

Water Committee
Action Agenda
March 16, 2022
8:30 A.M.

Committee Members Present: Bryan Keller, Chairman
Vanessa Tigert, Vice-Chair
Steve Rapson, County Administrator
Jeff Hill
James Poff
Clinton Holland
Bill Holland

Committee Non-Voting Members: Dennis Davenport, County Attorney
Michael Diaz, Arcadis

Staff Present: James Munster, David Schreiber, Ivette Reina, Capri Reeves, Susan Lee, Carrie Gibby, Lacy Gray, Russell Ray, John Caldwell, Lindsey Choisnet

Call To Order

The meeting was called to order by Chairman Bryan Keller at 8:30 a.m.

Acceptance of Agenda

Jim Poff moved to accept the agenda as written. Vanessa Tigert seconded. The motion passed unanimously.

1. Approval of Minutes from the January 26, 2022 meeting
Jeff Hill made the motion and Vanessa Tigert seconded to approve the minutes from the meeting on January 26, 2022. The motion passed unanimously.
2. System Updates
James Munster introduced our Field Operations Manager, Dave Schreiber. Mr. Schreiber brought 20 years of Water Distribution experience when he joined our Water System five years ago. He is currently responsible for our Customer Response crew, Infrastructure Maintenance crew, Damage Prevention crew, and our Warehouse.
Mr. Munster then discussed our aging infrastructure, advising we've repaired five watermain leaks, three service leaks, and three damages since our last meeting.

Capri Reeves introduced Ivette Reina, who started with the Water System in October 2019. Ms. Reina was quickly promoted to a Lead Customer Service Representative and is now the Senior Customer Service Rep. She is our Spanish Bilingual support and is currently responsible for all our billing, which entails imports/exports of meter readings, bill adjustments, and is our go-to for everything that generates revenue.

Susan Lee shared that we are searching for a new Plant Manager, as our Crosstown Manager Tom Henninger retired late last year. Joseph Spann, who was our South Fayette Plant Manager, is now the Plant Manager at Crosstown. Lacy Gray has stepped up to serve as interim Plant Manager at South Fayette.

Carrie Gibby submitted our Water Loss Audit and will discuss it in more detail at our next meeting.

She thanked Mr. Poff for kindly reviewing our audit after it was submitted. He provided a lot of great feedback on ways we can continue to improve.

Lacy Gray presented her initiative for in-house and cross training of our Operators and Lab Analysts. She is in a dual position as she is the Interim South Fayette Plant Manager and is also our Training and Safety Coordinator.

Russell Ray shared that tomorrow is the pre-bid meeting for two of our pumps - one at the Crosstown Plant and the other at the Flint River.

John Caldwell has been focusing on several GDOT projects. We're hoping to get some aid from GDOT on the S.R. 54/74 improvements, as we're currently around \$1.3 million for that project.

Michael Diaz provided status updates on several Arcadis projects, including the Master Plan, the hoseless sludge collectors at both plants, utility locates, and dam inspections.

3. Director's Report

We are going to start the process of the County-wide EPD audit that occurs every five years. There is a lot of integration between the Water System, Environmental Management, Environmental Health, Planning & Zoning... it is an immense amount of data to pull together. Mr. Keller noted that the National Pollution Discharge Elimination System can modify the County's stormwater permits if deficiencies or the like are found per this audit.

Mass Meter Procurement bids were received today, so we're going to be busy reviewing those submittals.

4. Public Comment

No public comment.

5. Adjournment

Vanessa Tigert made the motion and Clinton Holland seconded to adjourn the Water Committee meeting on March 16, 2022. The motion passed unanimously.

The March 16, 2022 Water Committee meeting adjourned at 9:02 a.m.



Bryan D. Keller, Chairman

The foregoing minutes were approved at the regular Water Committee meeting on the 8 day of TUWE, 2022.



Lindsey Choynet
Water Committee Clerk