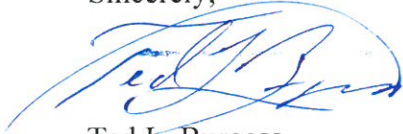
4. **Resumes – Place them in the Appendix or Section 5? Placing them in the Appendix section would keep Section 5 more concise?**
Keep the order as specified in the RFP, Proposal Response Requirements.
5. **Licenses – Enclose the licenses in the Appendix or Section 5? Placing them in the Appendix section would keep Section 5 more concise?**
Keep the order as specified in the RFP, Proposal Response Requirements.
6. **Insurance – Include the insurance certificate and if so, in the Appendix?**
3. Required Documents: Company Information Page, Contractors Affidavit and signed addenda, if any. Include the exception sheet(s), if any and Insurance Certificate(s) in this section. As listed in the RFP Terms and Conditions, Item #24: Before a contract is executed with the successful offeror, the successful offeror shall provide Certificates of Insurance for all required coverage. The successful offeror can provide the Certificate of Insurance after award of the contract, but must be provided prior to execution of the contract document by both parties.
7. **Section 4 Understanding and Approach – The second paragraph in the RFP states “Describe your firm’s background.... their roles”. Would it be acceptable to present that information as part of Section 6 Firm’s Expertise and Experience? It appears better suited in that Section when speaking about the firm’s experience, qualifications, unique capabilities, etc.?**
Keep the order as specified in the RFP, Proposal Response Requirements.
8. **Listed under Scope of Services there are eleven items listed, can you suggest any specific projects that may be included that are not listed?**
There are no specific projects, at this time.
9. **How robust is the County’s GIS System?**
The county only has a hydrant layer in GIS that covers any part of the water system. With that said, no Piping, no tanks, no valves, no PRV’s or any other water system assets are in GIS, at this time. That will be an immediate project in the next 12 months.
10. **Will a Safe Dam Engineer be needed for hydraulics and geotechnical sides of Engineering?**
Yes; a Safe Dam Engineer for hydraulics and geotechnical services may be needed and should be included.
11. **Does Fayette have a local vendor preference?**
No; Fayette County does not have a local vendor preference ordinance. All submitted proposals will be evaluated based on the criterion in the RFP.
12. **Are any dams on the Georgia’s watch list?**
No; all dams owned by the Water System have some small maintenance items to be addressed but are not placing the structures on the watch list.

Received by _____ Company _____

Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, all responders shall still be responsible for the requirements of this addendum and the specifications or changes herein.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ted L. Burgess", is written over a faint, light blue circular watermark or background.

Ted L. Burgess
Director of Purchasing

TLB/tcb