

---

Water Committee Minutes  
March 8, 2023  
8:30 A.M.

---

Committee Members Present: Bryan Keller, Chair  
Vanessa Tigert, Vice-Chair  
Jeff Hill, Fire Chief  
Bill Holland  
Jim Poff

Absent: Steve Rapson, County Administrator

Committee Non-Voting Members: Dennis Davenport, County Attorney  
Aaron Capelouto, Arcadis

Staff Present: Capri Reeves, Carrie Gibby, Casey Williamson, James Munster, Lindsey Choisnet, Russell Ray, Susan Lee

---

Call To Order

The meeting was called to order by Chairman Bryan Keller at 8:30 a.m.

Acceptance of Agenda

Vanessa Tigert moved to accept the agenda as written. Jim Poff seconded. The motion passed unanimously.

1. Approval of Minutes from the February 8, 2023 meeting  
Bill Holland made the motion and Vanessa Tigert seconded to approve the minutes from the meeting on February 8, 2023. The motion passed unanimously.
  
2. System Updates  
James Munster advised that the elevated tank cleanings and inspections have been completed.  
So far this year we've had 12 main repairs, five of which were breaks, and one was damaged. We've also had eight service line repairs, two of which were damaged. For the most part, damages are a result of a contractor's poor work and not due to locate issues. Our large utility locator is doing a good job and our day-to-day locators are doing a good job as well.  
  
Capri Reeves shared that we're waiting on Board approval of the Hybrid/Telework schedule so that our customer support staff can move to a 10-hour, 4-day schedule. Our office hours will not change, and this new schedule will increase our service level during business hours.  
  
Casey Williamson explained that we are getting budget templates together and have several meetings scheduled in the upcoming weeks to review next year's budget.

Susan Lee advised that we are wrapping up the hoseless sludge collector installation. The manufacturer is at the South Fayette Plant for training and will train at Crosstown next. The contract will be completed after training is finished.

Carrie Gibby reiterated the extensiveness of our budget process. We have Retreat-style meetings where we bring all our managers to do an analysis of last year's expenses and what we need for this year. This is an exhaustive process that takes involvement from everyone.

Ms. Gibby added that we will discuss our Water Loss Audit at the next meeting.

Russell Ray advised we can see the light at the end of the tunnel for Lake Kedron's intake structure project. We're replacing the internal piping, a sleeve skate, and a control valve. Upon completion, we'll have the ability to control the flow from our SCADA (Supervisory Control and Data Acquisition) system.

Ms. Tigert added that we need control of the flow because Georgia's Environmental Protection Division has requirements on minimum flow, so we need to make sure we're monitoring it correctly.

Aaron Capelouto discussed the Advanced Metering Infrastructure (AMI) project. We believe the contract negotiation process has been thorough and collaborative. We've engaged several County stakeholders, including Steve Rapson, Dennis Davenport, the Purchasing Department, and several leads within the Water System. The final total dollar amount, which includes Badger Meter Inc. and the Arcadis contract, is \$13,161,614. This amount is \$514,488 less than what was projected last August.

Mr. Capelouto submitted an abstract on the Water System's behalf to this year's American Water Works Association (AWWA) Utility Management Conference in Sacramento, CA. Mr. Munster and Mr. Capelouto will be presenting organizational preparedness and workforce development for AMI. This will be the first time the Water System has presented at a national AWWA Conference.

### 3. Director's Report

Ms. Tigert shared that our AMI contract with Badger is going for approval at tomorrow's Board of Commissioners meeting. This has been a long, arduous task and we are excited about the presentation.

We had another applicant for Water Committee so interviews will be held in the coming weeks.

### 4. Public Comment

Bryan Keller reminded us that the Water System has taken over all the sampling for Environmental Management's NPDES (National Pollutant Discharge Elimination System) Permit. By moving this sampling to the Water System, the County is saving almost \$25,000 per year.

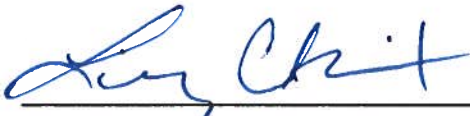
Bryan Keller made the motion and Jeff Hill seconded to adjourn the Water Committee meeting on March 8, 2023. The motion passed unanimously.

The March 8, 2023 Water Committee meeting adjourned at 8:50 a.m.



\_\_\_\_\_  
Bryan D. Keller, Chairman

The foregoing minutes were approved at the regular Water Committee meeting on the 12<sup>th</sup> day of April, 2023.



\_\_\_\_\_  
Lindsey Choynet, Water Committee Clerk