

Fayette COUNTY

"WHERE QUALITY
IS A LIFESTYLE"

PURCHASING DEPARTMENT

140 STONEWALL AVENUE WEST, STE 204
FAYETTEVILLE, GEORGIA 30214
PHONE: 770-305-5420
www.fayettecountyga.gov

November 29, 2016

Subject: RFP #1222-P, Meister for Hot Air Balloon Festival – Addendum #1

Dear Sir or Madame:

Included herein is additional information and clarification for the above referenced request for proposals. Please consider all of this information when preparing your proposal.

- 1. Revise Map showing where septic tank is located at the parking lot.**
See attached map for festival site plans. Please note septic area which is denoted in orange, must be clear of balloons and heavy equipment.
- 2. Clarify fencing around the perimeter.**
All Proposals shall include a field layout for the balloons, balloon set-up including the safety barrier needed around the balloons, que lines, and entrance areas for balloon rides.
- 3. Clarify extra balloon – not for riding. Picture basket option. Show-up fee, etc.**
The one balloon designated by itself on the site map will be the location of the stationary balloon for the family pictures. The stationary balloon will be included in the 9 minimum balloons. Stationary balloon will not include any ride fees. Proposals may include alternate prices for photo baskets instead of balloons.
- 4. Clarify balloon glow will only be in front part.**
Balloon glow will only include the balloons in the front lawn of the school. The back portion balloons and balloon rides will close at 8:30 p.m.
- 5. Clarify balloon glow vs tethered rides if weather is bad on Saturday.**
Balloon glow shall begin at 9:00 p.m. (weather dependent).
- 6. List an optional rain date with cost.**
Proposals shall list an additional/separate rain day cost to proposals. Determination to postpone/cancel event due to rain shall be 5:00pm, Friday, June 16, 2017.
- 7. Clarify successful Meister will be coordinating pre-sales.**
Meister will be coordinating pre-sales with the county. The Meister will be responsible for informing the county how many rides can be sold during a specific time period. The county will be conducting the actual online sales.

8. Clarify Meister to provide balloon signage onsite and the county to provide directional signs.

County will provide event site directional signs. Meister will provide balloon signage for balloon portion of the event only.

9. Clarify if Fire & EMS will be onsite and mobile.

Emergency Services personnel will be on site and mobile.

10. Clarify different color balloons and shapes.

Balloons shall be different. They should not all be the same (e.g. all blue, or all red, etc.). Specialty shapes are welcomed but not required. All balloons (with the exception of the stationery balloon) shall have the ability to host tethered rides.

11. Clarify Meister will be responsible for identifying the balloons being provided.

Meister shall provide the county a list of which pilots/balloons will be at the event by the 5:00pm, Friday, June 16, 2017.

12. Clarify ATV & Golf Carts for Balloon Meister.

Meister will be able to utilize golf carts or ATVs on the event site.

13. Clarify law enforcement to be provided for transfers.

Proposals will need to include times and how many law enforcement officers will be needed to provide security for balloon money transfers to a secured location.

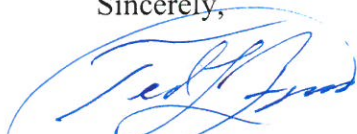
Received by _____ Company _____

Note: If this addendum is not returned to the Fayette County Purchasing Department or if it is returned not signed, all responders shall still be responsible for the requirements of this addendum and the specifications or changes herein.

The opening date for this request for proposal has not changed. **The opening date is: 3:00pm, Wednesday, December 7, 2016.** Proposals must be received in the Purchasing Department at the address above in Suite 204 on or before the opening date and time.

Thank you for your attention to this matter

Sincerely,



Ted L. Burgess
Director of Purchasing

TLB/tcb

Attachment

